

# Minutes of Study Session/Special Meeting

## The Board of Education Mahtomedi Public Schools

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A **Study Session/Special Meeting** of the Board of Education of Mahtomedi Public Schools was held **Thursday, April 26, 2018**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. CALL TO ORDER

Meeting called to order at 7:02 p.m. by Chair Judy Schwartz.

### 2. ROLL CALL OF ATTENDANCE

Present: Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout and Superintendent Mark Larson, ex officio. Not Present: Mike Chevalier.

Also present: Stacy Childers, Springsted Inc; Patrick Crothers, Technology Coordinator; Patricia Heminover, Springsted-Waters Executive Search Firm; A.J. Fossen, Mahtomedi High School Technology; Kathe Nickleby, Mahtomedi High School Principal; Bill Menozzi, Director of Business Services; Kelly Smith, Springsted-Waters Executive Search Firm; Beth Sneden, Director of Student Support Services; Lynne Viker, Assistant Superintendent of Learning.

### 3. APPROVAL OF THE AGENDA

Payne moved, McGraw seconded, approval of agenda. Carried 5-0.

### 4. PRESENTATIONS

#### A. Northeast Metro 916 Intermediate School District Update

Superintendent Connie Hayes presented on the Northeast Metro 916 Intermediate School District which included: a pathway to success for students with high needs, the contracted services, professional networks and the in-district special education services the Mahtomedi School District uses. The Mahtomedi School District has students enrolled in N.E. Metro 916 Special Education Programs, Career & Tech Programs, Area Learning Centers (ALC's) and Care & Treatment. Hayes explained with the help of an Innovation Grant from the MN Legislature they are serving students in their least restrictive setting with a multi-tiered support system and their mission is to respond to the unique needs of students, educators and school districts with innovation, quality and trusted experience. They serve 14 member districts.

## 5. DISCUSSION ITEMS

### A. Commencement Plan

Kathe Nickleby, Mahtomedi High School Principal, and A.J. Fossen, Mahtomedi High School Technology, explained the June 9 commencement plans including the staff/student line up and seating and the processional and recessional process. Nickleby stated the school board members and administration are welcome to attend the rehearsal that morning at 11:00 a.m. at Aldrich Arena. The commencement ceremony starts at 6:00 p.m.

### B. TIES System Update

Patrick Crothers, Technology Coordinator, updated school board members on the Technology and Information Educational Services (TIES) which included: the dissolution timeline, the proposal from National Joint Powers Alliance (NJPA) to purchase TIES services and the proposed district owner impact with all products remaining at their current price level, historical data will continue to be available and the owner buyout cost for FY19 will be \$17 - \$23 per student. The TIES building will be sold for the benefit of member districts. Crothers explained as of July 1, 2018 NJPA will be rebranded as Soucewell and will eliminate the member fee as part of doing business with them. The Mahtomedi School District will contract with Region 1 for support of the Synergy Student System and use the Synergy Special Education software. The Mahtomedi School District has started the process of finding new Finance and Human Resource Systems/Vendors, along with any other systems that Soucewell may not support such as management of test and assessment data, historical data and internet service. The Technology Department will continue to monitor the situation.

### C. Food Service Contract

Bill Menozzi, Director of Business Services, reviewed the Joint Powers Agreement between the Mahtomedi and Stillwater School Districts for Food Service with school board members. The agreement includes the option to renew for a second term with an increase of 2% in the administration fee, for a total cost of \$104,305 for the 2018-2019 school year. The Food Service Agreement will be brought for board approval at the May 10 School Board meeting.

### D. Swimming Pool Contract

Bill Menozzi, Director of Business Services, reviewed the two year Swimming Pool Use Agreement between the Mahtomedi School District and the White Bear Lake YMCA of Greater Twin Cities with school board members. Menozzi stated the new contract would provide better facilities, stability and lower transportation costs for the Mahtomedi Girls' Swim Team, but would increase the lease levy from \$9000 to

\$12,000 (\$3000 over current pool use costs with the Stillwater and N. St. Paul School Districts) and the remaining \$8000 increase would have to come from the district or another source. Coach Mike Goldman, stated 35-40 students participate in the Girls Swimming Program. The Swimming Pool Use Agreement and possible funding options will be brought for board approval at the May 10 School Board meeting.

#### E. Technology/Security Meeting Update

Superintendent Mark Larson gave an update on the Technology/Security Meeting held before tonight's School Board Meeting which included: the project timeline, security assessment options and the project scope of physical, administrative and technical controls. Ryan Cloutier, TIES, reported on the completed security assessment and recommendation review. District Technology funding, annual costs for infrastructure, communications and curriculum and current inventory was reviewed. Patrick Crothers, Technology Coordinator, explained with the increasing use of technology in our schools, there is an increased need for additional support and training.

#### F. Levy Update

Superintendent Mark Larson, Bill Menozzi, Director of Business Services and Stacy Childers, Springsted Inc., updated school board members on the proposed November 2018 Levy which included: a demonstration of the Tax Impact Calculator, a draft resolution revoking the existing school board authority of \$743.74 per pupil and replacing with \$965 per pupil for taxes payable 2019 through 2022, \$1,185 per pupil for taxes payable in 2023 through 2025 and \$1,405 per pupil in taxes payable 2026 through 2028 and draft school district ballot. Childers stated the innovative tier levy approach was supported in the community survey and would save the school district money by not having to go out for additional voter approved levies. If passed the levy would generate approximately \$800,000 each year.

School board members requested additional information on a levy timeline, three different levy amount scenarios and funding recommendations for the proposed budget reductions if there is additional revenue.

### 6. ACTION ITEMS

#### A. Approval of Superintendent Semi-Finalists

Patricia Heminover and Kelly Smith, Springsted-Waters Executive Search Firm, discussed the selection process of the 11 Superintendent Semi-Finalists from 32 qualified candidates with school board members. School board members decided on 6 of the 11 candidates and 1 alternate.

Payne moved, Donovan seconded, approval of Superintendent Semi-Finalists - Candidates 1, 2, 5, 6, 9 and 11. Carried 5-0.

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Payne moved, Donovan seconded, approval of an alternate Superintendent Semi-Finalist - Candidate 3. Carried 5-0.

The Superintendent Semi-Finalists will be interviewed on Monday, April 30 and Wednesday, May 2. Finalists will be interviewed on Monday, May 7 and a second potential day for interviews or deliberations will be Wednesday, May 9. The interviews will start at 5:30 p.m. at the Mahtomedi District Education Center. The school board interviews are open to the public.

#### 7. ADJOURNMENT

Payne moved, Donovan seconded, adjournment. Carried 5-0. Meeting adjourned at 9:08 p.m.

JULIE MCGRAW, CLERK