



WOODBIDGE SCHOOL DISTRICT

40 Beecher Road -- South
Woodbridge, Connecticut 06525

Jonathan S. Budd, Ph.D. -- Superintendent

MEMORANDUM

TO: Woodbridge Board of Education Policy Committee

FROM: Jonathan S. Budd, Ph.D., Superintendent

DATE: March 11, 2022

RE: Proposed Revision of Policy 3250, "Materials/Services Fees, Charges"

Please find attached a proposed revision of Policy 3250 based on a statutory update related to records requests.

The proposed changes are represented in red.

Business/Non-Instructional Operations

Materials/Services Fees, Charges

In line with the responsibility of the state to provide a free public school education, the Board of Education will provide all instructional equipment, books and materials needed to maintain the desired instructional program free of charge, subject to reasonable rules concerning their care and use.

Copies of Records

Any person who applies in writing will receive a plain, **facsimile, electronic**, or certified copy of any public record **pursuant to State statute**. A fee not to exceed fifty cents per page will be established.

(cf. [9330](#) Board/School District Records)

Legal Reference: Connecticut General Statutes

~~[1-15](#) Application for copies of public records.~~

~~[1-212](#) Copies and scanning of public records. Fees.~~

[10-221](#) Boards of education to prescribe rules.

[10-228](#) Free textbooks, supplies, material and equipment.

[10-228a](#) Free textbook loans to pupils attending non-public schools.

[10-229](#) Change of textbooks.

Policy adopted: February 24, 2014

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