#### Dear Parents,

Your child received a "Tracker" at school today. This means that he/she broke one or more of our school rules:

## Be Safe, Be Responsible, Be Respectful, Be Kind

### 1. What is a Tracker?

A Tracker is a minor referral for behavior that happened in the school building or on the playground. It can be given for one incident or for a pattern of escalating behavior by anyone on our staff. Sometimes there is a loss of privilege, such as missing recess, etc. that goes along with the Tracker.

## 2. What is a Problem Solving Sheet?

The other side of this sheet is intended to be used as an exercise for your child, and to help you talk with him/her about the incident.

### 3. Why do we send this home?

We believe it is important for parents to be aware of their child's behavior at school. Most children make better choices with the help of adult guidance. Often, no further interventions are needed.

### 4. What do we do with the Tracker?

One copy is kept on file in the teacher's room and one in the main office. If more trackers are given, more serious interventions may be needed.

# 5. What should I do with this Problem Solving Sheet?

Please talk to your child about the behavior, discuss what he/she will do differently next time, sign the bottom, and send it back to school tomorrow.



Thank you so much for your support,

The Evergreen Staff