



# NYE COUNTY SCHOOL DISTRICT

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## MEMORANDUM

**TO:** NCS D Board of Trustees  
**FROM:** Michelle “Chelle” Wright, PHR, Director of Human Resources  
**DATE:** December 12, 2024  
**RE:** Employee Referral Program Report

Please allow this memorandum to serve as an official report to the BOT of the number of employees who have taken advantage of the employee referral bonus for the 2024-2025 school year compared to the 2023-2024 school year.

During the 2024-2025 school year, we have paid out \$8,000 in referral bonuses to NCS D employees. This is half of the amount that we paid out in the 2023-2024 school year. The breakdown for the types of positions referred by NCS D employees, and subsequently hired is as follows:

- 1 - Administrator
- 3 - Bus Drivers
- 8 - Teachers
- 2 - Speech Therapists
- 1 - School Psychologist

Human Resources sends out reminders to all employees via email. Within these reminders, we stress that the applicant must include the referring person’s name and title in the Employee Referral Program section of the NCS D application, so we are able to verify the referral.

Thank you for your continued support of this program. We continue to receive many qualified applicant referrals from our current employees.