

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 05.25.22



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to    Elementary (only)                       High School/District Wide

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**Date:**   05.17.22

**To:**        **Corrina Guardipee-Hall**  
                    Superintendent

**From:**   **Crystal Tailfeathers**  
                    Title:    Finance Director

**Subject: Declare Property as Surplus 2021-2022**

**Justification:** A list of surplus items has been compiled as submitted from various school buildings/departments. These items are no longer useful for the purposes of the district therefore the Board of Trustees may declare them surplus property and dispose of them as per state regulation. Following Board approval to surplus, these items will be advertised in the local paper for 2-weeks, on the District website, on the District's Facebook page and Bids received will be brought before the school board at the board meeting following the 2 weeks.

SEE ATTACHMENTS

**Financial Impact:** N/A

**Attachment(s):** Surplus Lists from various buildings/schools

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)                       Approved                       Denied                       Tabled to: \_\_\_\_\_