



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Andy Barrett

FROM: Dr. Adam Law

RE: September 11, 2023, Personnel Report

DATE: September 11, 2023

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I request that the Board of Education approve the following personnel recommendations:

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**CERTIFIED STAFF**

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**I. FMLA**

Name	School	Position	Approximate Dates	School Year
Lauria, Madeline	WAS	4th Grade Teacher	3/7/2024 – 5/24/2024	23/24
Spring, Christina	GMSS	LBS – 8 <sup>th</sup> Grade	1/8/2024 – 3/22/2024	23/24
Trofimuk, Megan	FES	LBS	1/8/2024 – 3/1/2024	23/24

**II. Retirement**

Name	School	Subject/Grade	Effective Date	School Year
Ochsner, Albert	GHS	Art	6/30/2026	25/26

**III. FTE Adjustments - Certified Staff**

Start Date	Name	School	Subject/Grade	Current FTE	New FTE
9/18/2023	Ahmed, Hooma	HSS	ELL Teacher	0.6	1.0 9/5/23 – 5/24/23
8/14/2023	Anderson, Tom	GHS	Science	1.0	1.2 8/14/23 – 9/26/23
8/14/2023	Cosky, Erin	GHS	Science	1.0	1.2 8/14/23 – 9/26/23
8/14/2023	Evans, Zach	GHS	Science	1.0	1.2 8/14/23 – 9/26/23
8/14/2023	Oswald, Kelsey	GHS	Science	1.0	1.2 8/14/23 – 9/26/23
8/14/2023	Sweeney, Pat	GHS	Science	1.0	1.2 8/14/23 – 9/26/23

Due to our inability to recruit a long-term Substitute Teacher for a 6-week FMLA, I am recommending that Erin Cosky, Kelsey Oswald, Zach Evans, Tom Anderson, and Pat Sweeney assume the teaching responsibility for one additional class during the 6-week FMLA period of the 2023-2024 school year.

## **SUPPORT STAFF**

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### **I. Resignations**

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Effective Date</b>	<b>School Year</b>
Prestidge, Cheryl	TRAN	Bus Monitor	8/22/2023	23/24

### **II. FMLA**

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Approximate Dates</b>	<b>School Year</b>
Jaczak, Kelliann	HES	Technology Support Technician	8/17/2023 – 10/9/2023	23/24

### **III. Retirement**

<b>Name</b>	<b>School</b>	<b>Subject/Grade</b>	<b>Effective Date</b>	<b>School Year</b>
Peruba, Karen	GMSN	SPED Assistant	5/24/2024	23/24

### **IV. Reclassification/Transfer**

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Effective Date</b>	<b>FTE</b>
Kehrein, Lauren	GMSN	FT Sub Custodian to 2 <sup>nd</sup> Shift Custodian at GMSN	8/28/23	1.0