

Memo

Date: 1/26/26

To: Dr. Andy Barrett

From: GHS Building Administration

Re: Out-of-state Field Trip Request

Cc: Bonnie Johnson, Tom Rogers, Jessica Matheny



The following information pertains to a request made by a GHS faculty member and club sponsor to attend an event outside the State of Illinois:

Destination/Event: First Robotics Kansas City Regional Competition

Date of trip: 4/8 to 4/12

Length/time of trip: 3.5 days

Staff Member: Jessica Matheny

Group: Robotics

of Students: 20

of Chaperones (if app.): 2

Transportation: School bus.

Total Cost of trip (please complete cost estimate on page 2): \$9300

How the trip will be paid for:

\$6300-Competition fees paid for by team fees and sponsorship

\$3000-Lodging paid for by individual students and fundraising

Student meals are out of pocket.

Educational Benefit of trip:

Participating in the FIRST Robotics Competition Kansas City Regional gives the GHS robotics team a valuable hands-on learning experience where students apply math, science, and engineering concepts in a real-world setting. The competition builds problem-solving, teamwork, and leadership skills as students design, test, and improve their robot under time constraints. It also connects classroom learning to STEM careers by exposing students to industry professionals and higher-level opportunities, making the experience both educational and motivating.