

BOARD OF EDUCATION, NEW FAIRFIELD, CT
Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RM Meeting type: Regular
Date of Meeting: 12/18/25 Minutes submitted by: Kim LaTourette
Members present: Greg Flanagan, Amy Johnson, Kim LaTourette, Ed Sbordone
Members absent:
Other attendees: Ken Craw, Carrie DePuy, Joe Lombardozzi
Place of meeting: Meeting Access: BO/RM Subcommittee (12/18/25 at 6 p.m.)
Web: <https://zoom.us/j/92457411784> Dial In: (929) 205-6099 Meeting ID: 924 5741 1784

Meeting called to order: 6:01 p.m.

II. Approval of Minutes

A. November 6, 2025 - Regular - approved by consensus

III. INFORMATION ITEMS

A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances for FY 2025-26 at November 30, 2025 - Carrie DePuy introduced Joe Lombardozzi, and he is present to help go over the capital plan. Carrie said that everything but SPED are trending well. The negatives/deficits that we see will be taken care of in the other areas. We continue to have a freeze on our budget to try to mitigate as much as we can. We continue to use Tapercut for our copies/machines. We are short over a million with SPED tuition. We do anticipate taking in more with the excess cost grant, and she will explain this at the regular board meeting. The town will receive \$575,000 first and then we receive the excess. Last year, we were about 80% expended and this year right now we are at 109%. This is something we did not expect and is out of our control. The complexities of the needs are beyond what we could have planned for, and the costs for some of these outplacements are increasing as well. We have more outplacements than we had budgeted 15 and we are at 19 currently. We have had some students in district whose services come with increased costs from providers, as well as students moving into our district that had been outplaced as well. Conversations will have to happen with the BOF in January. Carrie would like to hold out as long as she can to see what can be mitigated so that we can ask for a smaller amount, but she is predicting a \$1.3 million deficit. We will also have to see how the BOF would like to address this. We should know in May where we stand.

B. Five-Year Capital Plan

This is in draft form. Carrie gave a big shout out to our staff for checking off almost every single thing on the list. We are very grateful for the town for funding all of these projects. The bids for the completion of our music classrooms have come in lower than we had thought, which is great. The next thing that should get done is the feasibility study for the MS. The roof is starting to take on water and we do have some leaks. We do have the possibility to replace the roof in sections because of how it is laid out. Joe agrees that beginning with the feasibility study is where we should start. We continue to check ceiling tiles, check locations where there are leaks. Joe mentioned that the windows and exterior doors are rotting and at the end of their life span - it is taking a lot of upkeep to try to restore. We have a locker room upgrade in the plan to address issues that we had this year. Ed recommended reaching out to the BOS to look into grants to help cover the costs. Ken has had some conversations with the first selectman and Carrie is keeping her eye out for grants as well.

C. Middle School Roof - Discussed in previous item.

D. Non-Tax Revenue Report - One of the revenue findings that was presented and recommended is increasing the ELC tuition. We have not increased this in a few years. Athletics

Pay-to-Participate was reviewed as well as parking fees, Sherman tuition, use of facilities, and field fees. Our facilities do get used often by different groups in town, and those fees help to cover custodial staff and cleaning supplies and are usually used up.

IV. INFORMATION/ACTION ITEM

A. ELC Tuition

Motion: To bring the increase in ELC tuition to the full Board

Made by: Greg Flanagan

Seconded by: Amy Johnson

Recording of vote: Aye - Unanimous

V. OTHER - Carrie provided a quick update on the district offices. This is coming along well. We had a preliminary number for HVAC. This area was left bare boned and there is nothing in place. We went out to bid for cooling and heating - how we had originally planned to do this can't happen. We are on target to have this completed by the end of the school year and moves to take place after students leave for the summer.

VI. ADJOURNMENT

Motion to adjourn: Made by: Greg Flanagan

Seconded by: Amy Johnson

Recording of vote: Aye - Unanimous

Meeting adjourned at: 6:49 p.m.