

Three Rivers School Board of Directors met for a regular session, Monday, June 15, 2009 at the District Administration Office, 8550 New Hope Road, Grants Pass, Josephine County, Oregon at 7:00 p.m.

PRESENT: Dave Strahan, Chairperson of the Board, Zone IV
Leslie Meier, Vice-Chairperson of the Board, Zone III
Jim Weaver Member of the Board, Zone II
Robert Litak, Member of the Board, Zone I
Dan Huber-Kantola, Superintendent-Clerk
Peter Maluk, Director of Elementary Education
Debbie Breckner, Director of Human Resources
Doug Ely, Director of Student Services
John George, Director of Secondary Education

PRESENT

ABSENT: Phil Stephens, Member of the Board, Zone V

Also Present: Ron Lengwin, Michael Terry, Margaret Quist, Michael Morris/
Food Service Director, Patti Richter/Daily Courier, Lloyd
Russell/Maintenance Director, Lisa Cross/Accounting Manager,
Gayle Luckey/GED Coordinator and Shelly Berry/Recording
Secretary.

ALSO PRESENT

Chairperson Strahan called the meeting to order at 7:15 PM and led the audience in the Pledge of Allegiance.

CALL TO ORDER

Superintendent Huber-Kantola honored Phil Stephens, who was unable to be present, for his four years of service as a Board Member; Board Chair Dave Strahan was then recognized for his leadership as outgoing Board Chair and presented a nice plaque with a gavel on it.

Superintendent Huber-Kantola stated in his Superintendent's report that the graduations went off well. He thanked Peter Maluk for standing in during his absence at the Illinois Valley graduation and John George for filling in at Hidden Valley High School.

SUPERINTENDENT'S REPORT

We received good news regarding the budget. Our adopted budget was based on a \$2.9 billion allocation from the state. The state has now directed Michael Wilfong to change that number to \$2.94 billion for next year. That increased the revenue to Three Rivers School District we hope by as much as \$300,000, which is a preliminary number. The ending fund balance should also come in higher than the budgeted amount. With the combination of those two things, we may be able to add back in three of the five cut school days next year.

Board Chair Strahan opened up the meeting for community comments and there were none.

PUBLIC COMMENTS

ATHLETIC
COMMITTEE UPDATE

Director John George stated that there has been a strong request from the middle schools to reduce the pay to play fee from \$100 to \$75. This is not an action item tonight, will come back for discussion in July. He stated they would also like to consider altering the family cap which is currently \$300. The committee will also come forward with more official and specific language regarding club sports and how the boards of the club sports operate.

Board Chair Strahan asked if there was any change in the OSAA classification? Director George stated he attended a meeting regarding the reclassification Thursday of last week and it's still a mess, but they are working on it. John made a strong presentation to the committee about the burden of increased travel costs, missed school time due to travel, traveling over the mountains, safety of our kids, etc. He currently sees a five division classification.

2009-2010
CALENDAR

Director Maluk brought forward a change to the calendar that was adopted in April. At a meeting when the calendar was presented to the administrators, they advocated for some type of professional development and collaboration time with school staffs. The tentative proposal was eight two-hour late starts during the course of the year. The dates are reflected on the revised calendar. The classified staff would work an equal number of time, paid for by grants, by bringing them in for specialized training. Schools were also willing to assist with costs from their own discretionary funds.

Director Maluk stated they went to Site Councils and got feedback, In general, parents were supportive. The biggest concern being childcare. He will look in to the possibility of Title I funds to assist with child care.

North Valley High School expressed concern on the effect it might have on attendance, due to the infrequent pattern and some of the Fridays fall prior to holiday.

Superintendent Huber-Kantola stated that two of the Fridays were changed (before winter break and spring break) based on feedback received from North Valley.

Member Meier expressed concern over November 23rd as being a potential attendance issue due to the students having the following four days off. Director Maluk stated that there has been discussion to make November 25th a 'cut' day, and November 23rd and 24th the Clerical days, giving the students the entire week off.

APPROVED

Member Weaver moved to approved the revised calendar. Member Litak seconded and the motion carried unanimously.

WOLF CREEK LEASE

Superintendent Huber-Kantola stated that the district entered in to discussion with the Oregon Parent Center back in March to lease Wolf Creek Elementary School. The lease would be similar to what we currently have with the Selma Center and the Young Marines in Merlin. Based on the work the organization has done in the community, he expressed his support of leasing the building to the Oregon Parent Center. The initial discussion was a three-year lease beginning in August. On Friday, a wrinkle came up, when the OPC received the fuel costs from last year, and they were extremely high. The fuel cost last year was \$33,000 for the fuel oil alone.

Margaret Quist, Board Chair of the Oregon Parent Center presented a written proposal (copy attached). The Oregon Parent Center requests that the district would pay the first year of fuel costs, possibly the difference between what it would need to be maintained at empty (55 degrees) to protect pipes versus the actual cost for their use. If fuel costs are near \$33,000 there is no way for the OPC to move forward.

Maintenance believes the actual cost for 2008/09 is closer to \$15,000. The estimates provided for 2007/08 were an anomaly due to when the tank was filled as well as the high fuel cost at that time.

WOLF CREEK LEASE
(CONTINUED)

Maintenance Director Lloyd Russell stated that at Selma, when that group took over, he sent a crew out in October to teach them how to operate the boiler, and they have had control over the boiler and heating ever since.

Mr. Russell stated that the cost for the district to keep the empty building at an adequate temperature would be approximately \$4,000.

Member Weaver stated that he is in favor of approving the lease and paying the portion that it would cost for us to heat the building if empty, for the first year. That cost has already been budgeted.

Member Meier agreed that if it is not costing us any more than if the building was not leased, she agrees with Member Weaver's proposal. But only for the first year.

Member Litak agreed, but only for the first year.

Member Weaver stated that it needs to be cost neutral, and we would come out ahead if we were to pay \$5,000 in costs.

Mrs. Quist stated that she would need a revised lease to take before the OPC Board before our Board could take any action on the revisions.

Chair Strahan stated that we will write up a revised lease, with the term being one year and an option for renewal. It will come back to our Board in July after Mrs. Quist has had an opportunity to take the recommended revisions back to the OPC Board.

Board Chair Strahan stated that he would like to add back the 2% COLA to the Superintendent contract, which will match the other groups, as well as a maximum of five cut days instead of ten. The cost to the district is \$44.25.

SUPERINTENDENT
CONTRACT

Member Meier agreed that the Superintendent's sacrifice should not be more than any of the other employee groups and made a motion to approve the contract revision. Member Litak seconded and the motion carried unanimously.

Superintendent Huber-Kantola presented the bids for fuel oil and unleaded gasoline. Across the board Hayes Oil was the lowest bid, and recommended awarding the one-year contract to them with the possibility of renewing with them on an annual basis for two more years.

FUEL BID

Member Litak asked if that would give us a definite cost for oil for the next school year? Accounting Manager Lisa Cross explained that bids are submitted based on depicting an exact date and time for all bids. The fuel prices throughout the year can go up or down as the economy dictates.

Member Weaver asked about the district purchasing storage tanks to buy in larger quantities. Ms. Cross stated she would pursue the possibility with Jim Bunge.

Member Litak moved to approve the contract. Member Meier seconded and the motion carried unanimously.

APPROVED

- 403(B) PLAN Accounting Manager Lisa Cross presented two new vendors to be added to the 403(b) Plan document. By adding these two vendors it allows our employees the same options they had prior to January of 2009 for their deferred compensation contributions.
- APPROVED Member Weaver moved to approve. Member Litak seconded and the motion carried unanimously.
- RESOLUTION #15 Superintendent Huber-Kantola presented resolution #15 to transfer funds from the general fund to the carryover fund. He explained that in the past any monies saved at the end of the year from the school discretionary fund get carried over for the schools to use for larger projects.
- APPROVED Member Weaver moved to approve. Member Meier seconded and the motion carried unanimously.
- LEASE AND REORGANIZATION FOR TRACT, ALT ED AND GED Student Services Director Doug Ely presented a proposal for the reorganization of TRACT, GED and the alternative education program. He explained the history of TRACT program, which was located at the District office. Due to the lack of a fire alarm system at the district office the students had to be moved to Lincoln Savage for the remainder of the year. There are 32 students in the program. Relocating the program to town would be beneficial due to jobs and transportation.
- Parkway Club, a location in town, was discovered to be available. The building is 9500 square feet on two floors. Due to the fact that the students come from all areas, centralizing the location would be highly beneficial for the students and programs.
- Director George toured the building and discovered it would also easily accommodate some of our alternative education programs, including GED. This provides the ability to include teachers and other specialized instruction. Being located in town also provides career related opportunities. The restructured program will require students to attend full time, which will enhance the ADM funding to the district. Gayle Luckey, GED Coordinator, will also be able to provide additional opportunities such as personal finance, career opportunities, and guest speakers. With the consolidation there will be no additional cost due to the retirement of a staff member that will not need to be replaced. The costs will remain neutral.
- GED Coordinator, Gayle Luckey, stated that she sees this as a really good component to track kids. They will all have the same information and will be centrally located to the community agencies that have an interest in these youth. Bringing them together and offering them more information, more skills and also an easier way to maintain and assist the students as a group and individually.
- Member Weaver asked how the transportation would work. Director George explained that the TRACT students will be riding their regular route buses to school, then activity vans will transport the students to the downtown location. The other alternative education students would bus in or drive themselves.
- Director George stated that meals will be provided by Michael Morris, through our food service program.
- Directors George and Ely requested permission to continue to explore this restructuring. They presented a Summary of Terms from the Sequoia Ministries International. At this time this document is presented at this time for both Boards to review only.

The Board gave their blessings for Directors Ely and George to move forward with the program. This item will be brought forward again at the July meeting.

REORGANIZATION
(CONTINUED)

Superintendent Huber-Kantola presented the Sodexho contract for renewal. The negotiated price per meal paid to Sodexho next year would be \$1.482, which represents a 3% increase over what we paid last year.

SODEXHO CNTRACT

Member Weaver made a motion to approve the contract as corrected (pg. 4—item B, and Item 6.8 change ADM from 5100 to 4950). Member Litak seconded and the motion carried unanimously.

APPROVED

Accounting Manager Lisa Cross presented resolution #17 to accept under budgeted grant, setting appropriations and authorizing expenditures for specific purposes. This transfers \$135,000 from 2A to Title 5.

RESOLUTION #17

Member Meier moved to approve. Member Litak seconded and the motion carried unanimously.

APPROVED

Superintendent Huber-Kantola stated the current ending fund balance projection is \$3.19 million, which is up from the \$2.9 that was budgeted. We should be able to add a school day back in.

FINANCIAL REPORT

Member Litak asked where the discretionary freeze shows up that we ended up spending less than budgeted? Ms. Cross explained that the savings would show up in "Supplies and Materials". The amounts were removed from the school budgets, which is why the ending fund balance is larger.

Food Service Director Michael Morris stated that the summer food program started today. There was an article about the free food program in today's Daily Courier. Mr. Morris presented the annual scholarship check in the amount of \$500 for each high school courtesy of Sodexho. He has applied for two grants, one failed and the other was the stimulus grant for equipment. Three Rivers School District received grants for a walk-in cooler for Evergreen (\$14,000), Evergreen walk-in freezer (\$18,952), and Illinois Valley High School for an electric tilt kettle (\$5,100). Mr. Morris provided Shelly Berry with the Summer Food Program information to put on the website.

FOOD SERVICE
REPORT

Member Meier moved to approve the consent agenda. Member Litak seconded and the motion carried unanimously.

CONSENT AGENDA
APPROVED

Meeting adjourned at 9:30 PM.

Dave Strahan
Chairperson of the Board
THREE RIVERS SCHOOL DISTRICT

Dan Huber-Kantola
Superintendent-Clerk
THREE RIVERS SCHOOL DISTRICT