

**COLLIN COUNTY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
Meeting Minutes  
March 24, 2015**

The Collin County Community College District (“Collin College,” “Collin” or “District”) conducted its regular monthly Board of Trustees meeting on March 24, 2015, in the Board Room, Room 139, Collin Higher Education Center, with Chairman Mac Hendricks presiding. Trustees in attendance were Dr. J. Robert Collins, Mr. Steve Cone, Mr. Andy Hardin, Ms. Jenny McCall, Mr. Adrian Rodriguez, Mr. Larry Wainwright, and Ms. Nancy Wurzman. Trustee Stacy Anne Arias was absent. Other attendees included incoming District President Neil Matkin and Mrs. Matkin, Interim District President Colleen Smith, Collin College administrators, faculty, students, staff, community members, and media and vendor representatives.

**CALL TO ORDER**

Chairman Hendricks called the March 24, 2015, meeting of the Board of Trustees of Collin County Community College District to order at 5:34 p.m. The Board met at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas 75069.

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

Chairman Hendricks recessed the meeting to closed session at 5:35 p.m. in Room 135, Board Conference Room, as authorized by Article 551.001, Texas Government Code, Sections 551.071 Consultations with Attorney – to consult with the District’s attorney, in person or by phone, to seek the advice regarding pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code; Section 551.074: Personnel – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: 1) Deliberation regarding the contract for employment of Dr. H. Neil Matkin as Collin College District President and 2) Consultation with the board attorney regarding the contract for employment of Dr. H. Neil Matkin as Collin College District President; and Section 551.072 Deliberations about Real Property.

**OPEN SESSION**

Chairman Hendricks reconvened the meeting at 7:00 p.m. in Room 139 and welcomed those in attendance. Chairman Hendricks called on Shirley Harmon, Executive Assistant to the District President/Secretary to the Board of Trustees, to certify posting of the notice of the meeting.

**CERTIFICATION OF THE NOTICE OF THE MARCH 24, 2015, MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

Ms. Shirley Harmon certified the notice of the March 24, 2015, Collin County Community College District Board of Trustees meeting was posted according to Article 551.001 of the Texas Government Code.

## **PLEDGES OF ALLEGIANCE**

Chairman Hendricks led the pledges of allegiance to the American and Texas flags.

## **APPROVAL OF THE MINUTES OF THE MARCH 6, 2015, REGULAR MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

On motion of Mr. Wainwright, seconded by Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the minutes of its March 6, 2015, regular meeting. The meeting was originally scheduled for February 24, 2015, but due to inclement weather had to be rescheduled to February 27 and March 5 and finally took place on March 6, 2015.

## **PUBLIC COMMENTS**

No public comments were presented.

## **WELCOME**

Chairman Hendricks welcomed visitors from Leadership McKinney 2015 class and students from Collin's leadership classes of Professors Debra St. John and Judi Wohead.

## **PRESENTATION**

1. Construction Update: Mr. Kyle Ehle of Pogue Construction Company, presented a construction update on the health sciences center and new conference center at the Central Park Campus. He showed a slide of the construction area and noted that Parking Lot A had been completed and was currently in use. Interior work is underway in the conference center and the structural steel and framing are almost complete on the health sciences building; the green board will be installed as the next step. In answer to Mr. Wainwright's question, Mr. Ehle said that construction is on schedule and that the conference center will be completed in August 2015 and the health sciences building in May 2016.

2. Vice President of Public Relations and College Development Lisa Vasquez presented the new marketing plan *Campaign 2015* to the Board of Trustees. She said the concepts for the campaign began with students and alumni. Saying the college had come a long way in 30 years, Ms. Vasquez said that brand acceptance had doubled since 1999 and that name recognition of "Collin College" was 93%, while recognition of "CCCC" was 96%. Sixty-nine percent of those surveyed agreed Collin offered quality academics, which is the case for many community colleges. Collin ranks high among its peers in the ranking for quality academics.

Ms. Vasquez said the goal of *Campaign 2015* is to develop a sense of pride in Collin College and improve acceptance of its academic quality. The targeted audience will be prospective students age 13-24, and the secondary target will be parents, people who affect the decisions of students, nontraditional students, current students, community influences, philanthropists/potential donors and employees. Results showed that 83% of middle school and 100% of high school students surveyed had heard of Collin College. The numbers change when the question becomes that of high quality of education, with 9% of middle school students strongly agreeing and 34% agreeing, while 78% of high school students agree.

The tagline for *Campaign 2015* is PROMISE. POWER, PRIDE. It will include an advertising concept featuring alumni with hashtags such as the example of an ad with former student and current Broadway star Michael Urie: hashtag #actor #broadwayhit #tvstar #collincollegealum. The proposed tactics for the campaign include an internal campaign; middle school initiative during college week; publications including newsletter alumni edition and redesign; a recruitment marketing plan; videos: recruitment and social media; traditions such as songs, hand symbol, flag, cupcake, etc.; and community relations.

Vice President Vasquez closed her presentation with a picture of a bluebonnet that had bloomed from the thousands of seeds planted on campuses. She announced the Founder's Day events to be held on April 6, the exact date of the founding of the college by the approval of voters. Events include everyone wearing blue, a drone video and photos of the number 30 formed by students, faculty and staff all wearing blue, and a media blast.

### **2015-3-2-1 Personnel Report for March 2015**

BE IT RESOLVED, at the recommendation of the Interim District President, that the Board of Trustees of Collin County Community College District approves the following Personnel Report for March 2015.

Upon motion of Mr. Rodriguez, seconded by Ms. McCall, the Board of Trustees of Collin County Community College District unanimously approved Items 1a through 1c, faculty contracts, of the Personnel Report for March 24, 2015 as presented.

On motion of Mr. Cone, second of Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved Items 1d through 1f of the Personnel Report for March 24, 2015 as presented.

Interim President Colleen Smith explained the process regarding faculty contracts that is robust and unique to Collin College. That process includes in-class observation, evaluation by students, and a peer review process; a process that faculty take seriously. The Board Reports provided by the faculty are truly amazing. Dr. Smith recognized Council on Excellence (COE) Chair Mindi Bailey and the members of COE who were present and thanked them for their work and for always putting students first. She said the COE not only takes its role seriously, it strives to make Collin College the best it can be. The COE holds training sessions for faculty, completes a very thorough review of each faculty, and spends countless hours on the process. She concluded by saying the COE and the process represent standards of excellence to the academic community and that she proudly recommends the following faculty contracts for the board's approval.

Mr. Rodriguez said that in reading the faculty board reports, he was impressed with the faculty's service to the college, students and community. Mr. Cone said that after having taught for 19 years, it was wonderful to see the faces of the faculty that the students were sent to at the college. He added that we should never forget the reason that students have their baccalaureate degrees is because of the faculty like those at Collin.

Dr. Collins said he often talks about the faculty at Collin College and that they are like none we have ever seen before. He said good teachers do not just have careers, but they have a calling. He said he appreciated the faculty for the special job that they do and that it is very impressive to see how far Collin has come. Mr. Wainwright said the reason Collin has over 55,000 students is its quality faculty.

Interim President Smith acknowledged the retirement of Sharon Steele-Blakeman. She said that under Sharon’s leadership, the ACCESS program had grown not only in ways that the college complies with federal mandates, but in how we support the needs of students. Students have a lot of issues and the program has done tremendous work in supporting students, in helping us all understand what we can do to help, and in helping students meet their potential. Dr. Smith wished Sharon well in her retirement.

**2015-3-2-1a Three-Year Faculty Contracts**

WHEREAS, the following faculty, as part of the review for three-year contracts, undergo a multi-part evaluation which consists of 1) student evaluations of instruction, 2) a class evaluation made by the dean, 3) the dean’s annual summary appraisal, 4) an examination by the Council on Excellence, a peer review committee, and 5) a review and examination by the District Senior Vice President and appropriate Vice President/Provost; and

WHEREAS, each faculty member undergoes an annual evaluation in areas such as depth of scholarship, teaching excellence, professional development, professional interaction with students and colleagues, College service, and adherence to College policies; and

WHEREAS, it is incumbent on each faculty member to demonstrate, through self-evaluation and formal application, how their service to the College has met standards of excellence and how their continued association with the College District will benefit the College District, the students, and the community; NOW THEREFORE,

BE IT RESOLVED, at the recommendation of the Interim District President, that the Collin County Community College District Board of Trustees approves granting three-year contracts to the following faculty commencing 2015-2016:

**Faculty Recommended for Three-Year Contracts 2015-2016**

<b>Name</b>	<b>Discipline</b>	<b>Division</b>
Airhart, Tony Dale	Physical Education	Health Sciences–Physical Ed
Antonova, Sofya	Mathematics	Math & Natural Sciences
Ardis, Bill D	Mathematics	Academic Affairs-STEM
Arduengo, Joshua Adam	Psychology	Social & Behavioral Sciences
Balch, Kat L	English	Academic Affairs-CHSBS
Bell, Ellen	Developmental - Math	Developmental Education
Benavides, Robert M	Computer Science	Business & Computer Systems
Berryman, Martin Q	Physical Education	Health Sciences–Physical Ed

Bierhup, Amy Lynn	Nursing	Nursing
Black, Millie Denise	Political Science	Social & Behavioral Sciences
Braun, Charles L	Computer Science	Business & Computer Systems
Campbell, Loyd F	Emergency Medical Tech	Health Sciences - EMS
Cardwell-Wilson, Meghan N	Visual / Performing Arts	Fine Arts
Cervantez, Ann	Computer Info System	Business & Computer Systems
Chaka, Gezahegn Telila	Chemistry	Math & Natural Sciences
Charleson-Jennings, Ceilidh	Speech	Social & Behavioral Sciences
Cheney, Scott S	English	Communication & Humanities
Clark-Miller, Kristi Marie	Sociology	Social & Behavioral Sciences
Deskins, Raymond A	Mathematics	Math & Natural Sciences
Diggs, Matt David	Psychology	Academic Affairs-CPC
Donald-Whitney, Cathy A	Biology	Health Sciences
Duran, Joanne Sandra	Nursing	Nursing
Endley, Seema	Biology	Health Sciences
Evans, Garry Windel	Music	Fine Arts
Fant, Kathryn Hawkins	Info Tech Cisco CCNA	Academic Affairs-STEM
Flores, Laura Evelyn	Commercial Art	Fine Arts
Foster-Eason, Laura A	Developmental - Write	Developmental Education
Furnas, Winola Sue	Computer Info System	Business & Computer Systems
Gaiter, Pamela K	Sociology	Social & Behavioral Sciences
Geisler, Will R	Political Science	Academic Affairs-CPC
Geller, Nicholas E	Mathematics	Academic Affairs-STEM
Geraghty, Sean	Foreign Languages	Communication & Humanities
Giron, Ana V	Foreign Languages	Communication & Humanities
Goetz, Heinrich Erwin	Environmental Tech	Academic Affairs-STEM
Goussak, Frozina	Foreign Languages	Communication & Humanities
Green, Charlene Marie	English	Academic Affairs-CHSBS
Grooms, John Christian	English	Communication & Humanities
Hargis, Jessica	Political Science	Academic Affairs-CHSBS
Heaslip, Audra Sue	Humanities	Academic Affairs-CPC
Hudgins, Thomas C	Economics	Business & Computer Systems
Hunsaker, Joan C	Nursing	Nursing
Jauregui, Courtenay Collins	College Success	Developmental Education
Jenkins, Joan E	History	Social & Behavioral Sciences
Jones, Suzanne E	College Success	Developmental Education
Jury, Fredrick	Chemistry	Math & Natural Sciences
Kennedy, Joan M	English	Academic Affairs-CHSBS
Khoury, Raja Nicolas	Mathematics	Math & Natural Sciences
Kirby, Lisa A	English	Communication & Humanities
LaPanna, Karen Larmon	Integrated Read'g/Writ'g	Developmental Education
Long, Ralph L	Speech	Social & Behavioral Sciences
Madhugiri, Sudha	Chemistry	Math & Natural Sciences
Madu, Christian E	Chemistry	Academic Affairs-STEM

Masters, Shawna L	Mathematics	Academic Affairs-CPC
Mayhew, Winston Franklin	History	Academic Affairs-CPC
McConachie, Michael Paul	Political Science	Social & Behavioral Sciences
McKenzie, Tracey Marlana	Sociology	Academic Affairs-CHSBS
Miyamoto Walters, Melody	History	Academic Affairs-CPC
Nixon, Tom V	Culinary Arts	Business & Computer Systems
N'tchobo, Aime H	Developmental - Math	Developmental Education
Ottinger, Charles Thomas	Commercial Art	Fine Arts
Perry, Carolyn E	Humanities	Communication & Humanities
Peterson-Smart, Karen Marie	Polysomnography	Health Sciences
Pierson, Patricia Jean	Health Information Mgmt	Health Sciences
Popowski, Mark D	History	Academic Affairs-CHSBS
Ranta, Lari D	English	Communication & Humanities
Rasmussen, Bryan Arlon	Political Science	Academic Affairs-CHSBS
Rische, Sue Anne Anne	Art	Fine Arts
Rose, Michael E	Psychology	Academic Affairs-CPC
Scaggs, Carter Jay	Art	Fine Arts
Schull, Diane Elizabeth	Nursing	Nursing
Severs, Thomas R	Culinary Arts	Business & Computer Systems
Slavens, Ray R	English	Academic Affairs-CPC
St John, Debra D	Political Science	Academic Affairs-CHSBS
Starr, Clinton Robert	History	Academic Affairs-CHSBS
Switzer, Angie Healy	Respiratory Therapy	Health Sciences
Tassa, Amina Torkia	Biology	Math & Natural Sciences
Tinnen, Chris M	Art	Fine Arts
Traweek, Theresa Kay	Art	Fine Arts
Vera, Fernand T	Music	Fine Arts
Walker, Dale Henderson	Humanities	Communication & Humanities
Wee, Linda	Culinary Arts	Business & Computer Systems
Weis, Mary T	Biology	Math & Natural Sciences
Wilson, Gary Howard	English	Academic Affairs-CHSBS

### 2015-3-2-1b Three-Year Faculty Contract Extensions

WHEREAS, the following faculty, as part of the review for three-year contract extensions, undergo a multi-part evaluation which consists of 1) student evaluations of instruction, 2) a class evaluation made by the dean, 3) the dean's annual summary appraisal, and 4) a review and examination by the District Senior Vice President and appropriate Vice President/Provost; and

WHEREAS, each faculty member undergoes an annual evaluation in areas such as depth of scholarship, teaching excellence, professional development, professional interaction with students and colleagues, College service, and adherence to College policies; NOW THEREFORE,

BE IT RESOLVED, at the recommendation of the Interim District President, that the Collin County Community College District Board of Trustees approves granting three-year contract extensions to the following faculty commencing 2015-2016:

**Faculty Recommended for Three-Year Contract Extensions 2015-2016**

<b>Name</b>	<b>Discipline</b>	<b>Division</b>
Antohe, Valeria	Mathematics	Math & Natural Sciences
Armstrong, Robin L	Theater	Fine Arts
Babcock, Daphne Hall	Environmental Tech	Math & Natural Sciences
Bakner, Arlene E	Developmental - Math	Developmental Education
Bock, Edward H	Mathematics	Math & Natural Sciences
Brody, Betsy Teresa	Political Science	Social & Behavioral Sciences
Brown, Denise Marcella	Mathematics	Math & Natural Sciences
Broyles, Michael L	Physics	Math & Natural Sciences
Cohick, Mikel W	Economics	Business & Computer Systems
Cotter-Smith, Cathy M	Art	Fine Arts
Cronauer, Gail Ann	Theater	Fine Arts
Cullen, David Odonald	History	Social & Behavioral Sciences
Daly, Tebring Cheryl	Computer Information System	Business & Computer Systems
Davis, Lisa Roy	English	Communication & Humanities
Delatorre, Christine T	Management Development	Business & Computer Systems
Derouen, Rich K	Humanities	Academic Affairs-CPC
Doumen, Chris	Biology	Math & Natural Sciences
El-Ashmawy, Amina K	Chemistry	Health Sciences
Fanini, Elaine Furlan	Biology	Health Sciences
Grimes, Glen T	Computer Science	Business & Computer Systems
Hasler, Carl R	Philosophy	Communication & Humanities
Hayden, Karen L	English	Academic Affairs-CHSBS
Helms, Amy White	Biology	Academic Affairs-STEM
Howard, Tony J	English	Communication & Humanities
Johnson, Melissa Smith	History	Social & Behavioral Sciences
Kearns, Shannon Marie	Theater	Fine Arts
Kholdi, Ali	Interior/Comm Design	Academic Affairs-STEM
Lower, Kimberly Hanes	Nutrition	Math & Natural Sciences
Manganelli, Paul D	Geology	Academic Affairs-STEM
McKee, Mike G	Commercial Art	Fine Arts
Miles-Rosenfield, Marti	Developmental - Write	Developmental Education
Miller, Paula J	Accounting	Business & Computer Systems
Mixson, Kathleen L	Nursing	Nursing
Montalvo, Monica Todd	Mathematics	Math & Natural Sciences
Morgan, Christopher R	Audio Engineering	Fine Arts
Morgan, Katherine W	Music	Fine Arts
Muysson, Linda Jean	Physical Education	Health Sciences –Physical Ed
O'Neal, Gordon	English	Academic Affairs-CPC
Ramsey, Traci L	Physical Education	Health Sciences –Physical Ed

Richardson, Dawn Jo-Elle	Chemistry	Academic Affairs-STEM
Shaham-Albalancy, Amira	Biology	Academic Affairs-STEM
Smith, Jerry E	Art	Fine Arts
Snelson, Lesley D	Visual / Performing Arts	Fine Arts
Subramanian, Sukanya V	Biology	Academic Affairs-STEM
Tolleson, Martha F	English	Academic Affairs-CPC
Vishnyakova, Katerina	Developmental - Math	Developmental Education
White, Deborah J	Sociology	Social & Behavioral Sciences
Wiltse, Cheryl Ann	English	Academic Affairs-CHSBS

### 2015-3-2-1c One-Year Contracts

BE IT RESOLVED, at the recommendation of the Interim District President, that the Board of Trustees of Collin County Community College District approves the following one-year full-time faculty contracts for 2015-2016:

### **Faculty Recommended for One-Year Contracts 2015-2016**

<b>Name</b>	<b>Discipline</b>	<b>Division</b>
Amerson, Cyndie Louise	Nursing	Nursing
Azard, Marc G	English	Academic Affairs-CPC
Baweja, Tripat Kaur	Engineering	Academic Affairs - STEM
Bowen, Irene M	Biology	Academic Affairs - STEM
Briggs, Cindy Raina	Management Development	Business & Computer Systems
Brown, Robert Harold	Biology	Health Sciences
Bucila, Laura M	Economics	Business & Computer Systems
Burkett, Shannon M	Geology	Math & Natural Sciences
Cain, Stefanie Ann	Criminal Justice	Academic Affairs - CHSBS
Cockerell, Gloria C	Marketing	Business & Computer Systems
Coltman, Rodney R	Philosophy	Communication & Humanities
Cox, Brad Glen	Audio Engineering	Fine Arts
Cravo, Roberta Mascioli	Biology	Health Sciences
Da Cruz, Zuleica De Santana	Respiratory Therapy	Health Sciences
Dasso, Joe F	Biology	Health Sciences
Deboer, Lee H	Criminal Justice	Academic Affairs - CHSBS
Denny, Michelle M	Nursing	Nursing
Elung, Erick E	Biology	Academic Affairs - STEM
Escobar, Luz Marina	Foreign Languages	Academic Affairs - CHSBS
Ferrier-Watson, Sean	English	Communication & Humanities
Fletcher, Ryan S	English	Communication & Humanities
Garcia, Mark Sean	Biology	Math & Natural Sciences
Gill, Amardeep K	Nursing	Nursing
Haas, Sally Marie	Developmental - Math	Developmental Education
Holowinski, Karen	Nursing	Nursing
Isip, Jomar D	English	Communication & Humanities
Johnson, Wade Charles	Physical Education	Health Sciences-Physical Ed



Kare, Rex E	Art	Fine Arts
Kundomal, Kyle A	Mathematics	Academic Affairs-CPC
Latham, James Michael David	Economics	Business & Computer Systems
Long, Jeni	Nursing	Nursing
Masar, Trina G	Nursing	Nursing
McCord, Jill Renee	Culinary Arts	Business & Computer Systems
McCorkle, Jacqueline Sharita	Surgical	Health Sciences
McCourt, Helen M	English	Communication & Humanities
McMillen, Toni L	English	Academic Affairs-CPC
McMillion, Tonya Banu	Commercial Art	Fine Arts
Miadzvedskaya, Alena V	Developmental - Math	Developmental Education
Molina, Cathy D	Chemistry	Academic Affairs - STEM
Mulcahy, Courtney M	Visual and Performing Arts	Fine Arts
Newby, Karrie Sue	Health Information Mgmt	Health Sciences
Nichols, Ron Frank	Accounting	Business & Computer Systems
Oldenburg, Danielle Shannon	Nutrition	Math & Natural Sciences
Perkins, Gina Berend	English	Academic Affairs-CPC
Pierce, Lisa Diane	Nursing	Nursing
Pierce, Mika R	Nursing	Nursing
Rawls, Heather	Nursing	Nursing
Richeson, Warner	CAD	Academic Affairs - STEM
Ring, Charles R	Accounting	Business & Computer Systems
Rizzo, Steven J	English	Academic Affairs - CHSBS
Rogers, Patricia	Nursing	Nursing
Sanchez, Tanya	Nursing	Nursing
Saylor, Michael Robert	Grants and Contracts	Academic Affairs - STEM
Seibert, Jennifer Kathleen	Art	Fine Arts
Sikes, Steven S	Mathematics	Math & Natural Sciences
Smith, Cindy Rose	Geology	Math & Natural Sciences
Smoot, Jason Wesley	Developmental - Math	Developmental Education
Spina, Joel J	Economics	Business & Computer Systems
Stallings, Steven David	Psychology	Social & Behavioral Sciences
Teel, Leslie E	Emergency Medical Tech	Health Sciences
Tekarli, Sammer	Chemistry	Math & Natural Sciences
Thurman, Catherine Marie	Developmental - Math	Developmental Education
Tudor, Rachel Jona	English	Communication & Humanities
Vance, Margie	Business Administration	Business & Computer Systems
Waggoner, Gage A	Legal Assistant	Business & Computer Systems
Wang, Yiping	Engineering	Academic Affairs - STEM
Warriner, Laura Emmaline	Music	Fine Arts
Whitley, Stephen Henry	English	Communication & Humanities
Wickett, Julia Christine	Physics	Academic Affairs-CPC

2015-3-2-1d Staff Appointments

BE IT RESOLVED, at the recommendation of the Interim District President, that the Board of Trustees of Collin County Community College District approves the following Staff Appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Kristin Carpenter	Financial Aid/Veteran Affairs Specialist	03/06/15	Financial Aid	Replacement Dustin Zimmerman
Justina Conley	Executive/Legal Assistant	02/23/15	Human Resources	New
Don Dickson	Accounts Payable Assistant II	02/16/15	Finance Services and Reporting	Replacement Yvette Cavazos
Diana Kollman	Administrative Assistant	03/03/15	Nursing	Replacement Charlene Johnson
Alicia Phillips	Student Development Specialist	03/09/15	Student Development	Replacement Jinjer Holmes
Suzette Ricketts	Academic Advisor	03/23/15	Academic Advising	New

2015-3-2-1e Promotions/Laterals/Changes

BE IT RESOLVED, at the recommendation of the Interim District President, that the Board of Trustees of Collin County Community College District approves the following Promotions/Laterals/Changes:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Randy Batiste	N: Advisor, Disability/Mental Health O: Advisor	03/01/15	N: ACCESS, SCC O: ACCESS, SCC	Reclassification/ New
Christina Titus	N: Program Director, Grants O: Program Manager, DOL TACCCCT	02/16/15	N: Emerging Technology Grants & Contracts, PRC O: Emerging Technology Grants & Contracts, PRC	Promotion/New

2015-3-2-1f Terminations/Resignations

BE IT RESOLVED, at the recommendation of the Interim District President, that the Board of Trustees of Collin County Community College District approves the following Resignation/Termination Report:

<b>EMPLOYEE</b>	<b>LAST DAY</b>	<b>SERVICE</b>	<b>TITLE</b>	<b>DEPARTMENT</b>
Tere Beaty	3/6/2015	7	Buyer	Purchasing
Leroy Enloe	02/06/15	<1	Operator/Maintenance Technician	Plant Operations
Alan Graves	05/11/15	12	Professor, Math	Math & Natural Sciences
Kent Steadmon	02/18/15	20	Bookstore Associate II	Bookstore
Sharon Steele-Blakeman	03/31/15	20	Director, ACCESS	ACCESS

**2015-3-2-2 Approval to Remove from the Table the Consideration and Possible Action to Approve the Contract for the Employment of Dr. H. Neil Matkin as Collin County District President**

WHEREAS, the Board of Trustees of Collin County Community College District, at its meeting of March 6, 2015, unanimously tabled consideration and possible action to approve the contract for the employment of Dr. H. Neil Matkin as Collin College District President, NOW THEREFORE

BE IT RESOLVED, that the Board of Trustees of Collin County Community College District approves removing from the table for consideration and possible action the approval of the contract for the employment of Dr. H. Neil Matkin as Collin College District President.

On motion of Mr. Rodriguez, seconded by Ms. McCall, the Board of Trustees of Collin County Community College District unanimously approved removing from the table for consideration and possible action the approval of the contract for the employment of Dr. H. Neil Matkin as Collin College District President.

**2015-3-2-3 Consideration and Possible Action to Approve the Contract for the Employment of Dr. H. Neil Matkin as Collin County District President**

BE IT RESOLVED, that the Board of Trustees of Collin County Community College District approves the contract for the employment of Dr. H. Neil Matkin as Collin College District President.

On motion of Dr. Collins, second of Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the contract and addendum for the employment of Dr. H. Neil Matkin as Collin College District President and authorized Chairman Hendricks to sign the contract.

Chairman Hendricks welcomed Dr. Matkin and his wife and invited them to come forward and receive a Collin gift basket. He presented both with a Collin College pin.

Dr. Matkin said he heard Dr. Collins' comments about how being a faculty member is a calling. He said he saw a definition once that said that a person's character is what they do for those who cannot pay them back. He said when he thinks about the students that we serve here at Collin College, we are serving people who cannot repay us and there no greater privilege. Dr. Matkin said he was extremely honored to be at the board meeting and extremely honored to be the District's third president. He said he is so excited to be a servant and to be at the college. He thanked everyone and said he will do everything he can to move the college forward and hoped that they will help him do so.

**2015-3-2-4 Approval of a Revised Resolution (English and Spanish versions) Ordering a General Election for the Purpose of Electing Three Members of the Collin County Community College District Board of Trustees Places 7, 8 and 9**

BE IT RESOLVED, at the recommendation of the Interim District President, that the Board of Trustees of Collin County Community College District approves the revised resolution (English and Spanish versions) ordering a general election on May 9, 2015, for the purpose of electing three (3) members of the Board of Trustees of Collin County Community College District in Trustee Places 7, 8 and 9; defining voting precinct boundaries as the same as defined by the Independent School Districts; designating location of polling places; providing for early voting; setting a time for canvassing of election returns; authorizing publication of this resolution; and stating other items necessary to the election process.

On motion of Mr. Wainwright, second of Dr. Collins, the Board of Trustees of Collin County Community College District unanimously approved the revised resolution (English and Spanish versions) ordering a general election on May 9, 2015, for the purpose of electing three (3) members of the Board of Trustees of Collin County Community College District in Trustee Places 7, 8 and 9; defining voting precinct boundaries as the same as defined by the Independent School Districts; designating location of polling places; providing for early voting; setting a time for canvassing of election returns; authorizing publication of this resolution; and stating other items necessary to the election process.

**2015-3-2-5 Approval of Notice of Election for the May 9, 2015, Trustee Election**

BE IT RESOLVED, at the recommendation of the Interim District President, that the Board of Trustees of Collin County Community College District approves the Notice of Election in English and Spanish for the May 9, 2015, election for Trustee Places 7, 8 and 9.

On motion of Ms. McCall, second of Dr. Collins, the Board of Trustees of Collin County Community College District unanimously approved the Notice of Election in English and Spanish for the May 9, 2015, election for Trustee Places 7, 8 and 9.

**2015-3-2-6 Approval of 2014-2015 Mid-year Budget Revisions**

BE IT RESOLVED, at the recommendation of the Interim District President, that the Board of Trustees of Collin County Community College District approves the 2014-2015 mid-year budget revisions.

On motion of Dr. Collins, second of Mr. Rodriguez, the Board of Trustees of Collin County Community College District unanimously approved the 2014-2015 mid-year budget revisions as presented.

The summary below shows the approved 2014-2015 Budget and the revised 2014-2015 Budget for the Current Fund, Auxiliary Fund, Grants and Contracts Fund, and Building Fund.

	<u>Budget</u>	<u>Revised</u>	<u>Change</u>	<u>%Change</u>
Current Unrestricted Fund	\$136,229,595	\$137,337,390	\$1,107,795	0.8%
Auxiliary Fund	\$ 10,138,773	\$ 9,723,723	-\$ 415,050	-4.1%
Grants & Contracts Fund	\$ 34,798,333	\$ 35,060,095	\$ 261,762	0.8%
Building Fund	\$ 31,873,917	\$ 32,714,351	\$ 840,434	2.6%

Schedules were included in the full board packet that showed the detail for the Current Fund, Auxiliary Fund, Grants and Contracts Fund and Building Fund.

In answer to Ms. Wurzman and Mr. Hardin's questions regarding the decrease in bookstore revenue, Mr. Hall said he could furnish the board with quantified numbers regarding how book rentals and resulting decreased book sales are affecting revenue.

**2015-3-2-7 Approval to Remove from the Table the Consideration of Approval of an Interlocal Agreement with the City of McKinney for the Construction and Use of a Public Safety Training Facility**

WHEREAS, the Board of Trustees of Collin County Community College District, at its meeting of March 6, 2015, unanimously tabled consideration of the approval of the Interlocal Agreement with the City of McKinney for the construction and use of a Public Safety Training Facility, NOW THEREFORE,

BE IT RESOLVED, at the recommendation of the Interim District President, that the Board of Trustees of Collin County Community College District approves removing from the table for consideration the approval of the Interlocal Agreement with the City of McKinney for the construction and use of a Public Safety Training Facility.

The item to remove from the table for consideration the approval of the Interlocal Agreement with the City of McKinney for the construction and use of a Public Safety Training Facility died for lack of motion.

**2015-3-2-8 Approval of Interlocal Agreement with the City of McKinney for the Construction and Use of a Public Safety Training Facility**

BE IT RESOLVED, at the recommendation of the Interim District President, that the Board of Trustees of Collin County Community College District approves the Interlocal Agreement with the City of McKinney for the construction and use of a Public Safety Training Facility.

No action was taken on the approval of the Interlocal Agreement with the City of McKinney due to the lack of motion to remove it from the table (Item 2015-3-2-7).

**2015-3-2-9 Approval of Expenditure Reports for February 2015**

BE IT RESOLVED, at the recommendation of the Interim District President, that the Board of Trustees of Collin County Community College District approves the expenditure reports for the month of February 2015.

On motion of Mr. Rodriguez, second of Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the expenditure reports for the month of February 2015 totaling \$9,066,110.23.

**2015-3-2-10 Approval Bid Reports for March 2015**

BE IT RESOLVED, at the recommendation of the Interim District President, that the Board of Trustees of Collin County Community College District approves the Bid Report for March 2015.

On motion of Mr. Cone, second of Mr. Wainwright, the Board of Trustees of Collin County Community College District unanimously approved the Bid Report for March 2015.

<b>BID #</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
<b>NEW SOLICITATIONS</b>		
3786	ANNUAL CONTRACT FOR COPY PAPER, MISCELLANEOUS PAPER STOCK AND ENVELOPES	\$414,000.00 (3 year total not to exceed)
	Western-BRW Paper Company Dallas, TX	(\$138,000.00 estimated annual total)
3790	INTERIOR DOOR HARDWARE REPLACEMENT AT PRESTON RIDGE AND SPRING CREEK CAMPUSES	\$81,525.40
	Transform Construction, LLC Sherman, TX	
	Preston Ridge Campus:	\$24,527.25
	Spring Creek Campus:	\$56,998.15
3802	THEATRE SPOT LIGHTS	\$105,921.00
	Entertainment Lighting Services Sun Valley, CA	

3804	THIRD PARTY REVIEW SERVICE PROVIDER  EIR Associated LLC Kirkland, WA	\$68,000.00 (not to exceed)
3815	PURCHASE OF VEHICLE FOR DISTRICT PRESIDENT  Vendor to be decided	\$45,500.00 (not to exceed)
<b>CONTRACT RENEWALS</b>		
2245	ANNUAL CONTRACT FOR WATER TREATMENT CHEMICALS  Chemcal, Inc. Grapevine, TX	\$40,000.00 (not to exceed)
2674	ANNUAL CONTRACT FOR HVAC REPAIR, MAINTENENACE AND INSPECTIONS  Trane Service Company Carrollton, TX	\$350,000.00 (not to exceed)
3545	ANNUAL CONTRACT FOR DATA AND VOICE CABLING  Idex Global Services, Inc. Richardson, TX  TFE Hewitt, TX	\$110,000.00 (not to exceed)
3546	ANNUAL CONTRACT FOR ELECTRICAL CONTRACTOR SERVICES  Today's Electric Carrollton, TX	\$225,000.00 (not to exceed)
3656	ANNUAL CONTRACT FOR FINANCIAL AID FILE REVIEW SERVICES  Global Financial Aid Services Gulfport, MS	\$130,000.00 (not to exceed)

3665	ANNUAL CONTRACT FOR PAINT AND PAINT SUPPLIES  Pittsburgh Paint (PPG Architectural Coatings) Plano, TX (E & I Contract)  Sherwin Williams McKinney, TX (McKinney ISD Contract)	\$34,000.00 (not to exceed)
3676	ANNUAL CONTRACT FOR CLASSROOM LECTERNS  ACP Direct Dallas, TX	\$90,000.00 (not to exceed)
3680	SOLE SOURCE PURCHASE OF UPGRADES AND PARTS FOR SELF-CONTAINED BREATHING APPARATUS UNITS  Scott Health and Safety Mesquite, TX	\$27,000.00 (not to exceed)

**INFORMATION REPORTS**

Ralph Hall, District Vice President of Administrative Services/CFO presented the following information reports:

Budget Status Report as of 02/28/15

For the month ending February 28, 2015, expenditures exceeded revenue by \$963,904. Year-to-date revenue exceeded expenditures by \$52,256,585.

Investment Schedule as of 02/28/15

Investments for the month of February totaled cost of \$280,983,326. TexPool paid 0.04% and TexStar 0.05%. Mr. Hall said the college also had investments in several agencies paying from .09% to .13%.

Quarterly Investment Report ending 02/28/15

Since Mr. Hall gives a monthly investment report to the board, he did not elaborate on the quarterly report.

Summary of Foundation Payments to the District 12/14 – 02/15

For the quarter December 2014 through February 2015, Foundation payments to the District totaled \$1,564. Year-to-date payments totaled \$5,274.



## **INTERIM DISTRICT PRESIDENT'S AND BOARD ANNOUNCEMENTS**

Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; College Reports/Metrics and Upcoming Events.

### **Interim District President Smith announced the following:**

1. The new Forces publication has been distributed. Thank you to the faculty, students and staff who submitted works for the publication and to our Public Relations department for their work. Scott Yarbrough is the editor and does a beautiful job. It is an amazing publication and the writing and photography are more beautiful each year. There will be a reading of the works on Wednesday, March 25 at the Spring Creek Campus.
2. Congratulations to student Crystal Martinez who received the 2015 NODA Region IV "Outstanding Undergraduate Student - Two Year Institution" award. NODA is the Association for Orientation, Transition and Retention in Higher Education and Region IV covers Texas, Arkansas, Missouri, Kansas and Oklahoma. This is the second year in a row a Collin College student has won the Two Year Institution category. A special thanks to Coordinators Stephen Rogers and Liz Howard for nominating Crystal for this award.
3. Even though the weather caused cancelation of several book-in-common events, 376 people attended the author presentation, book signing and writers' workshop held at PRC and SCC during the first week of March. Special thanks go to District Chair Betty Bettacchi and committee members Dr. Lisa Kirby, Dr. Delores Zumwalt, Catie Brooks, and Charlene Green for their leadership of the program.
4. Almost 400 people attended *Rock the Vote* events at the Spring Creek and Central Park Campuses in late February. Unfortunately, the Preston Ridge Campus event was canceled due to inclement weather; however, we were pleased with the number of students and others who were able to participate at SCC and CPC. Thank you to Vice President Dani Day, Director of the Center for Scholarly and Civic Engagement Dr. Terry Hockenbrough, representatives from Student Life and our students who volunteered to make this a successful initiative.
5. Collin College was well-represented at the most recent annual conference of the Texas Association for Institutional Research (TAIR). Three different presentations from our Institutional Research department were selected by the conference committee and presented by Dr. Tom Martin, Nasreen Ahmad and David Malone. Much appreciation goes to Dr. Martin and the IRO staff.
6. Abe Johnson, Dean of Academic Affairs (Health Sciences, Natural Sciences, Emergency Services and Physical Education) successfully defended his doctoral dissertation at Texas Tech University, College of Education on March 9. His dissertation was titled "Use of Anticipatory Leadership for Change: An Instrumental Case Study of Community College Leadership at a Multi-campus Community College District." Congratulations to Dr. Johnson.

7. Professor of English LaToya Watkins has published her short story “Outsiders” in *Her Texas: Story, Image, Poem & Song* (Wings Press) this month. On March 28, WordSpace will present Professor Watkins as their special guest reader at the Wildcatter Exchange Festival. In addition, Professor Watkins will defend her dissertation at the University of Texas at Dallas in April. We congratulate her and applaud her hard work in and out of the classroom.

8. Congratulations to Amy Evans, Executive Director of Collin’s Foundation, who passed the CFRE exam on March 23 and is now a Certified Fundraising Executive. The certification serves as an impartial, third-party endorsement by “CFRE International” gauging an individual’s knowledge and experience against worldwide standards set for fundraising professionals exhibiting the highest standards of ethics, competence and service to the philanthropic sector.

9. In support of The Dignity Initiative, the Communications Studies Department will present *Women Unshackled: Stories of Resilience, Reflection & Renewal*, a Reader’s Theater performed by Collin faculty and staff, at 7 p.m. on March 26 in the Living Legends Conference Center at the Spring Creek Campus.

10. At a conference sponsored by OPEN (funded by the Bill and Melinda Gates Foundation), the U. S. Department of Labor, and the Trac-7 Consortium, grant recipients participated in a showcase of their accomplishments, and nine were chosen as exemplary – including the National Information Security and Geospatial Technologies Consortium (NISGTC) of which Collin is the lead. The lead from each grant chosen was interviewed for a spotlight video, and the sponsors completed further research with DOL and others to complete the written highlight piece. The profiles for each of the nine exemplars include a graphical portrait, a written highlight piece, and video footage. Acknowledgements go to Vice President/Provost Brenda Kihl, Executive Director Ann Beheler, Director Ann Sullivan and the faculty and staff involved in the NISGTC program.

11. The Texas Center for Working-Class Studies is pleased to hold its inaugural conference featuring keynote speaker and noted historian Dr. Heather Thompson of Temple University, who will present “What Mass Incarceration Means to the American Working Class.” The conference will take place in the Living Legends Conference Center at Spring Creek Campus on April 10, 2015, 8 a.m. to 4 p.m., and will feature scholarly panels and roundtables by Collin faculty and other institutions. SAFAC is providing lunch for students who attend.

12. On April 15, the final film of this semester’s Auteur Film Series will be presented. *Dead Poets Society* will be shown at 7 p.m. in the Preston Ridge Campus Conference Center. The screening will be followed by a panel discussion and audience participation.

13. The Undergraduate Interdisciplinary Student Research Conference will take place April 15 and 16 at the Spring Creek Campus. The Conference will present completed research, partial work, abstracts by individual students or groups. We appreciate Vice President/Provost Mary McRae and Professor of Communications and Conference Coordinator Jenny Warren for their leadership of this important event.

14. Through April 15, THE ARTS gallery at the Spring Creek Campus will feature *Energy VII Communication Design Exhibition*. The exhibition will showcase student artwork in animation/game art, commercial photography, and digital video and graphic design. A reception will be held on April 9 from 4 to 7 p.m.

15. The 2<sup>nd</sup> Annual *Deaf, Deaf World: A Simulation of Deaf Culture* will be held from 1 to 5 p.m. on Saturday, April 18 in the Living Legends Conference Center at the Spring Creek Campus. Participants will experience a life in an entirely deaf environment, become familiar with deaf history and experiences, learn about civil rights for the deaf community, learn some sign language, enjoy deaf theater and an ASL slam, meet community vendors and participate in discussions on advocacy and interpreting. In the evening, there will be dinner and entertainment with performances by deaf performers. The daytime activities are free of charge, but there will be a charge for the dinner event.

Interim District President Smith thanked the Leadership Team and Shirley Harmon for their support and the board members for their encouragement during her time as Interim District President. She said she thoroughly enjoyed serving in that role. Dr. Smith asked everyone to join her in welcoming Dr. Matkin.

**The Board announced the following:**

Chairman Hendricks thanked Dr. Smith and said the board has greatly appreciated the job she has done as Interim District President. He said the board is keenly aware of the quality of the people working throughout the District and the members of the Leadership Team. Chair Hendricks noted that it all comes out when everyone has to pull together in a time of transition.

Trustee Wainwright congratulated the faculty on their contracts. He thanked Chairman Hendricks for keeping the board on track to accomplish the hiring of the District President and recognized him for a job well done.

Trustee Wurzman echoed Mr. Wainwright's comments. She reiterated the board's appreciation to Dr. Smith saying she stepped in not just as a placeholder, but really helped keep the college moving forward. Ms. Wurzman said the faculty is awesome and that Collin's administration is also incredible. She thanked Kim Davison and Norma Allen for their work during the presidential search process and said they did things that amazed her.

Trustee Collins welcomed Dr. and Mrs. Matkin and wished them good luck moving forward.

Trustee McCall welcome Dr. and Mrs. Matkin and assured them they would not be bored at Collin College. She thanked Norma Allen and Kim Davison for the amazing job they did. She also recognized Amy Evans and thanked her for doing what she does in fundraising every day.

Trustee Rodriguez announced that Sheena Prindle was the recipient of the Coca Cola Scholarship. He thanked Dr. Smith for doing an outstanding job as Interim District President and thanked the Leadership Team for their work. He congratulated Amy Evans and Abe Johnson on their accomplishments. Mr. Rodriguez said he loved this part of the meeting when there is an opportunity to hear all of the accomplishments.

Trustee Hardin said he enjoys this part of the meeting and is humbled by what he hears. He told the students who were present that the board, administrators, faculty and staff are all at Collin just for them. He said that everything is about students, educating them and giving them opportunities. He said there are wonderful opportunities for students because of the people in the room and he hopes each student will use their opportunities and education the best they can. Mr. Hardin thanked Lisa Vasquez for the great job that she is doing. He welcomed Dr. and Mrs. Matkin and said everyone will work together for success. Trustee Hardin thanked Dr. Smith for her efforts and gave appreciation to all of the staff for the contributions they give in their own special way.

Trustee Cone welcomed Dr. Matkin. He gave a sincere thank you to Dr. Smith. He told Dr. Matkin that he is inheriting outstanding personnel and noted the high quality of the staff that allowed the board to accomplish its own hiring process without using a search firm. Turning to the students, Mr. Cone said they are the future leaders and one day they will get to sit on boards and contribute leadership to their communities. He thanked the students for attending the meeting and let them know that the board, faculty and staff are at the college just for them.

Chairman Hendricks said the college assigns parking spaces to people for special reasons. He said the board had discussed and agreed that Executive Assistant to the District President/Secretary to the Board of Trustees Shirley Harmon deserved an assigned space for the work and hours she commits in assisting the board and president.

Chairman Hendricks announced that there would be a meet and greet for Dr. and Mrs. Matkin in the atrium immediately following the board meeting. He invited all in attendance to stay and meet District President Neil Matkin and his wife, Jaynth, and enjoy the desserts and refreshments.

## **ADJOURNMENT**

There being no further business, Chairman Hendricks adjourned the March 24, 2015, meeting of the Board of Trustees of Collin County Community College District at 8:23 p.m.