



PARKROSE SCHOOL DISTRICT NO. 3
 10636 N.E. Prescott Street
 Portland OR 97220-2699

**Regular Session of the Parkrose Board of Education of School
 District No. 3, Multnomah County, Oregon
 Monday, December 14, 2009**

M I N U T E S

<p>THE BOARD MEETING WAS CONVENED</p>	<p><u>REGULAR BOARD MEETING – CALL TO ORDER 7:00 P.M.</u> Agenda Item The Parkrose Board of Education of School District No. 3, Multnomah County, Oregon, convened in Regular Session in the Boardroom at the Parkrose School District Administration Building in the said District, County, and State at the hour of 7:00 p.m. on the date hereinabove shown and by common consent of the Directors.</p> <p>A> Chair Woods called the meeting to order at 7:00 p.m. and welcomed staff and patrons. Chair Woods reviewed the “Citizen Comment” process for those in attendance for the first time.</p> <p>B> <u>PRESENT:</u> James Woods, Chair Ed Grassel, Vice-Chair Alesia Reese Guy Crawford Katie Larsell</p> <p>Others in attendance: Superintendent Gray, Director of School Improvement Yuki Monteith, Director of Student Services Kathy Keim-Robinson, Director of Business Services/Operations Mary Larson, HS Principal Ana Gonzalez, Sacramento Principal Stevie Blakely, Shaver Elementary Principal Cindy Bartman, and Board Secretary Trista Lorenz.</p>
<p>PRESENTATIONS</p> <p>KATIE LARSELL RECOGNITION</p> <p>ASB REPORT</p> <p>SACRAMENTO ELEMENTARY PRESENTATION</p>	<p><u>PRESENTATIONS/RECOGNITIONS</u></p> <p>A> <u>Recognition</u> Chair Woods recognized Board Member Larsell who is resigning to focus on her personal goals. Chair Woods said Ms. Larsell has participated in 200 agendas, 16 elections and contributed over \$50,000 worth of labor based on the hours she has served on behalf of the board. Ms. Larsell is the person who encouraged Chair Woods to run for the board and he said he will miss her.</p> <p>Ms. Larsell thanked everyone and said she wouldn’t have considered resigning, but this board is very together and this won’t be a big deal. She commented that the board members are smart, dedicated and put in a lot of time. Ms. Larsell will still be working with the district via the East Portland Action Plan and has appreciated how she learned to bring her mind and heart to each meeting. Chair Woods called for a short intermission to enjoy cake in honor of Ms. Larsell.</p> <p>B> <u>Presentations</u></p> <p>1. <u>ASB Report: Nishi Shankar</u> Nishi Shankar was not present to give a report on the recent events and upcoming events at Parkrose High School.</p> <p>2. <u>Sacramento Elementary</u> Sacramento Elementary Principal Blakely Stevie introduced Angie King, Title I teacher who shared the different types of interventions used at Sacramento. Principal Blakely acknowledge teachers Marissa Bennett, Beau Iwerson, and Jerry Landreth present in</p>

	<p>the audience. Ms. King is proud of the interventions at Sacramento and said she is fortunate to be a full-time Title I teacher. Each year, Sacramento does an all school benchmark testing three times per year. In the past, they have used DIBELS, but are in the process of switching to AIMSweb. Staff looks at the target goal and narrows down the intervention for students who do not meet the benchmarks. Currently, Sacramento has 120 kids serviced by Title I. Title I students are progress monitored every four weeks and give ma trajectory of where they should be. If they slide or do not improve, the intervention could be changed. Currently, Sacramento is using Scott Forseman Early Reading Intervention which goes through sidewalk placement tests to determine where a student is on the spectrum. The early reading intervention is based at the K-1 level. This year, Sacramento started with five fourth grade groups and is currently down to just three. Data shows a child placed in an intervention in kindergarten who is now in the fifth grade, is no longer in an intervention group.</p> <p><u>Discussion:</u> Vice Chair Grassel said he knows they follow the kids K-5 in reading and was wondering if they did anything with the kids in writing. They have begun in other content areas, but have learned if you can get students to read, their ability in other areas increases. There is not a huge correlation between reading and writing and Sacramento has two interventions in writing, but with the staff they have, they are focusing on reading.</p> <p>Chair Woods asked about Ms. King’s involvement in the PLC’s. She provides reports, but the reading coach sits in on all PLC meeting and works with teachers on the reading and Smarte goals. Ms. King then meets with the reading coach.</p>
<p>PACE HOMELESS PROJECT</p>	<p>3. <u>PACE Homeless Project – Evan McFadden</u> Evan McFadden, PHS Special Ed./PACE teacher brought colleagues Karmin Williams, Bob Grovenburg, Carol Hanson and five PACE students to share information on PACE’s 27th Annual Homeless Project, which is dear to Mr. McFadden’s heart.</p> <p>The program takes three schools busses, one primarily full of donations from clothes to supplies and the other two full of students to visit homeless shelters, bringing in supplies and decorations. The homeless project is a student driven project and Mr. McFadden introduced five students to share their experiences. The students said the experience is hard work. Students make phone calls, set up calls for the donations, schedule the busses, make calls to the volunteers who come speak at school, all of which requires organization. There will be a spotlight on KPTV Channel 12 on Christmas Eve or Christmas Day. PACE stands for Parkrose Alternative Center for Education.</p>
<p>SUN SERVICE SYSTEM PRESENTATION</p>	<p>4. <u>SUN Service System Presentation – Peggy Samolinski</u> Peggy Samolinski, Manager of SUN Service System. Mary Richardson, Cornerstone Partner in SUN. Diana Hall – Peggy Samolinski said they are here on behalf of the coordinating counsel, who has embarked on a couple months to outreach to provide a brief overview of SUN collaboration, the importance of SUN, how SUN is making a difference and requesting support for SUN. The system is built on two overarching policies, supporting education and school success to reduce poverty and to improve the way services are delivered. There is a broad range of services delivered through the SUN system: early childhood programs, anti-poverty programs, health services, academic support, mental health, library services and links to assistance with access to other government agencies. Services are delivered in two different sites, school based sites (two sites currently in Parkrose) and regional service centers (community based organizations). The cornerstone of the system is the collaboration with its partners. Mary Richardson, Program Supervisor for Portland Parks and Rec. talked about the ten year anniversary. Through the SUN service system they are making a difference in the lives of the children they serve. From the beginning Parkrose has been a partner and supporter of the program and she thanked them for their continued support. Peggy</p>

	<p>spoke about the percentage of students served, attendance, academic progress, behavior and family stability. 821 students and 186 adults were served in Parkrose. Over 15,000 people came to a community event at the school and 76% were people of color. Cindy Bartman spoke about SUN at Shaver. SUN provides a full time coordinator, freeing up a teacher and the principal to do what they need to do. The person who is there is Helen Bank, who two years ago took on Shaver Helping Hands. This year, she was able to do 120 food baskets for families. 170 families and their students are getting gifts from the school and Nike donated over 300 coats. SUN was instrumental in gathering these donations. PFA adopted a family of nine and the district office sponsored a family of five. Ana Gonzalez said the opportunities for students after school compared to hanging out in the building and community is ongoing and changing. The newest group to the school was an addition of an Asian program.</p> <p><u>Discussion:</u> Chair Woods spoke about geographic equity. In 2006, the free and reduced population was about 50%. In 2010 there are 35 SUN Service Schools in Portland Public Schools and 23 outside of PPS. Chair Woods would like to see more equity in the services. Area schools have incredible linguistic equity and here in Parkrose there are 50 languages spoken, which is a much higher linguistic equity than PPS.</p> <p>Ms. Larsell said the Board loves SUN schools. Chair Woods said the Board loves and wants more of them.</p> <p>The council and partners have created an index for what would be a priority in the event of more funding.</p> <p>Superintendent Gray said David Douglas School District used Campfire monies to fund a SUN school. Parkrose is writing another 21st Century Learning Grant to fund Parkrose Middle School and Prescott Elementary. In the current conditions, school districts are providing their own funding and obtaining grant funding to get a partnership going. Superintendent Gray thanked Ms. Samolinski and said it's been a pleasure to work with SUN.</p>
<p>PFA MONTHLY REPORT</p>	<p><u>PFA MONTHLY REPORT – JERRY LANDRETH</u></p> <p>Jerry Landreth, PFA President, provided the Parkrose Faculty Association monthly report. Mr. Landreth gave Board members a card and car sign for the Measure 66 and 67 Campaign. Mr. Landreth has additional flyers for those interested. He thanked the board for their support of Measure 66 and 67. Mr. Landreth had the pleasure of having Air Force Cadet Todd Gamillis in his classroom today. It was a privilege to see one of Parkrose best and brightest come and share with kids about aiming high and achieving goals. He thanked Shaver Principal Bartman for the opportunity to participate in their food drive and gave hats off to them for taking on 120 families. Recently, Mr. Landreth was at the high school and visited the PACE program and witnessed PACE giving. Mr. Landreth acknowledged the wonderful efforts of teacher Ellen Meliza and said she is one of the most amazing instructors he has ever seen. Tonight's school in the spotlight is Sacramento. Mr. Landreth commented on Sacramento's ability to meet the needs of all students. The staff has worked very hard to coordinate efforts so ELL, Sped, disadvantaged, high achieving, and Title I learners' needs are met. Mr. Landreth commended Ms. King and Ms. Klasnic for their coordination and work together. He said Ms. Reese has provided excellent leadership for the new bond committee and said Scott Wood has completed the tasks he was asked to do over the past couple months, by putting up bulletin boards and fixing the heat at the high school. Lastly, Mr. Landreth thanked Principal Blakely for her hard work and leadership at Sacramento, stating it is rare that you find someone who leads well and listens while responding with pride and hard work.</p>
<p>BOARD REPORTS</p> <p>BOARD VACANCY APPOINTMENT PROCESS</p>	<p><u>BOARD OF EDUCATION</u></p> <p><u>A. Board Reports</u></p> <p>1. <u>Board Vacancy Appointment Process – James Woods</u> The Board is now accepting applications through Jan. 8, 2010 for the Board vacancy. Interested parties will be announced at the Jan. 11, 2010 Work session and interviews</p>

<p>SUPERINTENDENT EVALUATION</p>	<p>will be scheduled following the announcement.</p> <p>2. <u>Superintendent Evaluation and Contract Renewal Process – James Woods</u> Chair Woods said each year, the Board engages in the evaluation of the superintendent and negotiations of the contract. He read a summary of their findings. ‘Parkrose finds itself in an unusual situation as it evaluates its superintendent and negotiates another three-year contract with her. Almost all the surrounding school districts, Reynolds, Centennial, David Douglas and Gresham-Barlow are all searching for new superintendents. Karen Gray received several inquiries last year from some west-side districts and I'm sure there have been similar inquiries this year. What follows is a public statement about the superintendent's annual evaluation. This is one of those times when the principle of transparency in public institutions must find a compromise with labor law, which demands a certain amount of privacy. The compromise is a detailed evaluation that is given to the superintendent and is part of her employee file and a brief statement is made to keep the public informed of our findings. Superintendent evaluations are often introspective and form part of the board and superintendent's goal setting cycle. First, based on interviews other leaders that serve on advisory boards, local government groups and professional organizations, our superintendent has taken on leadership positions while making it abundantly clear that she represents Parkrose first and foremost. The most succinct quote that we have from the interviews is that, "she is a leader among leaders." Our internal evaluation focused on leadership changes within the district and the long chain of accountability that extends from the student to the board. The transition to a more accountable system with better teacher evaluations, administrative evaluations and standards for student academic performance is incomplete and not without controversy. We expect rapid improvement over the next few years. The evaluations also highlighted a lack of coherence both within the board and between the superintendent and the board over the issue of ending fund balances over the business cycle. This will be a topic in next summer's board retreat. Finally, and I quote the private evaluation document here, "This issue of our diverse population and how we have collectively been treating and communicating with each other has not been effective and it has not always been honorable. I am not referring just to the performance of African-American males in the classroom, or the lack of communication with our Slavic families but also the reciprocal relationships. We would like to extend the definition diverse cultures to the cultures of the college and non-college educated groups within the district as well as the teacher and parent cultures in the school." Expect board and superintendent goals, as well as budget items, on this issue in the near future. The best summary that can be given is virtually the same as last year -- thank you. Our respect for you grows with each passing year.’</p> <p>At the January 11, 2010, Work Session, the Board will convene in Executive Session at 5 p.m. to discuss the negotiation of the contract and will vote publically during the January 25, 2010, Regular Session meeting.</p>
<p>OSBA RESOLUTIONS AND OFFICER ELECTIONS</p>	<p>3. <u>OSBA Resolutions and Officer Elections – James Woods</u> Later this evening, the Board will be asked to vote on four OSBA Resolutions. Chair Woods summarized the resolutions for the Board:</p> <p>Resolution 1 – A change to by-laws that says ESD that spans regions, must declare which region they are in and stick with it. Resolution 2 - Establishes a finance committee and sets up a budget committee. Resolution 3 - Says the OSBA Board will elect its own officers. Resolution 4 – Allows individual zones to provide another person should they have a representative who is serving as OSBA president.</p>
<p>FACILITIES AND FINANCE COMMITTEE REPORT</p>	<p><u>B. COMMITTEE REPORTS</u></p> <p>1. <u>Facilities and Finance – Alesia Reese</u> Ms. Reese gave the Facilities and Finance Report. During the November Business</p>

	<p>C. <u>BUSINESS/FINANCE</u> 1. Resolution to Approve and Appropriate Grants Awarded by ODE.</p> <p>D. <u>TRAVEL</u> 1. Travel request for Yuki Monteith to attend the AVID District Training Session 4-Cohort 34 in Denver, CO, February 23-26, 2010.</p> <p>Chair Woods opened the floor for discussion/objections. Hearing no discussion or objections, the consent agenda passed as presented.</p>
<p>CITIZEN COMMENTS</p>	<p><u>CITIZEN COMMENTS</u> Citizen Earle DeKay spoke about Measures 66 and 67. He and his wife received a letter from Carol Luthal bemoaning the fact that her business, Luthal Dairy Farm might have to relieve workers of their positions if Measure 67 passes. A few days later, Mr. DeKay read an article in the Oregonian showing the farm would be required to pay \$150.00 in additional tax over one year. Mr. DeKay said he thinks it's time to pay more than \$10.00 in corporate tax.</p>
<p>DISTRICT BUSINESS DEPARTMENT REPORTS</p>	<p><u>DISTRICT BUSINESS</u> A. <u>Department Reports</u> 1. Business and Operations – Mary Larson <u>a. Financial Report</u> – Business and Operations Director Larson expects to have the audit from the auditor by the Jan. 25, 2010, Regular Business Session meeting and will file with TSCC by Dec. 31, 2009, as required. Director Larson thanked Ms. Larsell for her work and said one person really can make a difference.</p> <p><u>Discussion:</u> Chair Woods asked when they would receive the actual in the general fund balance. The audit firm has had a change in staffing and things have taken a little longer than normal.</p>
<p>ACTION ITEMS APPROVE POLICY JEFB AND SPECIAL EDUCATION POLICIES APPROVE COP REVISED FREE/REDUCED FACILITY USE APPLICATION</p>	<p><u>ACTION ITEMS</u> A> <u>ACCEPT/REJECT RELEASE TIME FOR RELIGIOUS INSTRUCTION AND SPECIAL EDUCATION POLICIES</u> 1. Policy JEFB – Release Time for Religious Instruction 2. Policy IGBAG – Special Education – Procedural Safeguards 3. Policy IGBAH – Special Education – Evaluation Procedures 4. Policy IGBAJ – Special Education – Free Appropriate Public Education (FAPE) 5. Policy JBAA – Special Education – Section 504 – Students</p> <p>Ms. Reese made a motion to approve Policy JEFB and the Special Education Policies. Chair Woods opened the floor for discussion or objections.</p> <p><u>Discussion</u> – Mr. Crawford stressed the point that Policy JEFB is not specific to any one religion. Superintendent Gray commented the special education policy changes address the legal change that parents are allowed to back out of services and the 504 policy is to include expanded language.</p> <p>Chair Woods called for further discussion or objections, hearing none, the MOTION to APPROVE Policy JEFB and the Special Education policies as presented passed with an oral vote of five ayes and zero nays.</p> <p>B> <u>ACCEPT/REJECT CITY OF PORTLAND BUREAU OF PLANNING AND SUSTAINABILITY REVISED FREE/REDUCED FACILITY USE REQUEST FOR JANUARY 30, 2010, FIX-IT FAIR AT PHS</u> Ms. Reese made a motion to accept the City of Portland Bureau of Planning and Sustainability REVISED Free/Reduced facility use request for January 30, 2010, Fix-It Fair as PHS as presented. Chair Woods opened the floor for discussion or objections.</p> <p><u>Discussion</u> – Vice Chair Grassel said the reason it is revised is for a charge of \$580 to cover custodial costs, which still gives a savings of \$1045 from last year. Chair</p>

<p>REJECT PARKROSE SWIM CLUB FREE/REDUCED FACILITY USE REQUEST</p>	<p>Woods said in the future, if applicable, previous charges will be provided when a request for approval is being made.</p> <p>Chair Woods called for further discussion or objections, hearing none, the MOTION to APPROVE the City of Portland Bureau of Planning and Sustainability REVISED Free/Reduced facility use request for January 30, 2010, Fix-It Fair as PHS as presented passed with an oral vote of five ayes and zero nays.</p> <p>C> <u>ACCEPT/REJECT PARKROSE SWIM CLUB FREE/REDUCED FACILITY USE REQUEST</u></p> <p>Ms. Reese made a motion to reject the Parkrose Swim Club Free/Reduced facility use request as presented. Chair Woods declared a conflict of interest. Vice Chair Grassel opened the floor for discussion or objections.</p> <p><u>Discussion</u> – Ms. Larsell said she appreciates all they have done and didn't see the student roster. Superintendent Gray did receive a roster and the Athletic Director reviewed the roster and so did Superintendent Gray. While the Parkrose Swim Club is close to meeting the enrollment and participation threshold, a couple months ago the District passed a thoughtful administrative rule on all sports clubs that included a minimum threshold of 50% Parkrose enrollment. Therefore, if Parkrose Swim Club has a roster that meets the 50% threshold, the request could be revisited. Mr. Crawford said the district is not well served by having two swim clubs and asked if they might combine. It has been discussed more than once and at this time it is not possible.</p> <p>Vice Chair Grassel called for further discussion or objections. Hearing no further discussion or objections, the MOTION to REJECT the Parkrose Swim Club Free/Reduced facility use request as presented passed with an oral vote of four ayes from Vice Chair Grassel, Mr. Crawford, Ms. Larsell, and Ms. Reese, one abstaining vote from Chair Woods and zero nays.</p>
<p>APPROVE OSBA RESOLUTION 1, 2 AND 3 AND REJECT OSBA RESOLUTION 4</p>	<p>D> <u>ACCEPT/REJECT OSBA RESOLUTIONS</u></p> <p>1. Resolution 1 - Voting by Education Service Districts and Community Colleges Ms. Reese made a motion to approve Resolution 1 as presented. Chair Woods opened the floor for discussion or objections. Hearing no discussion or objections, the MOTION to APPROVE OSBA Resolution 1 - Voting by Education Service Districts and Community Colleges as presented passed with an oral vote of five ayes and zero nays.</p> <p>2. Resolution 2 – Establish a Finance Committee in the OSBA Constitution Ms. Reese made a motion to accept OSBA Resolution 2 – Establish a Finance Committee in the OSBA Constitution as presented. Chair Woods opened the floor for discussion or objections.</p> <p>Hearing no discussion or objections, the MOTION to APPROVE OSBA Resolution 2 – Establish a Finance Committee in the OSBA Constitution as presented passed with an oral vote of five ayes and zero nays.</p> <p>3. Resolution 3 – Election of OSBA Officers Ms. Reese made a motion to accept OSBA Resolution 3 – Election of OSBA Officers as presented. Chair Woods opened the floor for discussion or objections.</p> <p><u>Discussion</u> – Mr. Crawford said the unintended result would be to concentrate the political power of OSBA in the most populated areas of the state. Ms. Larsell asked why Mr. Crawford thinks that. Ms. Reese would suggest from her attendance at the OSBA conference, these were well vetted Resolutions developed by the OSBA. Chair Woods said the way the by-laws have changed, was that the voting</p>

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<p>APPROVE OSBA SLATE OF OFFICERS</p>	<p>was done during the OSBA annual convention. Representation on the Board is done by districts. From looking at the population figures, it is over balanced and skewed by larger representation of the rural areas, but a mash-up in the election for president. They are trying to switch from a president situation instead of a chairman. Mr. Crawford said democracy is a messy business.</p> <p>Chair Woods called for further discussion or objections. Hearing no further discussion or objections, the MOTION to APPROVE OSBA Resolution 3 – Election of OSBA Officers as presented passed with an oral vote of four ayes from Chair Woods, Vice Chair Grassel, Ms. Larsell and Ms. Reese and one nay vote from Mr. Crawford.</p> <p>4. Resolution 4 – New OSBA Board of Directors Positions Ms. Reese made a motion to approve OSBA Resolution 4 – New OSBA Board of Directors Positions as presented. Chair Woods opened the floor for discussion or objections.</p> <p><u>Discussion</u> – Ms. Reese said this is the last of the resolutions and thanked Annette Matson for her work as the Chair/President of OSBA for the 2009-10 year. Ms. Reese believes Ms. Matson has moved this organization during very difficult times to a professional level never seen before. Chair Woods said he intends to vote no for the same reasons Mr. Crawford stated about Resolution 3 and believes it over balances the votes in OSBA to the larger districts.</p> <p>Chair Woods called for further discussion or objections. Hearing no further discussion or objections, the MOTION to APPROVE OSBA Resolution 4 – New OSBA Board of Directors Positions FAILED with an oral vote of two ayes from Ms. Larsell and Ms. Reese and three nays from Chair Woods, Vice Chair Grassel and Mr. Crawford.</p> <p>E> <u>ACCEPT/REJECT OSBA SLATE OF OFFICERS</u> Ms. Reese made a motion to accept the 2010 OSBA Slate of Officers as presented. Chair Woods opened the floor for discussion or objections.</p> <p><u>Discussion</u> – Ms. Larsell said Bobbie Regan will be wonderful.</p> <p>Chair Woods called for further discussion or objections. Hearing no further discussion or objections, the MOTION to APPROVE the 2010 OSBA Slate of Officers as presented passed with an oral vote of five ayes and zero nays.</p>
<p>DISCUSSION ITEMS</p>	<p><u>DISCUSSION ITEMS</u> None.</p>
<p>MEETING SUMMARY</p>	<p><u>SUMMARY OF MEETING – JAMES WOODS</u> Chair Woods briefly summarized this evenings meeting.</p>
<p>UPCOMING MEETINGS</p>	<p><u>CORRESPONDENCE/ANNOUNCEMENTS/REQUESTS</u></p> <p>A> Correspondence</p> <ol style="list-style-type: none"> 1. Email from Margo Miller Superintendent Gray said every once in a while, a patron will email her something great and she thought she'd share the nice email she received from Margo Miller. <p>B> Chair Woods announced the following upcoming meetings:</p> <ol style="list-style-type: none"> 1. Board Work Business Meeting, Monday, Jan. 11, 2010, in the District Office Boardroom at 5:00 p.m. 2. Board Regular Session Meeting, Monday, Jan. 25, 2010, in the District Office Boardroom at 7:00 p.m.
<p>ADJOURNMENT</p>	<p><u>Adjournment</u> Ms. Larsell adjourned the Regular Session meeting of the Parkrose Board of Education at 9:18 p.m.</p>