



# TORNILLO INDEPENDENT SCHOOL DISTRICT

Finance Services

## MEMORANDUM

To: Members of the Board of Trustees  
From: Luis M Guerra, Director of Finance  
Subject: Budget Amendment - Administration  
Date: August 27, 2025

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### Budget Amendment Request

1. Requesting a budget amendment to allocate to cover intergovernmental cost between function 41- General Administration to Function 99 – Intergovernmental Charges

#### Increase:

199-99-6213-00-703-99-0-00                      \$377

#### Decrease

199-41-6211-00-750-99-0-00                      \$377

Board President: \_\_\_\_\_ Date: \_\_\_\_\_

Board Secretary: \_\_\_\_\_ Date: \_\_\_\_\_

