

**HARLEM SCHOOL DISTRICT
POLICY COMMITTEE CHART**

MAY 14, 2025 4:30 P.M. (COTW)

Harlem Administration Center

Board Room

Meeting began at 6:25 p.m.

And Closed 7:43 p.m.

Policy Number	Title	Detail	Assignee	Meeting Notes
		Policies brought by Administration		
5.62 No current	Cell Phone Stipend Policy	NEW - Implementing policy as to cell phone stipends for clarification of procedure and the sign off sheet will include a note on being foiable	Shelley	Take to first reading
PRESS MEMO 118 (April 2025)				
2:250-E-2	Immediately Available District Public Records and Web-Posted Reports and Records	<p>The exhibit is updated in response to:</p> <ol style="list-style-type: none"> 1. State of Tennessee v. Cardona, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations 2. 105 ILCS 5/26A-20/d, Ensuring Success in School (ESS) law, eff. 7-1-25, providing protections for students who are parents, expectant parents, or victims of domestic or sexual violence 3. 105 ILCS 5/10-20.84(a) requiring districts to post on their websites their local postsecondary and career expectations frameworks; 4. Continuous improvement <i>We will ask counsel to review But we do need a contact person for reach building for</i> 	Shelley MICKIE	Press for First Reading

		<i>students who have been through domestic or sexual violence and once trained each building will have a contact person. We also need to put the career expectations framework and it will be posted on the website when completed</i>		
2:260	Uniform Grievance Procedure	The policy and footnotes are updated in response to State of Tennessee v. Cardona, striking own the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations and for continuous improvement. Footnotes are updated in response to the Whistleblower Act, broadening the scope of legal protections. Last year it was an issue in Leadership Cabinet but it was challenged in multiple courts so we did not feel it would be adopted so we chose to wait until the Trump administration rolled it back to 2020 and we never changed so it remains as is – Policies 2:260, 2:265, 2:265-AP-1 and 2, 2:265-E and 5:20 are all unchanged with only minor wording changes and footnote updates so ADOPT PRESS ON ALL OF THESE f	Shelley	Press for First Reading
2:265	Title IX Grievance Procedure	REWRITTEN. Policy is updated in response to State of Tennessee v. Cardona	Shelley	Press for First Reading
2:265-AP-1	Title IX Response	REWRITTEN. Procedure is updated for reasons stated in 2:265	Shelley	Press for First Reading
2:265-AP-2	Formal Title IX Complaint Grievance Process	REWRITTEN. The procedure is updated for the reasons stated in 2:265	Shelley	Press for First Reading
2:265-AP-3 No Press or Current	Title IX Coordinator	DELETED. Procedure is deleted in response to State of Tennessee v. Cardona. We never adopted.	Shelley	Strike and take off the chart
2:265-E	Title IX Glossary of Terms	REWRITTEN. Procedure is updated for reasons stated in 2:265	Shelley	Press for First Reading
4:15	Identity Protection	Policy and footnotes are updated addressing the safeguarding of	Shelley	Press for First Reading

		information under grant awards and definitions for personally identifiable information and protected information includes cyber security		
4:15-AP-2	Treatment of Personally Identifiable Information Under Grant Awards	Procedure is updated for the reason stated in 4:15	Shelley	Press for First Reading
5:10	Equal Employment Opportunity and Minority Recruitment	Policy is updated in response for reasons stated in 2:265, Title IX Grievance Procedure. It is updated again in 2:265 but there were substantial changes in language we are adding Jason Blume as Complaint Manager and also changed the Non-Discrimination Mgr and Title IX Coordinator are the same so now they are two different but will need to list and can be different or the same and Shelley will remain as both	Shelley	Press for First Reading
5:20	Workplace Harassment Prohibited	Policy and footnotes are updated for reasons stated in 2:265	Shelley	Press for First Reading
2:150-AP	Superintendent Committees	Procedures is updated in response to the creation of 6:235-AP-3, Development of Artificial Intelligence (AI) Plan and AI Responsible Use Guidelines, and for continuous improvement. These are different than Board Committees and are convened for specific purposes and then dissolved but we can work through this in the future, Mickie noted we are training teachers about AI now but it is a work in progress through professional development.	Terrell	Press for First Reading
7:180	Prevention of and Response to Bullying Intimidation, and Harassment	Policy is updated in response to State of Tennessee v. Cardona, added the Title IX Coordinator	Terrell	Press for First Reading
7:190	Student Behavior	Policy, legal references and footnotes are updated in response to the addition of a definition for sexting that includes Criminal Code of 2012,	Terrell	Press for First Reading

		<p>criminalizing the non-consensual dissemination of sexually explicit digitized depictions; defining corporal punishment, permitting school employees to only use reasonable force with respect to a student as permitted under 105 ILCS 5/10-20.33; requiring the superintendent to annually report to ISBE by July 31 certain incidents on school grounds involving firearms, drugs and battery against staff members</p> <p>Legal references are updated for the reasons as listed above, and other reasons such as requiring ISBE to publish guidance for the development of reciprocal reporting systems and evidence-based intervention; defining generative artificial intelligence; requiring districts to make reasonable efforts to provide ongoing professional development to school personnel on 105 ILCS 5/10-22.6 and 105 ILCS 5/10-20.14 and trauma responsive learning environments; holding that the factors for review of an expulsion previously established under Robin v. Oak Park no longer apply because of 105 ILCS 5/10-22.6 has clear standards for expulsion; letting a provision that addressed the immediate transfer of students to an alternative program who are suspended in excess of 20 school days; prohibiting the expulsion of children from early childhood programs until 7-1-26, on and after 7-1-26, the prohibition will be effective under the Dept. of Early Childhood Act</p>		
7:190-AP-6	Guidelines for Investigating Sexting Allegations	Procedure is updated in response to Criminal Code of 2012, amended, revising the elements of the criminal offense of non-consensual dissemination of sexually explicit	Terrell	Press for First Reading

		digitized depictions; State of Tennessee v. Cardona striking 2024 Title IX regulations and checking with attorneys before looking at cellphones in all occasions as well as with police		
7:200	Suspension Procedures	Policy and footnotes are updated, providing that during a suspension review hearing or expulsion hearing, students may disclose any factor to be considered in mitigation and students must be allowed to appear with a representative and a support person at their own cost	Terrell	Press for First Reading
7:210	Expulsion Procedures	Policy and footnotes are updated for reasons stated in 7:200	Terrell	Press for First Reading
7:210-E-1	Notice of Expulsion Hearing	Exhibit is updated for reasons stated in 7:200	Terrell	Press for First Reading
4:60-AP-5	Federal and State Award Procurement Procedures	Procedure is updated revising general procurement standards, competition, methods of procurement etc.	Josh	Press for First Reading
4:80	Accounting and Audits	Policy and footnotes are updated addressing the disposition and the retention of property acquired under grant awards, including an increase in the capitalization threshold from \$5,000 to \$10,000 for capital assets It is a custom policy for us so we will increase the capitalization with the current policy and 1 sentence with disposing of equipment	Josh	Current Policy updating with Press changes for First Reading
4:80-AP-3	Inventory Management for Federal and State Awards	Procedure is updated for the reasons stated in 4:80	Josh	Press for First Reading
4:120	Food Services	Policy is unchanged, footnotes are updated requiring the Illinois State Board of Education to secure one or more master contracts for Halal and Kosher meals	Josh	Press for First Reading
5:60	Expenses	Legal references and footnotes are updated in five-year review	Josh	Press for First Reading
5:60-E-1	Employee Expense Reimbursement Form	Exhibit is unchanged in response to five-year review. We use a custom form for Harlem.	Josh	Current For First Reading

5:60-E-2 No Current	Employee Estimated Expense Approval form	Exhibit is unchanged in response to five-year review	Josh	DO NOT ADOPT
5:170-AP-4	Designation of District Millennium Copyright Act (DMCA) Agent; Registration process	Procedure is updated in response to five-year review	Josh	Press for First Reading
6:235	Access to Electronic Networks	Policy and footnotes are updated to address the use of artificial intelligence enabled tools in schools, A new, optional Use of Artificial Intelligence Enable Tools subhead is added to the policy, footnotes are updated, Josh noted that the AI tools are blocked from students, i.e. Chat GBT	Josh	Press for First Reading
6:235-AP-1	Acceptable Use of the District's Electronic Network	Procedure is updated to include reference to a district's AI Responsible Use Guidelines, for those districts whose boards adopt the Use of Artificial Intelligence subhead. This is a custom policy.	Josh	Current with AI additions in the Press update
6:235-AP-3 No Current	Development of an Artificial Intelligence (AI) Plan and AI Responsible Use Guidelines	NEW. Procedure created to address the development of an AI plan and guidelines regarding the responsible use of artificial intelligence-enabled tools, on page 3 chart should state Instructional Services works the detail out	Josh	Press for First Reading with the change
7:220-AP	Electronic Recordings on School Buses	Procedure is updated in response to five-year review	Josh	Press for First Reading
7:325-E	Application and Procedures to involve Students in Fundraising Activities	Exhibit is updated in response to five year review	Josh	Press for First Reading
5:60-AP	Federal and State Grant Travel Expense Procedures	Procedure is updated in response to five-year review. This is a custom policy so blended with Press for proposed policy	Mickie	Proposed Policy for First Reading with changing to ride- share
5:100	Staff Development Program	Policy, legal references, cross references and footnotes are updated in response to 105 ILCS 5/26A-25	Mickie	Press for First Reading

		and 26A-35, eff. 7-1-25, requiring training for staff members designated as recourse persons and complaint resolvers in Article 26 A Students. Policy and footnotes are updated requiring ongoing pd for all personnel responsive learning environments, and in response to State of Tennessee v. Cardona striking down the 2024 Title IX sex discrimination regulations		
6:310	High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students	Policy is unchanged. Footnote 11 is updated in response to the Illinois Income Tax Act, a tax credit for employers that incur qualified expenses on behalf of an apprentice under a registered apprenticeship program.	Mickie	Press for First Reading
7:10	Equal Educational Opportunities	Policy and footnotes are updated in response to State of Tennessee v. Cardona, striking down the 2024 Title IX regulations. The legal reference	Mickie	Press for First Reading
7:10-AP-1	Accommodating Transgender, Nonbinary, or Gender Nonconforming Students	Procedure is updated for the reasons stated in 7:10	Mickie	Press for First Reading
7:10-AP-2	Accommodating Breastfeeding Students	Procedure is updated for the reasons stated in 7:10	Mickie	Press for First Reading
7:20	Harassment of Students Prohibited	Policy and footnotes are updated in response to State of Tennessee v. Cardona	Mickie	Press for First Reading
7:70	Attendance and Truancy	Policy, legal references, cross references and footnotes are updated in response to adding more valid causes for student absence.	Mickie	Press for First Reading
7:185	Teen Dating Violence Prohibited	Policy is updated in response to State of Tennessee v. Cardona	Mickie	Press for First Reading
7:255-AP-2 No Current	Complaint Resolution Procedure for Students Who are Parents, Expectant	NEW. Procedure is created for the reasons stated in 7:255	Mickie	Press for First Reading

	Parents, or Victims of Domestic or Sexual Violence			
7:310	Restrictions on Publications, Elementary Schools	Policy, footnotes and Cross References are updated in response to the addition of a definition of sexting in 7:170, footnotes are also updated	Mickie	Press for First Reading
7:310-AP	Guidelines for Student Distribution of Non-School Sponsored Publications; Elementary Schools	Procedure is updated in response to the addition of a definition of sexting in 7:190	Mickie	Press for First Reading
7:315	Restrictions on Publications; High Schools	Policy, cross references, and footnotes updated for the reasons stated in 7:310	Mickie	Press for First Reading
7:315-AP	Guidelines for Student Distribution of Non-School Sponsored Publications; High Schools	Procedure is updated for the reasons stated in 7:310-AP	Mickie	Press for First Reading
7:340	Student Records	Legal references, cross references, administrative references are updated in response to 105 ILCS 5/26A-30, restricting the circumstances under which schools may disclose information about a student's status as a parent, expectant parent, or victim of domestic or sexual violence and 105 ILCS 10/2(f), providing that a student's temporary records include information about a student's status and related experiences as a parent, expectant parent, or victim of domestic or sexual violence	Mickie	Press for First Reading
7:340-AP-1	School Student Records	Procedure is updated for the reasons stated in 7:340	Mickie	Press for First Reading
7:340-AP-1-E-1	Notice to Parents/Guardians and Students of Their Rights Concerning a	Exhibit is updated in response to 105 ILCS 10/2(f) providing that a student's temporary records include information about a student's status and related experiences as a parent,	Mickie	Press for First Reading copy and put in contact information from current

	Student's School Records	expectant parent, or victim of domestic or sexual violence		
7:345-AP-1-E-1 No Current	Student Covered Information Reporting Form	Exhibit is updated in response to five-year review	Mickie	DO NOT ADOPT
7:345-AP-E-2	Student Data Privacy; Notice to Parents About Educational Technology Vendors	Exhibit is updated in response to five-year review	Mickie	Press for First Reading
7:345-AP-E-3 No Current	Parent Notification Letter for Student Breach	Exhibit is updated in response to a five year review	Mickie	Press for First Reading
7:50	School Admissions and Student Transfers To and From Non-District Schools	Legal references are updated with minor style changes, requiring boards with a policy requiring suspended/expelled students to complete the term of their suspension/expulsion in an alternative learning opportunities program	Jason	Press for First Reading
7:50-AP	School Admissions and Student Transfers to and from Non-District School	Procedure is updated for the reasons stated in 7:50	Jason	Press for Reading
7:60	Residence	Policy, Legal references, and footnotes are updated in response to permitting but not requiring the interdistrict transfer of students, who are parents, expectant parents, or victims of domestic or sexual violence	Jason	Press for Reading
7:190-AP-2	Student Handbook – Gang Activity Prohibited	Procedure is updated in response to five-year review	Jason	Press for First Reading
7:190-AP-5	Student Handbook – Electronic Devices	Procedure is updated in response to the addition of a definition of sexting in 7:190	Jason	Press for First Reading
7:190-E-2	Student Handbook Checklist	Exhibit is updated in response to State of Tennessee v. Cardona and 105 ILCS 5/26A, requiring students be annually notified of support services available for Article 26A Students, the name and contact	Jason	Press for First Reading

		information of their school's Article 26A Resource Person, and the availability of counseling for students 12 years of age and older without parent/guardian consent		
8:30	Visitors To and Conduct on School Property	Legal references are updated with minor style change. Footnotes are updated in response to Criminal Code of 2012, renaming the criminal offense of patronizing a person engaged in the sex trade	Jason	Press for First Reading
8:30-E-1	Letter to Parent Regarding Visits to School by Child Sex Offenders	Exhibit is updated in response to five-year review	Jason	Press for First Reading
8:30-E-2	Child Sex Offender's Request for Permission to Visit School Property	Exhibit is updated in response to five-year review	Jason	Press for First Reading
4:170-AP-6-E-1	School Staff AED Notification Letter	Procedure is updated in response to a five-year review	Heidi	DO NOT ADOPT
6:150	Home and Hospital Instruction	Policy, cross references and footnotes are updated in response to 105 ILCS 5/10-22.6a requiring home instruction for students unable to attend school due to pregnancy-related conditions, the fulfillment of parenting obligations related to the health of the child, or health or safety concerns arising from domestic or sexual violence.	Heidi	Press for First Reading
7:250	Student Support Services	Policy, legal references, cross references and footnotes are updated in response to 105 ILCS 5/26A, eff. 7-1-25, requiring students 12 years of age and older be annually notified of the availability of counseling without parent/guardian consent and the designation of at least one staff member in each building as a resource person	Heidi	Press for First Reading
7:250-AP-2	Protocol for Responding to Students with	Procedure is updated in response to 105 ILCS 5/26A, requiring the designation of at least one staff	Heidi	Press for First Reading

	Social, Emotional, or Mental Health Needs	member in each building as a resource person for Article 26A Students.		
7:255 No Current	Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence	NEW. The policy is created in response to 105 ILCS 5/26A, requiring districts to ensure that they have policies, procedures, and resources in place to ensure the Article 26A Students are provided with support services necessary to enable them to meet State educational standards and successfully attain a school diploma	Heidi	Press for First Reading
7:255-AP-1 No Current	Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence	NEW – Procedure is created for the reasons stated in 7:255	Heidi	Press for First Reading
7:255-AP-2	Complaint Resolution Procedure for Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence	NEW – Procedure is created for the reasons stated in 7:255	Mickie	Press for First Reading
7:270	Administering Medicines to Students	Policy, legal references and footnotes are updated. Policy is updated to clarify that students may self-carry supplies with authorized by their diabetes care plan and/or seizure care plan. Footnotes are updated adding that schools are not required to accept opt-out requests from parents for the administration of undesignated medications, Clinical Social Work and Social Work Practice Act, authorizing licensed school social workers to possess and administer opioid antagonists in their licensed professional capacity, Legal references are updated to add 105 ILCS 150/Seizure Smart School Act	Heidi	Current for First Reading and adding paragraph 2 on the last page eligible

7:270-AP-2	Checklist for District Supply of Undesignated Medications	Procedure is updated in response to 23 Ill. Admin.Code, adding that schools are not required to accept opt-out requests from parents for the administration of undesignated medications and ISBE and the Ill. Dept. of Human Services' Substance Abuse Prevention and Recovery Instruction Resource Guide	Heidi	Current with added updates for First Reading
Mike noted that 4:60 Purchases and Contracts will be discussed at the next Policy meeting				

Minutes taken by Kris Arduino