Minutes of Regular Meeting
June 23, 2026

Board of Trustees
Collin County Community College District

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, June 23, 2026, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Jay Saad presiding. Trustees in attendance were Mr. Justin Adcock, Ms. Cathie Alexander, Mr. Glenn Callison, Dr. Raj Menon, Mr. Jim Orr, and Ms. Staci Weaver. Mr. Andrew Hardin was absent after the meeting reconvened from executive session. Trustee Place 8 is vacant.

WORK SESSION
With a quorum of the Board of Trustees present, Chair Saad called the Work Session to order at 5:36 p.m. in Board Conference Room 135 at CHEC.

DISCUSSION ITEMS
1. Communications Plan Update - Mary McClure, Vice President of External Relations
2. Funding Update - Melissa Irby, Chief Financial Officer

CONVENE REGULAR MONTHLY MEETING: 6:45 p.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION
Chair Saad adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 *et seq.*, to wit at 6:46 p.m.

Section 551.071 Consultation with Attorney
a. Consultation with the college’s General Counsel on a matter in which the attorney has an ethical duty of confidentiality

Section 551.072 Deliberation Regarding Real Property
a. Discuss the purchase, exchange, lease, or value of property available around existing college campuses and financing of potential future campus projects in the college's service area, including the purchase of new property

Section 551.074 Personnel Matters
a. Discuss appointment, employment, evaluation, reassignment, duties, discipline, or responsibilities of college employees, including Board of Trustees, Place 8 vacancy, and the professor emeritus distinction to be bestowed by the college

RECONVENE REGULAR MEETING: 7:06 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PRESENTATIONS

1. Recognition of Employees on the Occasion of their Retirement - Dr. Neil Matkin, District President

PUBLIC COMMENT

There was no public comment.

Approval of the June 23, 2026 Consent Agenda Item

2026-06-C1 Approval of the Minutes of the May 26, 2026 Regular Meeting

2026-06-C2 Report Out of the Finance and Audit Committee and Consideration of Approval of the Authorized Broker/Dealer List

On motion of Trustee Orr, and second of Trustee Callison, the June 23, 2026 Consent Agenda was approved by a vote of 7-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2026-06-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

This being a first reading of Local Board Policies, no action was required.

2026-06-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies

Discussion: Trustee Orr, Committee Member of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board Policies.

The motion was approved 7-0 as presented.

2026-06-3 Report Out of the Finance and Audit Committee and Consideration of Approval of the Facilities Fee Schedule Effective September 1, 2026

Discussion: Trustee Weaver, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation to approve the Facilities Fee Schedule effective September 1, 2026. It was noted that the Board agenda item did not reflect the Committee's recommendation to reduce the proposed 10% increase for nonprofit groups to 5%, the Committee's recommended amount.

The motion was approved 7-0 as presented.

2026-06-4 Report Out of the Finance and Audit Committee and Consideration of Approval of a One-Year Contract Extension with Barnes & Noble

Discussion: Trustee Weaver, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation to approve a one-year contract extension with Barnes & Noble.

The motion was approved 7-0 as presented.

<u>2026-06-5 Consideration of Approval of the Professor Emeritus Distinction to be Bestowed Upon the Recommended Candidates</u>
On motion of Trustee Menon, and second of Trustee Alexander, this item was approved by a vote of 7-0.

<u>2026-06-6 Consideration of Approval of the Bid Report for June 23, 2026</u>
Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for June 23, 2026 which included three contract revisions:

<u>Contract Revisions</u>		
Purchase Request #1 Office Supplies, Classroom Supplies, Art Supplies, Scientific Lab Supplies, and Other Miscellaneous Items	$	65,000
Purchase Request #2 Plumbing Inspection, Maintenance, and Repairs		100,000
Purchase Request #3 General Hardware, Tools, Appliances, and Miscellaneous Supplies		150,000
Total	$	315,000

Trustee Menon requested to abstain from voting on Purchase Request #1 in the Bid Report. Purchase Request #1 was removed from the Bid Report and a separate vote followed. On motion of Trustee Menon, and second of Trustee Adcock, Purchase Requests #2 and #3 were approved by a vote of 7-0.

Purchase Request #1 Office Supplies, Classroom Supplies, Art Supplies, Scientific Lab Supplies, and Other Miscellaneous Items for $65,000 that was pulled off the Bid Report was put to a vote. On motion of Trustee Callison, and second of Trustee Adcock, Purchase Request #1 was approved by a vote of 6-0. Trustee Menon abstained from voting.

PUBLIC COMMENT
There was no public comment.

INFORMATION REPORTS
Annual Report of New Officers and New Members of Faculty Council
Personnel Report for June 2026
Quarterly Purchase Order Report March-May 2026
Revenues and Expenses as of May 31, 2026
Statement of Net Position as of May 31, 2026
Monthly Investment Report as of May 31, 2026
Quarterly Investment Report as of May 31, 2026
AECOM Monthly Report for May 2026

PRESIDENT'S AND BOARD ANNOUNCEMENTS
Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT
Chair Saad adjourned the meeting of the Board of Trustees of Collin County Community College District at 7:39 p.m.