

# Memo



To: Board of Education

From: Cicely Calhoun, Director of Human Resources

Date: December 16, 2025

Re: Classified Leave of Absences

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- a. Terry Winfrey, Office Staff, West Campus, is requesting an extended leave of absence effective November 15, 2025, through January 4, 2026  
Medical-Personal
- b. John Greenidge, Security Paraprofessional, Central Campus, is requesting a leave of absence effective December 5, 2025, through January 14, 2026  
Medical-Personal
- c. Rosa Zavala, Security Paraprofessional, Central Campus, is requesting an extended leave of absence effective December 1, 2025, through TBD  
Medical-Personal
- d. Fatima Ortiz, Instructional Paraprofessional, Central Campus, is requesting a leave of absence effective December 26, 2025, through March 20, 2026  
Medical- Maternity
- e. Thomas Green, Custodian, Central Campus, is requesting a leave of absence effective November 10, 2025, through January 15, 2026  
Medical-Personal.
- f. Joe Luckey, Security Supervisor, West Campus, is requesting a leave of absence effective October 06, 2025 through December 8, 2025.  
Medical-Personal.
- g. Valentina Luna, Clerical, District, is requesting an intermitted leave of absence effective December 18, 2025, through March 2, 2026  
Medical-Personal