

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT  
AGENDA ACTION SHEET**

Date: July 17, 2023

Subject: Discuss and Consider Approval of the 2023-2024 Robstown ISD Appraisal Calendar

Administrator Responsible: Diana L. Silvas

Position: Deputy Superintendent

A. Purpose of Agenda Item:

Information Only

Action Needed

B. Authority for this Action:

Local Policy \_\_\_\_\_

Law or Rule \_\_\_\_\_

C. Strategic Objective, Goal, or Need Addressed:

To set timelines for teacher appraisals and required documentation.

D. Summary:

All administrators are required to follow the appraisal calendar when observing teachers.

E. Alternatives Considered:

F. Comments Received:

G. Administrative Recommendation:

That the board approve the 2023-2024 Appraisal Calendar as presented.

H. Fiscal Impact and Cost:

I. Monitoring and Reporting Time Line: