




## NORTH SLOPE BOROUGH SCHOOL DISTRICT

### MEMORANDUM

**TO:** Robyn Burke, President  
Members of the School Board

**THROUGH:** David Vadiveloo, Chief School Administrator 

**FROM:** Chelsie Overby, Board Secretary

**DATE:** May 4, 2023

**SUBJECT:** 2023-2024 Board Calendar of Events

**Memo No. SB23-164**  
(Action Item)

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#### NSBSD Strategic Plan Goal:

2.0 Community Engagement: Foster collective responsibility, commitment, and trust between the school and community.

2.1 Communication: Advance on-going 2-way communication, participation, and interaction within the school and between the school and community, building the bridge of trust.

4.0 Financial & Operational Stewardship: Effectively employ our operational and financial resources to support the long-term stability of the district.

#### Issue Summary:

The Board shall adopt a yearly calendar specifying the date, time, and place of each regular meeting. Each month, the Board holds a work session at 9:00 am and a regular meeting at 1:00pm unless otherwise stated once posted and notified. The regular meetings are usually held the first Thursday after the North Slope Borough Assembly meeting held on the first Tuesday; however, there are occasionally scheduling conflicts.

August – Recommendation is to hold the meeting on August 16 after the start of school and District-wide Inservice.

September – To reduce travel costs and time off of work for Board members traveling, the recommendation is to combine the Board meeting travel with the AASB Fall Boardsmanship Academy on September 14, 2023.

October – With elections being held October 3, 2023, the North Slope Borough will certify the election results on October 10, 2023, the recommendation is to hold a special meeting on October 12, 2023 with a regular meeting following the next day on October 13, 2023 to reduce travel costs and aligning it with NIEA or AFN.

November/December – the recommendation is to combine November/December as they are both short and busy months due to holidays, conferences, and schools closing for winter break. The regular meeting would be held November 21 with a winter retreat following the school law & equity day in anchorage on December 10-11, 2023. If necessary, a special meeting may be held mid-December.

January – The recommendation is to hold a meeting January 11, 2024 after school opens.

February – The recommendation is February 15, 2024 to align with the legislative fly-in travel.

March – For the budget hearing, the recommendation is March 6, 2024 with the regular meeting held March 28, 2023.

April/May – The recommendation is to combine April/May in a two day meeting on April 24-25 in consideration of graduations held May 2-4, May 8-11, and May 14.

**Background:**

Meetings of the Board are conducted for the purpose of accomplishing district business. A meeting of the Board shall consist of any gathering of the members of the Board when more than three members of the Board, or a majority of the members, whichever is less, are present and collectively consider a matter upon which the Board is empowered to act.

**Proposed Motion:**

“I move that the NSBSD Board of Education approve the 2023-2024 Board Calendar of Events.”

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: \_\_\_\_\_

**Signature:** David Vadiveloo  
David Vadiveloo (May 4, 2023 23:12 AKDT)

**Email:** david.vadiveloo@nsbsd.org