

**February 24, 2025**

## **PERSONNEL CONSENT AGENDA**

The Personnel Consent Agenda is a method designated to expedite handling of routine and official personnel business of the School Board. The entire agenda may be adopted by the Board in one unanimous vote of approval. By request of any individual board member, any item can be removed from the current -agenda and placed upon the regular agenda for consideration and action.

APPOINTMENT – All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointment.

1. Olivia Falk, Science Teacher at Buffalo High School, effective March 7, 2025 and ending June 6, 2025. This is a replacement for Greg Hygrell/Jacob Wilts.
2. Sharon Herzfeld, long-term substitute 6<sup>th</sup> Grade Science Teacher at Buffalo Community Middle School, effective on or about April 7, 2025 and ending June 6, 2025. This is a replacement for Laura Frakes.
3. Samantha Jones, KidKare Assistant, effective February 18, 2025.

RESIGNATION/RETIREMENT/TERMINATION – Approve the following resignation/retirement/termination:

1. Scott Rabehl, Instrumental Music Teacher at Buffalo High School, retirement effective June 6, 2025.
2. Tamra Jacobs, Special Education Evaluator – TOSA, retirement effective June 6, 2025.
3. Sally O'Malley, ECSE Speech/Language Pathologist, resignation effective June 6, 2025.
4. Laurie Kittock, Nutrition Services Assistant at Discovery Elementary, resignation effective January 30, 2025.
5. Kirsten Van Heel, Nutrition Services Assistant at Buffalo Community Middle School, resignation effective February 20, 2025.
6. Kelly Davey, ECSE ESP, resignation effective February 27, 2025.
7. Kimberly Laumann, KidKare Supervisor, resignation effective February 27, 2025.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfers/change of assignments:

1. Samantha Schwarzkopf, Special Education ESP at Parkside Elementary, decrease from 32.5 to 27.5 hours/week, effective January 27, 2025.
2. Barbara Tummel, Special Education ESP at Buffalo High School, decrease from 31.25 to 30 hours/week, effective September 3, 2024.
3. Jessica Kidder, Nutrition Services at Buffalo Community Middle School, transfer from Assistant (36.25 hours/week) to Lead (37.5 hours/week), effective February 3, 2025. This is a replacement for Nancy Allen.
4. Brooke Wahlenberg, change in position from full-time to part-time Custodian at Discovery Elementary, effective January 27, 2025.
5. Dena Peavy, change in position from part-time to full-time Custodian at Discovery Elementary, effective January 27, 2025.

6. Julia Pearson-Sherman, transfer from KidKare Assistant to Supervisor, effective February 18, 2025.
7. Taylor Zachman, temporary transfer from KidKare Supervisor to substitute Lead Supervisor, effective on or about March 12, 2025 and ending on or about June 3, 2025. This is a replacement for Irina Anderson.

LEAVE OF ABSENCE – Approve the following requests for leave of absence:

1. Justine Lee, Special Education Teacher at Discovery Elementary, date adjustment for leave of absence to effective February 3, 2025.
2. Jeanna Miller, Principal on Special Assignment at Buffalo High School, request for leave of absence effective January 21, 2025 and ending March 31, 2025.
3. Patricia Lammers, ECFE Teacher, request for leave of absence effective March 11, 2025 and ending March 25, 2025.
4. Patricia Lammers, ECFE Teacher, request for leave of absence effective April 7, 2025 and ending June 6, 2025.
5. Brenda Mengelkoch, Nutrition Services Assistant at Buffalo High School, request for leave of absence effective January 27, 2025 and ending February 28, 2025.
6. Kinsey Mens, Science Teacher at Buffalo High School, request for leave of absence effective August 25, 2025 and ending November 29, 2025.
7. Cyre Beamont, Quest Teacher at Parkside Elementary, date adjustment to leave of absence to ending March 7, 2025.

CONTRACTS – Approve the following contracts:

1. 2025-26 Master Agreement between Independent School District #877 and Education Minnesota – Buffalo, Educational Support Professionals, Local 7334, Affiliated with Education Minnesota, AFT, NEA, AFL-CIO.