

Unity School District - Board of Education

Board Policy **Administrative Rule 535.22**

Activity Staff Recruiting/Hiring

Last Revised 8/16/2022

RECRUITING

The Board of Education has a commitment to securing the best personnel possible. Professionally trained individuals who meet the state certification requirements and who satisfy the district's standards will be first considered in filling activity staff positions.

The District may receive emergency relief for unusual circumstances to employ other than certified teachers for coaching or supervision.

The school district will follow Article XVII ("Coaches Qualifications") as stated in the WIAA Constitution Bylaws for WIAA-sponsored sports.

~~Vacancy notices will be posted on the district website. A search for qualified applicants shall extend to new personnel filling a teacher vacancy. If necessary, candidates will be solicited from qualified non-faculty candidates.~~

SELECTION

Candidates will be selected on the basis of character, professional qualifications and background. **The selection process shall be defined by Board Policy 535, and the discretion of the District Administrator.** Candidates will be selected and interviewed where applicable by the ~~district administrator,~~ principal, athletic director, head coach or designee. A recommendation will be made to the district administrator.

The District Administrator shall be responsible for the final recommendation of a candidate to the Board of Education.

RESPONSIBILITIES

Activity staff members are under the direction and supervision of the athletic director and the building principal in which the activity takes place.

Faculty and non-faculty coaches or advisors must meet state and district certification requirements.