Browning Public Schools
**Board Agenda Request**
Meeting To Be Held: 5/26/21



**Recognition:** ☐ Students ☐ Staff ☐ Parents

**Information:** ☐ Building Report ☐ Old Business ☐ Superintendent's Report

**Action:** ☐ Resignation ☐ Hiring ☐ Contract Service Agreements

☐ Travel Out-of-State ☒ Travel In State ☐ Approvals

☐ Termination ☐ Legal Matters ☐ Other:

This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

- - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -

**Date:** 5/16/21

**To:** **Corrina Guardipee-Hall**    **From:** Kari McKay
Superintendent    **Title:** Assistant Principals

**Subject: In State Travel: Class A State Meeting**

**Description:** Request approval for Kari McKay to attend Class A State Meeting in Big Sky,MT.
6/12/21 thru 6/15/21

**Financial Impact: $ 972.76**

**Funding Source (Budget/grant, etc.):** 226.60.150.2410.582.0000

**Attachment(s):** Travel Request/Agenda

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) _____

**Comments:** _____

_____

**Board Action:** ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

---------- Forwarded message ---------
From: **Aric Harris** <harrisa@whitefishschools.org>
Date: Tue, May 4, 2021 at 1:45 PM
Subject: Class A Meeting June 12-15, 2021 Big Sky, MT
To: Troy Bowman <t_bowman@cfmtschools.net>, Lucky Larson <lucky.larson@ronank12.edu>, Don Toth <dtoth@polson.k12.mt.us>, Nik Rewerts <rewertsn@libbyschools.org>, Everett Armstrong <Everetta@bps.k12.mt.us>, Travis Blome <blomet@hsd3.org>, Tyson Tucker <tysont@corvallis.k12.mt.us>, Chad Petersen <chadpetersen@gmail.com>, John English <jenglish@bchsmt.com>, Chance Edman <edmanc@stevensville.k12.mt.us>, <kipplewis@ftsd.org>, Shaun Murgel <smurgel@ehps.k12.mt.us>, Brian Kessler <Kesslerb@blueponyk12.com>, Ryan Buckley <buckleyr@glendiveschools.org>, Chris Lee <clee@sidney.k12.mt.us>, Mike Erickson <ericksonm@lockwoodschool.org>, Kyle Dunfee (kdunfee@milescity.k12.mt.us) <kdunfee@milescity.k12.mt.us>, Dom Vergara <lpsactivities@laurel.k12.mt.us>, Mike Ryan (BCCHS) <mryan@billingscatholicschools.org>, Nate Parseghian <nate.parseghian@livingston.k12.mt.us>, Paul Bartos <paul.bartos@lewistown.k12.mt.us>, Jon Wrzesinski <jon.wrzesinski@hardin.k12.mt.us>
Cc: Kelly Kyle <kylek@whitefishschools.org>

Good Afternoon,

After looking at the amount of material we need to cover and number of by-laws that need updating I'm proposing that we begin the Class A Meeting on Saturday, June 12th at 3:00 p.m. at The Wilson Hotel in Big Sky.

The Wilson is still waiting on several schools to make their reservations. If you have not done so already please have those made by the end of this week.

Lastly, if you have anything you would like added to the agenda please send that to me. I hope to have the rough draft of the agenda sent out by the end of the week.

Thank you,

--

Aric Harris
Activities Director
Whitefish High School

WHS ACTIVITIES....*the other half of education.*

# Re: Class A Meet

3 messages

---

**Jennifer LaFromboise-Wagner** <JenniferL@bps.k12.mt.us>  Wed, Apr 28, 2021 at 2:10 PM
To: Everett Armstrong <EverettA@bps.k12.mt.us>, Melanie Heavy Runner <melanieh@bps.k12.mt.us>
Cc: Kari McKay <KariM@bps.k12.mt.us>, Michael Comes At Night <michaelc@bps.k12.mt.us>

Greetings
I am wanting Kari to attend these meetings in June. Melanie please get travel ready for her for the next board
meeting. Thank you

On Tue, Apr 27, 2021 at 9:28 AM Everett Armstrong <EverettA@bps.k12.mt.us> wrote:
Good morning, letting you know that June 12-15th is the Class A Meeting @Big Sky Mt. Usually other Class A Schools
bring a principal and discuss topics such as 504's and other topics that arise throughout the school year in athletics.

mǎko´iyō˝so´yiss (wolftail)
*Everett Armstrong*
**Browning Public Schools Activities Director**

*Think Positive ~ Be Positive*

# Jennifer LaFromboise-Wagner, Ed. S.

Browning High School
Principal
406-338-2745

---

**Everett Armstrong** <EverettA@bps.k12.mt.us>  Wed, Apr 28, 2021 at 2:15 PM
To: Jennifer LaFromboise-Wagner <JenniferL@bps.k12.mt.us>
Cc: Melanie Heavy Runner <melanieh@bps.k12.mt.us>, Kari McKay <KariM@bps.k12.mt.us>, Michael Comes At Night
<michaelc@bps.k12.mt.us>

Thank you

mǎko´iyō˝so´yiss (wolftail)
*Everett Armstrong*
**Browning Public Schools Activities Director**

[Quoted text hidden]

---

**Everett Armstrong** <EverettA@bps.k12.mt.us>  Wed, Apr 28, 2021 at 2:16 PM
To: Jennifer LaFromboise-Wagner <JenniferL@bps.k12.mt.us>
Cc: Melanie Heavy Runner <melanieh@bps.k12.mt.us>, Kari McKay <KariM@bps.k12.mt.us>, Michael Comes At Night
<michaelc@bps.k12.mt.us>

I'll get an agenda for us soon as Tyson get's back to me so we can attach to our travel

mǎko´iyō˝so´yiss (wolftail)
*Everett Armstrong*
**Browning Public Schools Activities Director**

**Employee Name** Kari McKay                                    **Employee #**
**Building** Browning High School                              **Substitute Name** NA

**LEAVE REPORT**

| Date of Leave | Hours | Type of Leave |
|---|---|---|
| 6/14 & 6/15 | 16 Hour | SR. |
| _____ | _____ | _____ |

**Employee Signature** _____  **Date** _____

☐ **Approved; Condition upon the specific leave being available for the specific employee**     ☐ **Not Approved**
**Principal/Supervisor** _____  **Date** _____

**TYPE OF LEAVE**

| | | |
|---|---|---|
| **AN** Annual | **PL** Personal Leave | **ALWO** Approved Leave W/O Pay |
| **SL** Sick Leave | **JD** Jury Duty (attach verification) | **ULWO** Unapproved Leave w/o Pay |
| **\*EX/SR** Extra-Curricular/School Related | **NG** National Guard | **SWP** Suspended w/Pay |
| | **FN** Funeral _____ | **SWOP** Suspended w/o Pay |
| | **(Master Contract Relationship)** | |

**\*If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

**TRAVEL REQUEST**  **(If receiving payment for EX/SR leave please fill out entire form completely)**
**Conference/Workshop** Class A Meeting  **(Attach Brochure/Agenda)**
**Location** Big Sky, MT
**Departure Date** 6/12/21                        **Return Date** 6/15/21
**Departure Time** 9:00 a.m.                      **Return Time** 8:00 pm
**Transportation:**  ☒ Personal Vehicle          **Mileage** 302 (1/2) x .56 =$169.12
               ☐ District Vehicle          **Per Diem** 3 Days @ $36+$12L+$15D =$135.00
               ☐ Professional Development

                              ☐ **Registration** PO# _____ =$ 0.
                              ☒ **Hotel** PO# _____ =$668.64
                              ☐ **Other** PO# _____ =$ 0.
                    **To be reimbursed:  shuttle/taxi/parking upon return of receipts**

                                        **Sub Total $972.76**

**Budget** 226.60.150.2410.582 ( %) 304.12              **Check Total  $304.12**
        _____ ( %) _____

**Employee Signature** _____  **Date** _____

**Principal/Supervisor** _____  **Date** _____

**Superintendent Signature** _____  **Date** _____