

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Ruth Hook
Purchases for: Indian Lake Elementary

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1/30/18	Amazon Marketplace	Julie Sorensen- Mood Mudd (slime)	\$6.00	21231 21271	yes
1/30/18	Amazon Marketplace	Nichole Wiskinski - personal purchase	\$22.99	64522	no
1/30/18	Amazon Marketplace	Julie Sorensen-Thought Caring Cards for People Who Are Anxious	\$36.95	21231 21271	yes
1/30/18	Amazon Marketplace	Julie Sorensen-Doubled dip feelings books	\$11.10	21231 21271	no
1/31/18	Meijer Inc	Diana Haring - 3rd gr field trip snacks	\$41.24	64522	yes
2/1/18	Amazon Marketplace	Sue Haines-nitrile gloves, & thermometer covers	\$95.12	24170	yes
2/1/18	Michigan Historical Museum	Diana Haring - 3rd gr Field Trip admission to museum	\$172.00	64522	yes
2/5/18	Amazon Marketplace	Sue Haines - Microsoft HDMI adaptor	\$38.99	64522	yes
2/6/18	TeachersPayTeacher	Ruth Hook-Cursive Handwriting Practice Worksheets for Melissa Jamerson	\$5.00	11170	yes
2/12/18	Amazon.com	Nichole Wiskinski - personal purchase	\$12.23	64522	no
2/13/18	Fitness Finders	Sue Haines-Carnival paw prints for March is Reading Month	\$139.49	11170	yes
2/19/18	Kent ISD	Sarah Prince- PD Collective Responsibility: Engaging Families	\$50.00	22131	yes
2/20/18	Amazon Marketplace	Nichole Wiskinski - personal purchase	\$13.99	64522	no
2/20/18	Heirloom Rose	Sue Haines-Frakes funeral flowers	\$63.59	64510	yes
Total Amount of Purchases			\$ 708.69		

Summary by ASN #	ASN #	Total	ASN #	Total
	11170	\$144.49		
	21231 21271	\$54.05		
	22131	\$50.00		
	24170	\$95.12		
	64510	\$63.59		
	64522	\$301.44		

Employee Signature *Sue Haines*

Supervisor Signature *Ruth Hook*

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VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Amie McCaw

Purchases for: Sunset Lake Elem. MasterCard

Statement Date: 2/27/18

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
30-Jan	Amazon Mktplace	Phillips- iPad charger, wall portabel travel plug, 6 ft. lighting cable, etc.	\$44.97	64444 \$14.99 #64445 \$14.99 #64206 \$14.99	Y
30-Jan	School Specialty	Austin- folders, tape, id badge holders	\$77.92	24270	Y
30-Jan	Precision Printer Services	Austin- 27X black toner	\$82.35	24279	Y
30-Jan	School Specialty	Bast-Art suplies; scissors, markers, construction paper, paint, etc.	\$207.53	64439	Y
1-Feb	Meijer Inc.- Portage	Lee- Community Room sanitizing wipes	\$21.17	24270	Y
1-Feb	Amazon Mktplace	Bast-Art suplies; magnetic building blocks/tiles	\$37.99	64439	Y
1-Feb	Amazon Mktplace	Guerrerro- 6 sets of headphones (White, blue, red)	\$61.65	64444	Y
1-Feb	Amazon Mktplace	Guerrerro- 6 sets of headphones (purple, yellow, tangerine)	\$62.04	64444	Y
1-Feb	Amazon Mktplace	Bast- Art supplies; innovation marbling kit	\$65.76	64439	Y
1-Feb	GBC Ecommerce	Austin- laminite for laminator in library	\$93.18	24279	Y
1-Feb	Paypal MEMSPA	Welling/Lonsway- MEMSPA Lunch and Learn topic anxiety conference \$56 ea.	\$112.00	22132	Y
2-Feb	Kent ISD/Internet	McCaw- Kent ISD Reading Workshop on 3/6/18	\$50.00	24262	Y
2-Feb	Poldermans	Austin- Flowers for music performance for Heintzelman & Kahler	\$53.00	64523	Y
2-Feb	School Specialty	Austin- screen/computer wipes for all rooms	\$74.75	64523	Y
7-Feb	Amazon Mktplace	Lee- Science English; The Story of Day & Night	\$13.39	12177	Y
8-Feb	Kent ISD/Internet	Chang- Collective Responsibilities- Engaging Families and Community- symposium	\$50.00	22132	Y
8-Feb	Gordan Water	Austin- staff water machine-lounge	\$118.25	64519	Y
14-Feb	Meijer Inc.- Portage	Lee- Earth Science; cookies	\$7.50	12177	Y
14-Feb	Kent ISD/Internet	Engaging Families and Community- symposium	\$50.00	22132	Y

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VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

15-Feb	Little Caesars-Schoolcraft	Phillips- Kdg. pizza party	\$22.90	64445	Y
16-Feb	Teachers Pay Teachers	Phillips- Kdg. - classroom MEGA EL curriculum	\$45.00	64445	Y
19-Feb	West Music Catalog	Heintzelman- Basic Beat	\$46.99	12174	Y
20-Feb	Amazon Mktplace	Phillips- ink cartridge for classroom printer-PTSO to reimburse	\$50.32	64519	Y
21-Feb	MEMSPA	McCaw- MEMSPA Annual Membership renewal	\$555.00	24262	Y
26-Feb	School Specialty	Guerrero- supplies; construction paper, clips, etc.	\$30.94	64519	Y
27-Feb	Teachers Pay Teachers	Kessler- SE supplies; download for materials	\$5.00	12284	Y
27-Feb	Amazon Mktplace	Kessler- SE supplies; gum for sensory needs	\$24.98	12284	Y
Total Amt. of Purchases			\$2,064.58		

Summary by ASN #	ASN #	Total	ASN #	Total
	64444	138.68	12174	\$46.99
	64445	82.89	64519	199.51
	64206	14.99	24262	\$605.00
	24270	99.09	12284	\$29.98
	24279	175.53	64523	\$127.75
	64439	311.28	12177	\$20.89
	22132	212.00		

Employee Signature Amie McCaw Supervisors Signature _____

INFO ONLY <u>B. Ruppert</u>				
Total by summary	\$2,064.58			
Total above	\$2,064.58			
Difference	\$0.00			

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Gail VanDaff
Purchases for: Curriculum & Instruction

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1/31/2018	MACUL	Title IIA PD registration	\$ 2,590.00	22136	Yes ✓
2/9/2018	Kent ISD	Literacy Coach PD Registration	\$ 50.00	22162	Yes ✓
Total Amount of Purchases			\$ 2,640.00		

Summary by ASN #	ASN #	Total	ASN #	Total
	22136	\$ 2,590.00		
	22162	\$ 50.00		

Employee Signature *Carol Hagg* Supervisor Signature *Gail VanDaff*

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Card Holder: Matt VanDussen, Vicksburg Middle School

Purchases for: February, 2018

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1/30	Amazon.com	Office Supply	\$ 27.95	24470	X
2/1	Taco Bob's	Staff Food/Office	\$ 29.64	24487	X
2/2	Airway Fun Center	Student Council/7th Gr Activity	\$ 9.00	64562	X
2/2	Mich Assoc of Sch Admin	Principal Conference	\$ 200.00	24462	X
2/2	Airway Lanes Fun Center	Student Council/7th Gr Activity	\$ 486.00	64562	X
2/5	Sight Reading Factory	VMS Band	\$ 34.99	64551	X
2/7	WorkPlacePro	Office Revolving/T-Shirts;Jancasz	\$ 119.25	64564	X
2/7	Target	Social Studies/Pyramid Prizes	\$ 350.00	64555	X
2/7	Long Lake Roller Rink	Student Council/6th Gr Activity	\$ 552.50	64562	X
2/8	Yoders Country Market	Staff Food/All Staff	\$ 48.00	24487	X
2/16	Meijer	Athletics	\$ 16.99	64553	X
2/16	Gordon Food Service	Office Revolving/Vending	\$ 149.46	64564	X
2/16	Sam's Club	Office Rev/Vending;Office Supply	\$ 223.04	*	X
2/16	Airway Lanes Fun Center	Student Council/8th Gr Activity	\$ 765.00	64562	X
2/20	Sam's Club	School Improvement	\$ 115.86	64764	X
2/21	Amazon.com	Office Supply	\$ 114.86	24470	X
2/23	Amazon.com	Office Supply	\$ 38.65	24470	X
2/24	Menards	MS FFA	\$ 99.61	64544	X
2/26	Sam's Club	Student Council/Guidance	\$ 194.81	**	X
*Office Rev/Vending - 64564 \$185.12; Office Supply - 24470 \$37.92					
**Student Council - 64562 \$11.96; Guidance - 21270 \$182.85					
Total Amount of Purchases			\$ 3,575.61		

Summary by ASN #	ASN #	Total	ASN #	Total
	24470	\$ 219.38	64553	\$ 16.99
	24487	\$ 77.64	64544	\$ 99.61
	64562	\$ 1,824.46	21270	\$ 182.85
	24462	\$ 200.00	64764	\$ 115.86
	64551	\$ 34.99		
	64564	\$ 453.83		
	64555	\$ 350.00		

Employee Signature Holly Cousins

Supervisor Signature Matt VanDussen

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Card Holder: ~~Tonya Nash~~/Alyssa Thompson
Purchases for: February 2018

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
2/1/2018	Weissman	Dance Costume	\$46.99	64746	Y
2/1/2018	Amazon	KK Supplies	\$123.10	20170	Y
2/2/2018	Amazon	TY KK Supplies	\$159.59	20170	Y
2/6/2018	Hightscope Ed	BB PD	\$425.00	11462	Y
2/6/2018	Hightscope Ed	BB PD	\$425.00	11462	Y
2/6/2018	Hightscope Ed	BB PD	\$425.00	11462	Y
2/8/2018	Amazon	Summer KK supplies	\$89.69	20170	Y
2/9/2018	St of Mich	BB Licensing	\$100.00	11490	Y
2/9/2018	St of Mich	BB Licensing	\$125.00	11490	Y
2/14/2018	Amazon	BB Supplies	\$25.98	11475	Y
2/14/2018	CDA Council	CDA renewal-SL BB	\$125.00	11490	Y
2/16/2018	Lakeshore Learning	BB- supplies	\$55.60	11475	Y
2/21/2018	Amazon	CE Office supplies	\$34.01	18474	Y
2/21/2018	Child Care Res.	BB PD	\$30.00	11462	Y
Total Amount of Purchases			\$2,189.96		

Summary by ASN #	ASN #	Total	ASN #	Total
	11475	\$81.58	64746	\$46.99
			11462	\$1,305.00
	20170	\$372.38	11490	\$350.00
	18474	\$34.01		\$0.00

\$2,189.96

Employee Signature Rachel Phelps

Supervisor Signature [Signature]

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INFO ONLY
Total by summary \$2,189.96
Total above \$2,189.96
Difference \$ -

VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Michael Barwegen – Tobey Elementary 02-27-18

PURCHASES

DATE	VENDOR	DESCRIPTION/PURPOSE	AMOUNT	ASN #	RECEIPT?
1/29	GIA Publications	Musical Supplies	160.75	64515	Yes
1/31	Sweetwaters	TTY Donuts	35.96	64537	Yes
2/7	Hiemstra Optical	Julia Dingman glasses	109.20	64537	Yes
2/9	Amazon	Anchor Your Stress-Sorenson	16.66	21273	Yes
2/9	Amazon	Superhero Thinking Curriculum-Sorenson	61.99	21273	Yes
2/9	Amazon	Helping kids Games-Sorenson	190.91	21273	Yes
2/15	ACP Direct	Headphones - Gebben	27.87	64450	Yes
2/15	Michaels	Frame & Matting	74.19	64537	Yes
2/16	OfficeMax/Depot	Program Supplies	36.83	64515	Yes
2/16	Hobby Lobby	Musical Shirts	185.74	64537	Yes
2/20	Sams Club	Musical Flowers	82.57	64515	Yes
2/20	USPS	Stamps	100.00	13165	Yes
2/20	Kent ISD	Registration Conf Collective Responsibility	50.00	22133	Yes
2/20	Kent ISD	Registration Conf Collective Responsibility	50.00	22133	Yes
		Total Amount of Purchases	\$		

Summary By ASN #	ASN <u>64515</u>	\$ <u>280.15</u>	ASN <u>13165</u>	\$ <u>100.00</u>
	ASN <u>64537</u>	\$ <u>405.09</u>	ASN <u>22133</u>	\$ <u>100.00</u>
	ASN <u>21273</u>	\$ <u>269.56</u>	ASN <u> </u>	\$ <u> </u>
	ASN <u>64450</u>	\$ <u>27.87</u>	ASN <u> </u>	\$ <u> </u>
			TOTALS	\$ <u>1,182.67</u>

Employee Signature Michelle Guelton Supervisor Signature [Signature]

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VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM
Statement Date: February, 2018

Card Holder: Maureen Ouvry

Month of: February, 2018

PURCHASES

DATE	VENDOR	DESCRIPTION/PURPOSE	AMOUNT	ASN #	RECEIPT?
02-02	Amazon	Paring Knives	25.42	46173	Yes ✓
02-07	Family Fare	American Sprinkles	5.73	46170	Yes ✓
02-06	School Nutrition Assoc.	Industry Conference	140.00	46135	Yes ✓
02-08	Sweet Things	Decorated Pretzels	-193.70	46170	*No
02-13	Family Fare	Milk- Tobey	3.89	46170	Yes ✓
02-16	Family Fare	Lemon Juice-Sunset	2.99	46170	Yes ✓
02-18	Bookoutlets	Lunch Lady Books	68.91	46173	Yes ✓
		*Credit	-193.70	46170	
		Total Amount of Purchases	\$ 53.24		

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Summary by ASN #			
ASN	46170	Food	\$12.61
ASN	46173	Supplies	\$ 94.33
ASN	46135	Travel/Conf.	\$140.00
ASN			\$
ASN	46170	Food -Credit	\$-193.70
ASN			\$
ASN			\$
	TOTAL		\$ 53.24

Employee Signature *Maureen Ouvry* Supervisor Signature *Maureen Ouvry*

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Card Holder: Keevin O'Neill
Purchases for: February, 2018


Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1/25	Amazon.com	Credit	-\$59.88	64702	x
1/30	Haku Learning	Ag Science subscription	\$4.95	16170	no
1/31	Amazon.com	Machine Shop Supplies	\$4.81	16570	x
1/30	Aldi	Science Supplies	\$27.88	15172	x
1/31	Amazon.com	Machine Shop Supplies	\$28.99	16570	x
1/31	Amazon.com	Machine Shop Supplies	\$34.95	16570	x
1/31	MSC	Machine Shop Supplies	\$102.40	16570	x
1/31	Amazon.com	Machine Shop Supplies	\$9.98	16570	x
1/31	Amazon.com	Machine Shop Supplies	\$29.95	16570	x
2/2	Field's Fabrics	Musical supplies	\$31.48	64637	x
2/2	Amazon.com	Vet Science Supplies	\$364.44	16770	x
2/2	Animal Care Technologies	Ag/Vet Science Supplies	\$438.50	16170	x
"	"	"	\$438.50	16770	x
2/2	Amazon.com	Machine Shop Supplies	\$25.00	16570	x
2/2	Amazon.com	Machine Shop Supplies	\$130.31	16570	x
2/6	Michaels	Art Supplies	\$35.18	64577	x
2/6	Rose Brand	Auditorium supplies	\$153.66	64578	x
"	"	"	\$153.66	64596	x
"	"	"	\$153.66	64637	x
2/10	Amazon Prime	Prime membership error	\$11.65	64702	no
2/15	Animal Care Technologies	Credit	-\$438.50	16770	x
"	"	"	-\$438.50	16170	x
2/18	Spotify	Band monthly subscription	\$9.99	64584	no
2/5	Animal Care Technologies	Ag/Vet Science Supplies	\$476.00	16770	x
"	"	"	\$476.00	16170	x
2/19	Amazon.com	Ag Science supplies	\$12.99	16170	x
2/19	Amazon.com	Ag Science supplies	\$19.48	16170	x
2/19	Amazon.com	Ag Science supplies	\$109.95	16170	x
2/19	Amazon.com	Ag Science supplies	\$330.45	16170	x
2/19	Amazon.com	Ag Science supplies	\$38.06	16170	x
2/21	Sams Club	Office Supplies	\$60.96	24570	x
2/22	Michaels	Art Supplies	\$72.08	64577	x
Total Amount of Purchases			\$2,849.03		

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Summary by ASN #	ASN #	Total	ASN #	Total
	15172	\$27.88	64584	\$9.99
	16170	\$991.88	64596	\$153.66
	16570	\$366.39	64637	\$185.14
	16770	\$840.44	64702	-\$48.23
	24570	\$60.96		\$0.00
	64577	\$107.26		\$0.00
	64578	\$153.66		\$0.00

\$2,849.03

Employee Signature 

Supervisor Signature 

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VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Nancy Spicketts
Purchases for: February

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1.29.18	Steensma Lawn	New Blade for plow truck	\$ 449.00	26772	yes
2.7.18	Amazon	Repair kit for flow valve	\$ 65.44	26771	yes
2.12.18	Bart's Signs	Signs for Sunset	\$ 48.00	26771	yes
2.20.18	Home Depot	Blinds for Sunset	\$ 145.56	26771	yes
2.26.18	Amazon	Garage Door Opener for VAB	\$ 30.42	30.42	yes
Total Amount of Purchases			\$ 738.42		

Summary by ASN #	ASN #	Total	ASN #	Total
		26772	\$ 449.00	
	26771	\$ 289.42		

Employee Signature Nancy Spicketts

Supervisor Signature [Signature]


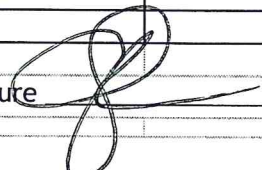
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Rick Placé

Purchases for: Vicksburg Pathways High School - February 2018

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1-30-18	Comcast	Internet	\$ 124.90	18384	Y
2-01-18	Tim Hortons	Accidental Purchase/repaid	\$ 10.95	18384	N
2-01-18	OfficeMax	Lab Supplies	\$ 55.61	18384	Y
2-01-18	Facebook	Advertising	\$ 437.49	18384	Y
2-02-18	OfficeMax	Lab Supplies	\$ 44.52	18384	Y
2-07-18	BestBuy	Computer supplies	\$ 102.81	18384	Y
2-13-18	USPS	Postage	\$ 50.00	18384	Y
2-14-18	Meijer	Count Day Party	\$ 114.29	18385	Y
2-15-18	Speedway	Gift Cards	\$ 150.00	18385	Y
2-15-18	Macul	Conference Registration	\$ 195.00	18384	Y
2-16-18	Meijer	Count Day Party	\$ 41.66	18385	Y
2-16-18	Pizza Hut	Count Day Food	\$ 181.00	18385	Y
2-22-18	ID Creator	Student ID	\$ 12.74	18384	Y
Total Amount of Purchases			\$ 1,520.97		

Summary by ASN #	ASN #	Total	ASN #	Total
	18384	\$ 1,034.02		
	18385	\$ 486.95		
	Total	\$ 1,520.97		

Employee Signature  Supervisor Signature 

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INFO ONLY	
Total by summary	\$ 1,520.97
Total above	\$ 1,520.97
Difference	\$ -

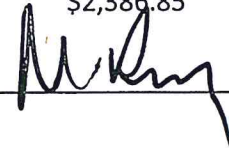
Card Holder: Mike Roy
Purchases for: February, 2018

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1/28	Creekside Grille	Coaches Meeting	\$610.00	42144	x
2/4	Panera	WISL Conference	\$63.15	42144	x
2/4	Panera	WISL Conference	\$79.86	42144	x
2/5	Corwell's Turkeyville	WISL Conference	\$102.29	42144	x
2/4	Crowne Plaza	WISL Conference	\$487.60	42144	x
2/10	Target	Cheer tournament	\$28.82	42161	x
2/10	Sams Club	Cheer tournament	\$160.26	42161	x
2/12	Bigby	Staff breakfast	\$94.95	24587	x
2/15	MIGCA	Boys Golf Membership Dues	\$46.65	42139	x
2/17	Hungry Howies	Wrestling tournament food	\$120.00	42161	x
2/17	Hungry Howies	Wrestling tournament food	\$135.00	42161	x
2/19	Fed Ex	Wrestling tournament tickets	\$9.27	42161	x
2/26	CDW-G	Projector	\$449.00	42144	x
Total Amount of Purchases			\$2,386.85		

Summary by ASN #	ASN #	Total	ASN #	Total
	24587	\$94.95		\$0.00
	42139	\$46.65		\$0.00
	42144	\$1,791.90		\$0.00
	42161	\$453.35		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00

\$2,386.85

Employee Signature 

Supervisor Signature 

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CREDIT CARD RECONCILIATION FORM

Card Holder: Don Puckett
Purchases for: February 2018

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1-Feb	Office Depot	Tech Supplies	\$ 516.85	28470	X
22-Feb	Amazon.com	6- Display port to HDMI adapter for new	\$ 93.84	28473	X
Total Amount of Purchases			\$ 610.69		

Summary by ASN #	ASN #	Total	ASN #	Total
			28470	\$ 516.85
			28473	\$ 93.84
				\$ 610.69

Employee Signature Cherie L. Allen Supervisor Signature Don Puckett

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Card Holder: Adam Brush
Purchases for: February, 2018

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1/29	Little Betsie Bistro	Conference	\$18.96	24562	x
1/28	Crystal Mountain	Conference	\$24.00	24562	x
1/30	Subway	Conference	\$10.70	24562	x
1/30	Crystal Mountain	Conference	\$146.37	24562	x
1/31	Realtime Music	Musical Supplies	\$395.00	64637	x
1/31	Burpee	Ag Science Supplies	\$399.23	16170	x
2/2	Amazon.com	Testing Supplies	\$27.38	64581	x
1/31	Home Depot	Musical Supplies	\$53.33	64637	x
1/31	SafetySign.com	Gym Signs	\$210.11	42144	x
2/2	MASA	Adam Conference	\$100.00	64702	x
2/6	Amazon.com	Return credit	-\$9.17	64581	x
2/8	Amazon Freetime	Adjustment Semi-Formal supplies	\$6.99	64700	last month
2/8	Amazon.com	Adjustment SE Supplies	\$8.17	15284	last month
2/8	Amazon.com	Adjustment Semi-Formal supplies	\$16.78	64700	last month
2/8	Amazon.com	Adjustment Semi-Formal supplies	\$19.76	64700	last month
2/8	Family Fare	Adjustment Semi-Formal supplies	\$29.01	64700	last month
2/8	Dollar General	Adjustment Semi-Formal supplies	\$58.30	64700	last month
2/8	Jaspares	Adjustment Semi-Formal supplies	\$117.74	64700	last month
2/8	Jaspares	Homecoming supplies	\$55.42	64627	x
2/8	Jaspares	Homecoming supplies	\$69.93	64623	x
2/8	Jaspares	Homecoming supplies	\$94.09	64608	x
2/10	Amazon.com	Testing Supplies	\$27.03	64581	x
2/11	Amazon.com	Yearbook supplies	\$39.39	64587	x
2/11	Amazon.com	Yearbook supplies	\$60.50	64587	x
2/12	Big Apple Bagels	Staff Breakfast	\$125.96	24587	x
2/14	Pay Pal DAFT	EFA renewal	\$150.00	15370	x
2/16	NHS Store	NHS Supplies	\$100.00	24580	x
"	"	"	\$637.95	64681	x
2/21	Office Depot	Library supplies	\$335.98	22275	x
2/19	MACUL.org	Karen Couk Conference	\$195.00	22135	x
2/23	Agoda Reservation	Fraudulent charge	\$670.65	62121	no
Total Amount of Purchases			\$4,194.56		

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Summary by ASN #	ASN #	Total	ASN #	Total
	15284	\$8.17	64581	\$45.24
	15370	\$150.00	64587	\$99.89
	16170	\$399.23	64608	\$94.09
	22135	\$195.00	64623	\$69.93
	22275	\$335.98	64627	\$55.42
	24562	\$200.03	64637	\$448.33
	24580	\$100.00	64681	\$637.95
	24587	\$125.96	64700	\$248.58
	42144	\$210.11	64702	\$100.00
	62121	\$670.65		\$0.00

\$4,194.56

Employee Signature *Denise A. Berg*

Supervisor Signature *[Signature]*

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

February 2018

There was no balance due on February 2018 credit cards for:

Charlie Glaes

Karen McKinstry

Trans Date	Invoice/Comment	Num	Misc #	ASN SE	Account Description	Amount	Check	ACH #	Ck/ACH	Date
02/28/2018	875782218/GAS	9			NATURAL GAS	735.41				PRE
02/28/2018	875752418/GAS	9			NATURAL GAS	929.25				PRE
02/28/2018	526669711118/GAS	9			ELECTRICITY	974.12				PRE
02/28/2018	99251121318/GAS	9			ELECTRICITY	972.52				PRE
		03600			CONSUMERS ENERGY	3,611.30	1790			003/15/2018
02/28/2018	74179/PROPERTY TAX				WATER & SEWER	763.23				PRE
		08520			KALAMAZOO COUNTY CLERK	763.23	1791			003/15/2018
02/28/2018	16235/PROGRAM FEES				OUT OF THE WILD CONT	27,200.00				PRE
		22997			KALAMAZOO NATURE CENTER	27,200.00	1792			003/15/2018
02/28/2018	KKOA/OVERPAYMENT				TRANS PARTS	-142.40				PRE
02/28/2018	702306/PARTS				TRANS PARTS	33.28				PRE
02/28/2018	KK604572/PARTS				TRANS PARTS	1,076.38				PRE
		14790			ROAD EQUIP PARTS CENTER	967.26	1793			003/15/2018
02/28/2018	286603034237/TELEPHONE				TRANS PURCHASED SERVICES	1,524.54				PRE
		34237			SPRINT	1,524.54	1794			003/15/2018
02/28/2018	1332/CONSULTING				DISTRICT COMMUNICATION	2,750.00				PRE
		33943			VANGUARD PUBLIC AFFAIRS	2,750.00	1795			003/15/2018
02/28/2018	7556533-2529-9/SANITATION				WASTE & TRASH DISP	30.00				PRE
02/28/2018	7556044-2529-7/SANITATION				WASTE & TRASH DISP	1,455.54				PRE
		31620			WASTE MANAGEMENT OF MICHIGAN	1,485.54	1796			003/15/2018

TOTAL ACH 0.00
 TOTAL CHECKS 38,301.87
 TOTAL INVOICES 0.00
 TOTAL PREPAIDS 38,301.87
 TOTAL PAYROLL 0.00
 GRAND TOTAL 38,301.87

Check Register
 Vicksburg Schools
 Steve Goss - credit card

Trans Date	Invoice/Comment	Num	Misc #	ASN	SE	Account Description	Vendor Name	Amount	Check	ACH #	Ck/ACH	Date
02/28/2018	3505-570295/SUPPLIES	9	UAAL	26771		MAINTENANCE SUPPLY		1,140.48	1884			003/16/2018
02/28/2018	1311833789/SUPPLIES	9		64307		T&A BARDEEN		136.00	1885			003/16/2018
02/28/2018	14053094/REPAIRS			26762		MAINT PURCH SVC		483.00				PRE
02/28/2018	14053102/REPAIRS			26762		MAINT PURCH SVC		299.00				PRE
02/28/2018	13901434/INSPECTION			26762		MAINT PURCH SVC		10.00				PRE
02/28/2018	13901430/INSPECTION			26762		MAINT PURCH SVC		10.00				PRE
02/28/2018	13901432/INSPECTION			26762		MAINT PURCH SVC		10.00				PRE
02/28/2018	13901431/INSPECTION			26762		MAINT PURCH SVC		10.00				PRE
02/28/2018	13901433/INSPECTION			26762		MAINT PURCH SVC		10.00				PRE
02/28/2018	30072 APPROVED FIRE PROTECTION			30072		APPROVED FIRE PROTECTION		832.00	1886			003/16/2018
02/28/2018	1234346/SUPPLIES			26271		CUSTODIAL SUPPLY SL		677.87				PRE
02/28/2018	1234358/SUPPLIES			26271		CUSTODIAL SUPPLY SL		718.49				PRE
02/28/2018	1234357/SUPPLIES			26371		CUSTODIAL SUPPLY TY		417.96				PRE
02/28/2018	1234356/SUPPLIES			26471		CUSTODIAL SUPPLY MS		795.96				PRE
02/28/2018	1232584-1/SUPPLIES			26471		CUSTODIAL SUPPLY MS		48.89				PRE
02/28/2018	1232584/SUPPLIES			26471		CUSTODIAL SUPPLY MS		234.27				PRE
02/28/2018	1234575/SUPPLIES			26571		CUSOTIDAL SUPPLY HS		1,784.38				PRE
02/28/2018	1234649/SUPPLIES			26971		ROOF REPAIRS		544.84				PRE
02/28/2018	24557 ARNOLD SALES			24557		ARNOLD SALES		5,222.66	1887			003/16/2018
02/28/2018	0271948-IN/SUPPLIES			27177		TRANS MISC SUPPLY		149.50				PRE
02/28/2018	01490 BEAVER RESEARCH CO			01490		BEAVER RESEARCH CO		149.50	1888			003/16/2018
02/28/2018	Q76988/SUPPLIES			14181		MS CURRICULUM		34.45				PRE
02/28/2018	01980 BOOKSOURCE			01980		BOOKSOURCE		34.45	1889			003/16/2018
02/28/2018	974580/BOOKS			22271		IL LIBRARY SUPPLY		304.14				PRE
02/28/2018	974628/BOOKS			22272		SL LIBRARY SUPPLY		284.68				PRE
02/28/2018	972671/BOOKS			22272		SL LIBRARY SUPPLY		20.16				PRE
02/28/2018	972756/BOOKS			22272		SL LIBRARY SUPPLY		288.52				PRE
02/28/2018	974579/BOOKS			22273		TY LIBRARY SUPPLY		305.54				PRE
02/28/2018	20517 BOUND TO STAY BOUND BOOKS			20517		BOUND TO STAY BOUND BOOKS		1,203.04	1890			003/16/2018

Trans Date	Invoice/Comment	Num	Misc #	ASN	SE	Account Description	Vendor Name	Amount	Check	ACH #	Ck/ACH	Date
0 P O	9	9	UAAL	Vendor								
02/28/2018	900785757/UNIFORMS	031416	64664	T&A HS BASEBALL SUPPLIES		54.00		54.00				PRE
02/28/2018	901273953/UNIFORMS	031370	64664	T&A HS BASEBALL SUPPLIES		568.00		568.00				PRE
02/28/2018	900844867/UNIFORMS	031208	64664	T&A HS BASEBALL SUPPLIES		568.00		568.00				PRE
		31317	BSN SPORTS			1,190.00		1,190.00	1891			003/16/2018
02/28/2018	02012018CLASS/SUPPLIES	14181	MS CURRICULUM			159.60		159.60	1892			003/16/2018
02/28/2018	10067962/TELEPHONE	26860	TELEPHONE SERVICE			1,122.60		1,122.60	1893			003/16/2018
02/28/2018	63526/LIGHTING	26762	MAINT PURCH SVC			3,560.00		3,560.00	1894			003/16/2018
02/28/2018	QB151888/PARTS	46140	REPAIRS & MAINTENANCE			1,447.80		1,447.80				PRE
02/28/2018	QB151810/PARTS	46140	REPAIRS & MAINTENANCE			217.70		217.70				PRE
02/28/2018	QB151809/PARTS	46140	REPAIRS & MAINTENANCE			114.50		114.50				PRE
02/28/2018	QB151512/PARTS	46140	REPAIRS & MAINTENANCE			328.57		328.57				PRE
02/28/2018	41738/UNIFORMS	07230	HOBART FOOD EQUIPMENT			2,108.57		2,108.57	1895			003/16/2018
02/28/2018	4000424/SUPPLIES	14194	MS INSTR MUS C/O <			1,680.00		1,680.00				PRE
02/28/2018	104155069/SUPPLIES	64453	T&A IL MUSIC			44.55		44.55				PRE
02/28/2018	104196069/SUPPLIES	64551	T&A MS BAND SUPPLIES			121.75		121.75				PRE
02/28/2018	4000424/SUPPLIES	64551	T&A MS BAND SUPPLIES			651.00		651.00				PRE
02/28/2018	104144402/SUPPLIES	64551	T&A MS BAND SUPPLIES			200.19		200.19				PRE
02/28/2018	104196068/SUPPLIES	64584	T&A HS BAND SUPPLIES			152.50		152.50				PRE
02/28/2018	104196067/SUPPLIES	64584	T&A HS BAND SUPPLIES			57.05		57.05				PRE
02/28/2018	4000407/REPAIR	64584	T&A HS BAND SUPPLIES			1,400.00		1,400.00				PRE
		31212	MEYER MUSIC			4,307.04		4,307.04	1897			003/16/2018
02/28/2018	IN1061911/COPIER	24163	IL COPIER SERVICE			241.75		241.75				PRE
02/28/2018	IN1061911/COPIER	24363	TY COPIER SERVICE			241.75		241.75				PRE
02/28/2018	IN1061911/COPIER	24463	MS COPIER SERVICE			241.75		241.75				PRE
02/28/2018	IN1061911/COPIER	24563	HS COPIER SERVICE			241.75		241.75				PRE

Trans Date	Invoice/Comment	Num	Misc #	ASN	SE	Account Description	Amount	Check ACH #	Ck/ACH Date
9	9	UAAAL	Vendor	Vendor Name					
02/28/2018	0083298 - IN/PARTS	18540	MICHIGAN OFFICE SOLUTIONS				967.00	1898	003/16/2018
02/28/2018		26771	MAINTENANCE SUPPLY				272.50		PRE
02/28/2018		11580	MIDWEST ELECTRIC MOTOR				272.50	1899	003/16/2018
02/28/2018	997329957001/SUPPLIES	031263	11181	IL ELEM CURRICULUM			1,745.58		PRE
02/28/2018	997329957001/SUPPLIES	031263	12181	SL ELEM CURRICULUM			2,687.50		PRE
02/28/2018	997329957001/SUPPLIES	031263	13181	TY ELEM CURRICULUM			1,539.10		PRE
02/28/2018	991388382001/SUPPLIES	031365	22184	CURRICULUM SUPPLY			26.96		PRE
02/28/2018	985886245001/SUPPLIES		23270	EXEC ADM OFFICE SUPPLY			18.39		PRE
02/28/2018	990012373001/SUPPLIES		64765	T&A VAB COFFEE FUND			12.59		PRE
02/28/2018	980483815001/SUPPLIES		64765	T&A VAB COFFEE FUND			52.41		PRE
			12810	OFFICE DEPOT			6,082.53	1900	003/16/2018
02/28/2018	144042/SUPPLIES	031431	11170	IL INSTR SUPPLY			99.00		PRE
02/28/2018	143790/SUPPLIES	031412	11170	IL INSTR SUPPLY			89.00		PRE
02/28/2018	990012373001/SUPPLIES		13181	TY ELEM CURRICULUM			47.98		PRE
02/28/2018	142984/SUPPLIES	031351	14170	MS GENERAL SUPPLY			649.00		PRE
02/28/2018	142938/SUPPLIES	031351	14170	MS GENERAL SUPPLY			-178.00		PRE
02/28/2018	144528/SUPPLIES		18475	CONT ED MISC SUPPLY			82.35		PRE
02/28/2018	144334/SUPPLIES	031453	24470	MS OFFICE SUPPLY			275.28		PRE
02/28/2018	144334/SUPPLIES	031453	24479	MS COPY SUPPLIES			637.72		PRE
02/28/2018	143218/SUPPLIES	031380	24479	MS COPY SUPPLIES			195.00		PRE
02/28/2018	142362/SUPPLIES		28473	TECH MISCELLANEOUS			198.95		PRE
02/28/2018	143791/SUPPLIES	031393	64684	HS PHOTOGRAPHY CLUB			108.00		PRE
02/28/2018	990012373001/SUPPLIES		64765	T&A VAB COFFEE FUND			12.59		PRE
			12810	OFFICE DEPOT			2,216.87	1901	003/16/2018
02/28/2018	4184272/SUPPLIES	031008	46173	SUPPLIES,			948.11		PRE
			14260	QUILL CORPORATION			948.11	1902	003/16/2018
02/28/2018	3438/REPAIRS AND LABOR		26762	MAINT PURCH SVC			406.15		PRE
02/28/2018	3439/REPAIRS AND LABOR		26762	MAINT PURCH SVC			1,104.90		PRE
02/28/2018	3292/REPAIRS AND LABOR		26762	MAINT PURCH SVC			1,261.57		PRE
02/28/2018	3246/REPAIRS AND LABOR		26762	MAINT PURCH SVC			320.00		PRE
02/28/2018	3241/REPAIRS AND LABOR		26762	MAINT PURCH SVC			160.00		PRE
02/28/2018	3021/REPAIRS AND LABOR		26762	MAINT PURCH SVC			320.00		PRE

Trans Date	Invoice/Comment	Num	Misc #	ASN	SE	Account Description	Amount	Check	ACH #	Ck/ACH	Date
9	9	UAAL	Vendor	Vendor	Vendor	Vendor Name					
02/28/2018	3022/REPAIRS AND LABOR	26762				MAINT PURCH SVC	320.00				PRE
02/28/2018	3023/REPAIRS AND LABOR	26762				MAINT PURCH SVC	320.00				PRE
02/28/2018	3020/REPAIRS AND LABOR	26762				MAINT PURCH SVC	640.00				PRE
02/28/2018	2694/REPAIRS AND LABOR	26762				MAINT PURCH SVC	1,080.00				PRE
02/28/2018	2824/REPAIRS AND LABOR	26762				MAINT PURCH SVC	320.00				PRE
02/28/2018	2825/REPAIRS AND LABOR	26762				MAINT PURCH SVC	320.00				PRE
02/28/2018	2588/REPAIRS AND LABOR	26762				MAINT PURCH SVC	785.57				PRE
02/28/2018	2777/REPAIRS AND LABOR	26771				MAINTENANCE SUPPLY	408.48				PRE
02/28/2018	50064241/SURVEY	47758				2016 B&S MECHANICAL	5,500.00				PRE
		32253				RW LAPINE INC	13,266.67	1903			003/16/2018
02/28/2018	211815340/SUPPLIES	14181				MS CURRICULUM	37.17				PRE
		15340				SCHOLASTIC INC	37.17	1904			003/16/2018
02/28/2018	208119834094/SUPPLIES	031400				IL INSTR SUPPLY	56.89				PRE
02/28/2018	208119763026/SUPPLIES	031375				MS ART SUPPLY	377.96				PRE
		15400				SCHOOL SPECIALTY	434.85	1905			003/16/2018
02/28/2018	400660695/SANITATION	26862				WASTE & TRASH DISP	599.91				PRE
02/28/2018	4007598188/SANITATION	26862				WASTE & TRASH DISP	2,557.90				PRE
		21913				STERICYCLE INC	3,157.81	1906			003/16/2018
02/28/2018	77622610/MAINTENANCE	26670				GROUNDS SUPPLY	949.62				PRE
		24623				TRUGREEN LIMITED PARTNERSHIP	949.62	1907			003/16/2018
02/28/2018	68921/UNIFORMS	031478				COMM RECR SUPPLY	275.00				PRE
02/28/2018	69419/SUPPLIES	031448				HS BOOSTERS	60.48				PRE
02/28/2018	69219/UNIFORMS	031448				MS WRESTLING	798.00				PRE
02/28/2018	69219/UNIFORMS	031448				T&A MS ATHLETICS	59.50				PRE
02/28/2018	69129/UNIFORMS	031450				T&A MS ATHLETICS	982.25				PRE
02/28/2018	69031/UNIFORMS	031423				T&A MS ATHLETICS	14.00				PRE
02/28/2018	68659/UNIFORMS	031437				T&A HS CHEERLEADERS SUPP	368.00				PRE
02/28/2018	68660/UNIFORMS	031437				T&A HS CHEERLEADERS SUPP	1,891.00				PRE
02/28/2018	68127/UNIFORMS	031437				T&A HS CHEERLEADERS SUPP	180.00				PRE
02/28/2018	69124/UNIFORMS	031436				T&A HS GIRLS BBALL	25.00				PRE
02/28/2018	69171/UNIFORMS	031436				T&A HS GIRLS BBALL	342.00				PRE
02/28/2018	69310/UNIFORMS	031473				T&A HS GIRLS SOCCER	460.80				PRE

Trans Date	Invoice/Comment	9 P O	9 Num	Misc #	ASN SE	Account Description	Amount	Check	ACH #	Ck/ACH	Date	

9 UAAL Vendor												
02/28/2018	69419/SUPPLIES		031478	64718	T&A HS WRESTLING TEAM	277.52					PRE	
02/28/2018	69175/UNIFORMS		031460	64736	T&A HS ATH MISC SUPPLIES	1,500.00					PRE	
02/28/2018	69178/UNIFORMS		031460	64736	T&A HS ATH MISC SUPPLIES	61.20					PRE	
02/28/2018	66359/UNIFORMS		031394	64736	T&A HS ATH MISC SUPPLIES	3,600.00					PRE	

			16920	T-SHIRT PRINTING PLUS		10,894.75		1908			003/16/2018	

02/28/2018	X103038795:01/PARTS		27176	TRANS PARTS		171.51					PRE	
02/28/2018	X103038976:02/PARTS		27176	TRANS PARTS		36.36					PRE	
02/28/2018	X103039016:01/PARTS		27176	TRANS PARTS		33.37					PRE	
02/28/2018	X103038795:02/PARTS		27176	TRANS PARTS		33.42					PRE	
02/28/2018	X103038976:01/PARTS		27176	TRANS PARTS		248.55					PRE	
02/28/2018	X103039285:01/PARTS		27176	TRANS PARTS		-66.79					PRE	
02/28/2018	X103038943:01/PARTS		27176	TRANS PARTS		127.09					PRE	

			31340	WEST MICHIGAN INTERNATIONAL		583.51		1909			003/16/2018	

02/28/2018	628846-116/UNIFORMS		031438	64664	T&A HS BASEBALL SUPPLIES	2,688.46					PRE	

			23008	ZEPHYR		2,688.46		1910			003/16/2018	

02/28/2018	Owe General Fund P-Card		20190	GF DUE FROM SS		5,500.00					PRE	
02/28/2018	Owe General Fund P-Card		20190	GF DUE FROM SS		3,056.68					PRE	
02/28/2018	Owe General Fund P-Card		20192	RECEIVABLE FROM T&A		18,032.36					PRE	
02/28/2018	Due to General Fund P-Card		25411	DUE TO OTHER FUNDS-LUNCH		-3,056.68					PRE	
02/28/2018	Due to General Fund P-Card		47152	2014 B&S DUE TO GF		-5,500.00					PRE	
02/28/2018	Due to General Fund P-Card		62131	T&A PAYABLE TO GF		-18,032.36					PRE	

			24583	FIFTH THIRD BANK/MC		0.00		99999			003/16/2018	

TOTAL ACH							0.00					
TOTAL CHECKS							64,311.79					
TOTAL INVOICES							0.00					
TOTAL PREPAIDS							64,311.79					
TOTAL PAYROLL							0.00					
GRAND TOTAL							64,311.79					