



February 27, 2023

To: Dr. Josh Swanson, Superintendent
From: Jason Mutzenberger, Executive Director of Business Services
Re: Seek Bids for Administrative Services Center Restroom Update

The authorization to seek bids is requested by management and begins the process to make deferred maintenance upgrades and space usage updates. This project will be to renovate two restrooms at the Administrative Services Center site.

Many restrooms in the school district have either reached or are nearing end of life. The toilets, partitions, plumbing and even tiling have failed and need replacement. The existing restrooms, located near the Eagles Development Center, were last updated in the 1980's as part of a larger building remodel. While built to standards of the time, the restroom facilities do not meet current standards of the Americans with Disabilities Act. The restrooms are used by site staff throughout the day as well as district staff and community members during training events and School Board meetings. The project will include replacement of fixtures, wall and floor finishes, and restroom partitions. The ability to seek bids will allow timely development of project specifications and plans to solicit bids from contractors.

Funding for this project will come from long-term facilities maintenance revenue. This project has been planned and is on the list for updates in Summer, 2023.