

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, ILLINOIS  
RECORD OF PROCEEDINGS OF A REGULAR SESSION  
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Tuesday, May 26, 2015, at 7:00 p.m. at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois

**1. CALL TO ORDER (Bylaws 0163 & 0164)**

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Leslie Juby, David Lamb, Mike McCormick, Vice President Kelly Nowak, Policy Committee Chair Mary Stith, Finance Committee Chair Bill Wilson, President Mark Grosso. Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead the Pledge of Allegiance.

District staff present: Kristy Poteete-Kriegermeier, Communications Coordinator; Tom Rogers, Principal Geneva High School; Craig Collins, Assistant Superintendent Personnel Services; Donna Oberg, Assistant Superintendent Business Services; Patty O'Neil, Assistant Superintendent Learning & Teaching; and Dr. Kent Mutchler, Superintendent.

Others present: Mary Bowman, Ann Cardeli, Kara Fenne, Bill & Kelley Nelson, Tom & Sandy Livingston, Neal & Amy Ebert, The Geneva Marching Vikings.

Principal Tom Rogers thanked the Music Boosters, Kara Fenne, Amy Ebert and Kelley Nelson, who have recently completed the fundraising for the band uniforms. He then presented the Geneva Marching Vikings who performed for the Board. Pat Frederick thanked the Board for their generous gift and presented band member Sam Hendrian, who also thanked the Board for their generous gift and immense support. The old uniforms are older than most of us here. Even though the music is the core of what we do, the uniforms are still an immense part of it.

**2. PUBLIC COMMENTS**

*Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

None.

**3. APPROVAL OF MINUTES (Bylaw 0168.1)**

- 3.1 Regular Session, May 11, 2015
- 3.2 Executive Session, May 11, 2015
- 3.3 Board Retreat Session, May 15, 2015
- 3.4 Executive Session, May 15, 2015

Motion by Nowak, second by Wilson, to approve the above-listed minutes, items 3.1 - 3.4 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

- 3.5 Board Retreat Session, May 16, 2015

Motion by Juby, second by Lamb, to approve the above-listed minutes, item 3.5 as presented. On roll

call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, one (1), Stith.

#### 4. **RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**

4.1 Tradition of Excellence Award: Geneva High School Students  
Geneva High School Principal Tom Rogers presented students in recognition of their accomplishments. Students recognized included:

##### ICTM State Math Competition – State Qualifiers

Kyla Chenier  
David Creger  
Leah Groven  
Ashley King  
Tulsi Patel  
Michael Wilkins

#### 5. **SUPERINTENDENT’S REPORT**

The Superintendent reported that there were senior activities that occurred last week culminating in Commencement on Sunday and thanked all Board members for their participation. It was much appreciated. The high school has semester testing starting this week. We also have 8<sup>th</sup> grade activities and promotion scheduled for next Monday evening at both middle schools. The last day of school for this school year is Tuesday, June 2<sup>nd</sup>.

#### 6. **BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION**

##### 6.1 2015-2016 Textbook Adoptions (Policy 2510)

The Assistant Superintendent of Learning & Teaching reported that every year at this time we come to the Board with recommendations for textbook adoptions. The number of textbook adoptions has decreased over the years. Typically what you see is textbooks for high school courses, and it’s fairly common to bring you textbooks in science, because this material changes more rapidly. What is being presented to you is a culmination of the work of teacher committees from these various subjects. They have reviewed available texts, and we asked them to justify the selections that they are recommending. We put together some rough numbers or quotes, to make sure that the prices we present to you have been agreed to by the publishers. All of the textbooks have to be on display for a period of time before they can be approved by you. If you would like to see the textbooks, you are welcome to stop by the central office. We will come to you at a later date to ask for your approval of these materials.

Board comments, questions, discussion: You do know that you have a book that says the current text is updated by a book from 2010? (Yes. This also indicates how old the current textbooks are that we are using. This curriculum does not have revisions very often.)

##### 6.2 Policy Updates: Second Reading (Bylaw 0131.1)

- 6.2.1 Policy 5771, Search and Seizure, **Revised**
- 6.2.2 Bylaw 0167.3, Public Participation at Board Meetings, **Revised**
- 6.2.3 Policy 1422, Nondiscrimination and Equal Employment Opportunity, **Revised**
- 6.2.4 Policy 1623, Section 504/ADA Prohibition Against Disability Discrimination in Employment, **Revised**
- 6.2.5 Policy 1662, Anti-Harassment, **Revised**
- 6.2.6 Policy 2260, Nondiscrimination and Access to Equal Educational Opportunity, **Revised**
- 6.2.7 Policy 2260.01, Section 504/ADA Prohibition Against Disability Discrimination in Employment, **Revised**
- 6.2.8 Policy 3122, Nondiscrimination and Equal Employment Opportunity, **Revised**
- 6.2.9 Policy 3362, Employee Anti-Harassment, **Revised**
- 6.2.10 Policy 4122, Nondiscrimination and Equal Employment Opportunity, **Revised**
- 6.2.11 Policy 4123, Section 504/ADA Prohibition Against Disability Discrimination in Employment, **Revised**
- 6.2.12 Policy 4362, Employee Anti-Harassment, **Revised**

- 6.2.13 Policy 5200, Attendance, **Revised**
- 6.2.14 Policy 5517, Student Anti-Harassment, **Revised**
- 6.2.15 Policy 5517.01, Prevention of & Response to Bullying and Aggressive Behavior, **New**
- 6.2.16 Policy 5600, Student Discipline, **Revised**
- 6.2.17 Policy 3123, Section 504/ADA Prohibition Against Disability Discrimination in Employment, **Revised**

Motion by Juby, second by McCormick, to approve the above-listed policies, items 6.2.1 – 6.2.17 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

**6.3 BOE Working Agreements**

President Grosso indicated that the working agreements were reviewed at the Board Retreat.

Motion by Nowak, second by Wilson, to approve Board Dialogue Topic item 6.3 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

**7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS**

None.

**8. INFORMATION**

- 8.1 Suspension Report
- 8.2 BOE Liaison Assignments

**9. CONSENT AGENDA (Bylaw 0166.1)**

- 9.1 Monthly Financial Reports and Interfund Transfers (Policy 6800)
- 9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3120, 4120, 1520)

New Hires Certified Staff

Graves, Wendy, WAS, Grade 1, 1.0 FTE, effective 8/17/15  
 Wassell, Megan, WAS, Grade 1, 1.0 FTE, effective 8/17/15

Reappointments Certified Staff

Freedlund, Lynn, GMSS/GMSN/GHS, French, .40 FTE to .80 FTE  
 Kosog, Karen, GMSS/GMSN/GHS, German, .40 FTE to .60 FTE

Long Term Substitutes Certified Staff

Zimmerman, Kristin, WES, Grade 3, 1.0 FTE, effective 5/1/15 - 6/2/15

New Hires Support Staff

Bjerklie, Jeff, FES, 2<sup>nd</sup> Shift Custodian, 12 month, effective 5/21/15

Resignations Support Staff

Talken, Jean, MCS, Special Education Assistant, 9 month, effective 6/2/15

New Hires Administrators

Benavides, Jamie, CO, Assistant Director of Student Services, 1.0 FTE, effective 7/1/15

Reappointments Administrators

Allison, Reed, GHS, Dean – HS, 10 month  
 Bidlack, Lawrence, GMSN, Principal Middle School, 12 month  
 Bleau, Terrance, GMSS, Principal Middle School, 12 month  
 Drexler, Doug, GHS, Principal Associate, 12 month  
 Dye, Julie, WES, Principal Elementary, 12 month  
 Giarrante, Anne, CO, Director of Student Services, 12 month  
 Jones, Daniel, GMSS, Dean, 10 month  
 Kafer, James, GHS, Athletic Director, 12 month  
 Kelly, Michael, GHS, Dean, 10 month  
 Kramer, Kurt, GMSS, Assistant Principal, 12 month  
 Latham, Todd, CO, Coordinator of Business Services, 12 month  
 Martin, Stephanie, FS, Early Childhood Coordinator, 12 month  
 McPeak, Scott, GHS, Principal Associate, 10 month  
 Ney, Scott, CO, Director of Facility Operations, 12 months

Norman, David, GMSN, Assistant Principal, 12 month  
Oberge, Donna, CO, Assistant Supt. Business Services, 12 month  
Petmezas, George, MCS, Principal Elementary, 12 month  
Poteete-Kriegermeier, Kristy, CO, Communications Coordinator, 12 month  
Rogers, Thomas, GHS, Principal High School, 12 month  
Shrader, Susan, GHS, Dean, 10 month  
Thompson, Darcy, FES, Principal Elementary, 12 month  
Torrance, Mary, TRAN, Bus Driver Supervisor, 12 month  
Weltler, Ashley, GMSN, Dean, 10 month  
Zeman, Ronald, WAS, Principal Elementary, 12 month  
Summer Grounds Staff

Bastin, Jacob, Returning Summer Employee, Grounds  
Bidlack, Jacqueline, Returning Summer Employee, Grounds  
Blayney, Lauren, Returning Summer Employee, Grounds  
Carey, Dave, Returning Summer Employee, Grounds  
Drobena, Eric, Returning Summer Employee, Grounds  
Jansen, Trey, Returning Summer Employee, Grounds  
Kenney, Bryan, Returning Summer Employee, Grounds  
Lindoo, Laura, Returning Summer Employee, Grounds  
Mutchler, Nick, Returning Summer Employee, Grounds  
Bidlack, Samantha, New Employee, Grounds  
Fringer, Zachary, New Employee, Grounds  
Glavin, Brant, New Employee, Grounds  
Richman, Zachary, New Employee, Grounds  
Richmond, Claudia, New Employee, Grounds  
Rogalla, Katherine, New Employee, Grounds  
Stollard, Nicholas, New Employee, Grounds

GHS Summer School Session 1 (June 8-25, 2015)

Burns, Brian, Current Employee, English Workshop  
Nagle, Sue, Current Employee, History Workshop  
Judson, Jim, Current Employee, U.S. Government Section 1  
Japlon, Ken, Current Employee, U.S. Government Section 2  
Kolavo, Brad, Current Employee, Personal Finance  
Pollack, Nicolette, Current Employee, Special Ed Facilitator  
Toldness, Kristine, Current Employee, Computer Keyboarding  
Schaus, Jon, Current Employee, Driver Education  
Carter, Mac, New Employee, Computer Programming (HS)  
Nadro, Kevin, New Employee, Computer Programming (HS)

GHS Summer School Session 2 (July 13-30, 2015)

Waldie, Alex, Current Employee, English Workshop  
Nagle, Sue, Current Employee, History Workshop  
Judson, Jim, Current Employee, U.S. Government  
Kolavo, Brad, Current Employee, Personal Finance  
Pollack, Nicolette, Current Employee, Special Ed Facilitator  
Kahn, Sabba, Current Employee, Algebra Bridge  
Carter, Mac, New Employee, Computer Programming (MS)  
Nadro, Kevin, New Employee, Computer Programming (MS)

9.3 Pay Request: \$37,840, Dahlquist & Lutzow Architects, 10 yr. Life Safety Survey for GMSS, GMSN and CESC

9.4 2015-2016 Board Meeting Calendar (Bylaw 0164.1)

9.5 PTAB Resolution

Motion by Juby, second by Lamb, to approve Consent Agenda Items 9.1 – 9.5. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

**10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION**

None.

**11. BOARD MEMBER COMMENTS AND REPORTS**

*Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board, REMS Grant Advisory Board*

Kelly shared that she and Mary will be meeting with the leadership of the IASB Kishwaukee Division in a couple of weeks to set the calendar dates for the dinner meetings. They will also be determining the topics for discussion. If you have anything that you would like discussed please let them know before the meeting. Mary shared that as she attends events at the end of the school year, her favorite night to attend is senior awards night. A significant portion of the 2015 class has done well, and our community is very generous to help our students with awards and scholarships. She also attended the GAF new member night which had a great turn out. We were able to hold our PRIDE event at Peck Farm, as the rain held off, and everyone had a nice time. Leslie shared that she attended the Western Walks last week which was an incredible event. She also attended the GHS art show, where she saw amazing talent from our students. Today at the Policy Committee meeting they reorganized. Mary stepped down as the chair and Leslie will now serve as Policy Committee Chair person.

**12. NOTICES / ANNOUNCEMENTS**

**13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]; COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/2(c)(2)]. (Bylaw 0167.2)**

At 7:28 p.m., motion by Juby second by Wilson, to go into executive session to consider matters pertaining to student disciplinary cases; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Motion carried unanimously.

**14. ADJOURNMENT**

Upon returning to open session at 9:05 p.m., motion by Wilson, second by Juby, and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_  
(Date)

\_\_\_\_\_

PRESIDENT

SECRETARY \_\_\_\_\_

\_\_\_\_\_

RECORDING  
SECRETARY