

**MULTNOMAH
EDUCATION SERVICE DISTRICT**

Code: BDDH-AR (1)

Adopted: 9/20/94

Amended: 4/17/01; 9/20/05; 11/16/10

Reviewed:

Public Participation in Board Meetings

1. Anyone wishing to speak to the Board either as an individual or as a designated spokesperson for a group, on any agenda item or other topic, shall be provided a “Request for Public Comment” form to complete prior to the opening of the meeting. This Request for Public Comment form is to be submitted to the Board Secretary prior to the opening of the meeting who will provide this information to the Board Chair for placement on the agenda.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. An individual or designated spokesperson for a group shall be recognized by the Chair during the Public Comment section of the agenda and asked to rise and come forward to the table, identify them self by giving their full name and state their purpose for appearing.
4. Statements by an individual or designated spokesperson for a group should be brief and concise.
5. A time limit of three minutes for discussion or oral presentation on any topic has been set by the Board.
6. Discussion or presentation concerning a published agenda item is limited to its designated place on the agenda, unless otherwise authorized by the Chair with the consent of the Board.
7. An individual or a designated spokesperson for a group may introduce a topic not on the published agenda. However, the Board, at its discretion, may require that a proposal, inquiry or request be submitted in writing and reserves the right to refer the matter to the administration for action or study and to report back to the Board at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
8. An individual or a designated spokesperson for a group may offer objective criticism of MESD operations and programs but the Board will not hear complaints concerning specific MESD personnel. The Chair will direct the individual or designated spokesperson for a group to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
9. These procedures will be published with Board meeting agendas.

END OF AR
