

5. CONSENT AGENDA 3. PURCHASING

5.3.3. OFFICE SUPPLIES

Lead Staff: Mahsa Karamy, Executive Director, Business Operations

Funding Source: FY26 budget

Funding Request: \$82,500.00

Vendor	Amount
Staples	\$82,500.00

Explanation of Purchase: This is the annual purchase and delivery of office supplies for the central store to be used by departments across all campuses.

This cooperative purchase is pursuant to the Illinois Compiled Statutes, 30 ILCS 525/ Governmental Joint Purchasing Act and the College's Procurement Policy 712 and was competitively bid under E&I Cooperative Services contract (#CNR01373) for Office Supplies, Products and Solutions.

Recommendation: Approve a purchase from Staples of Framingham, MA in a not-to-exceed amount of \$82,500.00.