

COURTS & PUBLIC SAFETY COMMITTEE
DRAFT - MEETING MINUTES
Thursday, September 15, 2022 – 4:00 p.m.
Howard Male Conference Room/Zoom Room

Commissioners Present: Dave Karschnick (sitting in for Kevin Osbourne)
Don Gilmet
Brenda Fournier

Others Present: Ted Somers, Equalization Director
Kim Ludlow, County Treasurer (zoom)
Kim Elkie, 911/Emergency Manager Director (zoom)
Kim MacArthur, County Board Assistant
Bill Pfeifer, MAC Administrator (zoom)
Cynthia Muszynski, Prosecutor
Michelle Reid, Animal Control Officer

CALL MEETING TO ORDER

Chair Brenda Fournier called the meeting to order at 4:00 p.m.

MOTION TO ADOPT AGENDA

Moved by Commissioner Gilmet and supported by Commissioner Karschnick to adopt the agenda as presented. Motion carried.

INFORMATION ITEM: MAC Administrator Bill Pfeifer notified the Committee the FY2023 MIDC grant contract has been reviewed and approved by the state and will send contract soon. The contract amount for FY22/23 is \$775,167.98 which is up from last year's amount of \$675,423.47. The County portion of the grant went up from \$161,762.81 for 2022 to \$164,640.01 for 2023. The reasons for the increase are the hiring of a social worker in the Public Defender's office and two pending investigation cases; if those cases do not come to fruition, there will be money left over.

INFORMATION ITEM: MAC Administrator Pfeifer presented the MAC Administrator contract for review and approval. Motion was made by Commissioner Gilmet and supported by Commissioner Karschnick to approve the below action item. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, and Fournier. NAYS: None. Motion carried.

ACTION ITEM #1: The committee recommends approval of the MAC Administrator Agreement (10.02.22/09.30.23) with MAC Administrator Attorney Bill Pfeifer in the amount of \$1,000 per month with monies coming out of line item #260-282-803 each month on the first day of each month (October 1, 2022 to September 30, 2023). This has had attorney review.

INFORMATION ITEM: MAC Administrator Pfeifer presented the Public Defender Contract for review and approval. Motion was made by Commissioner Gilmet and supported by Commissioner Karschnick to recommend action item below. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, and Fournier. NAYS: None. Motion carried.

ACTION ITEM #2: The committee recommends approval of the Public Defender Contract (10.01.22/09.30.23) in the amount of \$45,571.92 per month

beginning on the 1st day of each month of (October 1, 2022 through September 30, 2022). This has had state approval and attorney review.

MAC Administrator Pfeifer reported as of October 1 the court will no longer be making the determination on who is eligible for counsel; it will be done at the Public Defender's office. In addition, there is an issue with partial indigency and complete indigency and the state set up a framework stating that counties can find that people are partially eligible and order them to contribute a certain amount toward their attorney fees. Administrator Pfeifer will bring back to the next Committee meeting when he has more information. Administrator Pfeifer reported the state is hoping the grant will go through Alpena County instead of both Montmorency County and Alpena County next year to make things easier; more discussion will be had next spring and summer.

INFORMATION ITEM: County Administrator Mary Catherine Hannah presented the updated draft of the Ambulance Fund Policy for review. Language was added around the County Ambulance contractor to provide a list of students enrolled in the courses they will be reimbursed for at the beginning of the class. Class fees have gone up and discussion was made to raise to \$700. Under 911 and private road signs a sentence was added that the local unit of government must approve the name of the private road in their minutes and submit a request for the sign in writing with the minutes to the Commissioner's Office. Discussion from local units has been made as to whether or not the County should assign the roads. Equalization Director Ted Somers reported it is a lengthy process to name roads, and it could be done faster in the Equalization Office. Currently the townships and Equalization both have the authority to name roads. Motion was made by Commissioner Gilmet and supported by Commissioner Karschnick to change the language in the Ambulance Fund Policy and bring back to the next meeting. Motion carried.

Motion was made by Commissioner Gilmet and supported by Commissioner Karschnick to approve the action item below. Roll call vote was taken: AYES: Commissioners Karschnick, Gilmet, and Fournier. NAYS: None. Motion carried.

ACTION ITEM #3: The Committee recommends approval to amend the Ambulance Fund Fiscal Policy to increase reimbursement for Medical First Responder and Emergency Medical Technician education from \$500 to \$750 per student as presented.

INFORMATION ITEM: Administrator Hannah presented a communication memo from the Medical Examiner's office for review. At the next committee meeting she will be presenting a request for reviewing fees paid to local funeral homes and will ask Lisa Kaspriak from the Medical Examiner's Office to speak to the Committee.

INFORMATION ITEM: Administrator Hannah presented the Ambulance Fund budget for review and approval. In 2022 the budget was amended to put \$155,000 in for an ambulance. They will not spend that this year and are requesting the amount be increased to \$250,000 for a new ambulance in 2023. Administrator Hannah has put \$200,000 in the 2023 budget and would need to increase that another \$50,000. Motion was made by Commissioner Gilmet and supported by Commissioner Karschnick to approve the action item below. Roll call vote was taken: AYES: Commissioners Karschnick, Gilmet, and Fournier. NAYS: None. Motion carried.

ACTION ITEM #4: The Committee has reviewed and recommends approval of the draft 2023 Ambulance Fund budget as presented to be included in the Alpena County 2023 budget.

INFORMATION ITEM: Administrator Hannah presented the Fairground policy for review. There was an incident involving homeless people and drugs. The policy is the same as all other County parks.

INFORMATION ITEM: Administrator Hannah presented the request for a VISA credit card for Circuit Court. Motion was made by Commissioner Karschnick and supported by Commissioner Gilmet to approve the request for a VISA credit card to be issued to the Circuit Court as presented. Motion carried.

Treasurer Kim Ludlow informed the committee that the Circuit Court cannot have a county credit card due to a different EIN number. Administrator Hannah will check with the credit union and with Treasurer Ludlow.

INFORMATION ITEM: Chair Fournier presented the Ambulance Fund monthly report. Motion was made by Commissioner Gilmet and supported by Commissioner Karschnick to receive and file the Ambulance Fund monthly report as presented. Motion carried.

INFORMATION ITEM: Chair Fournier presented the Medical Examiner monthly reports. Motion was made by Commissioner Karschnick and supported by Commissioner Gilmet to receive and file the Medical Examiner monthly reports as presented. Motion carried.

INFORMATION ITEM: Administrator Hannah updated the Committee on the CIP progress reporting she has met with about half of her department heads and is getting items on the CIP list and will present for the first budget review meeting.

OTHER DISCUSSION:

Administrator Hannah reminded the Committee that there will be an In-House Training Day on September 29th, 2022 which will be covering CPR, Narcan, Stop the Bleed training and reviewing safety protocols for staff.

PUBLIC COMMENT

None.

***Next Meeting: Thursday, October 20, 2022 at 4:00 p.m. in the Howard Male Conference Room/Zoom Room**

ADJOURNMENT

Moved by Commissioner Karschnick and supported by Commissioner Gilmet to adjourn the meeting. Motion carried. The meeting adjourned at 4:39 p.m.

Brenda Fournier, Chair

Kim MacArthur, Board Assistant

kvm