



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Andy Barrett  
 FROM: Dr. Adam Law  
 RE: November 11, 2024, Personnel Report  
 DATE: November 11, 2024

---

I request that the Board of Education approve the following personnel recommendations:

**CERTIFIED STAFF**

---

**I. FTE Adjustments- Certified Staff**

Start Date	Name	School	Subject/Grade	Current FTE	New FTE
11/14/2024	Parisi, Amanda	GMSS	Booster / LBS	1.0	1.17

Due to our inability to secure a Learning Behavior Specialist for one additional period of Booster class for Trimester 2 (11/14/2024 – 2/27/2025) during the 2024-2025 school year, I recommend that one of our current middle school LBS, Amanda Parisi, assume the overload teaching responsibility.

**II. FMLA**

Name	School	Position	Approximate Dates	School Year
Miller, Catherine	GMSS	6 <sup>th</sup> Grade Science Teacher	3/21/2025 – 5/21/2025	24/25
Rusk, Kathleen	HSS	4 <sup>th</sup> Grade Teacher	10/23/2024 – 10/29/2024	24/25
Wagner, Lauren	WES	4 <sup>th</sup> Grade Teacher	1/10/2025 – 3/7/2025	24/25

**III. Long-Term Substitute Teacher**

Name	Length of Assignment	School	Subject/Grade	FTE
Brill, Lindsey	11/1/2024 – 6/3/2025	GMSN/GMSS	School Psychologist	1.0
Ciesla, Robert	11/23/2024 – 12/20/2024	GMSS	Social Studies, 6 <sup>th</sup> Grade Teacher	1.0
McCauley, Mary Ann	11/12/2024 – 2/10/2025	GMSS	Math Teacher	1.0

---

---

**SUPPORT STAFF**

---

---

**I. New Hires**

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Effective Date</b>	<b>School Year</b>
Benner, Patricia	FES	Special Education Assistant	11/7/2024	24/25

**II. LOA**

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Approximate Dates</b>	<b>School Year</b>
Spratt, Ryan	GHS	2 <sup>nd</sup> Shift Custodian	10/24/2024 – 11/25/2024	24/25

---

---

**ADMINISTRATORS**

---

---

**I. New Hires**

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Approximate Dates</b>	<b>School Year</b>