

## GOVERNING BOARD AGENDA ITEM AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10

DATE OF MEETING: June 25, 2024

TITLE: Approval of Personnel Changes

### **BACKGROUND:**

Changes in the employment status of employee(s) and/or job description(s) will be presented herein. Changes are current as of June 24, 2024.

In addition, Administration recommends the following effective July 1, 2024:

### Facilities/Maintenance Positions

The District currently pays over \$300,000 annually to contracted vendors due to unfilled facilities/maintenance positions. Therefore, the District conducted a wage study and identified the following positions warrant a wage adjustment on the Classified/Support Staff placement schedule:

	Current	Proposed
Position	Level	Level
Building Automation Technician	12	15
Electronic Technician	12	15
Electrician (formerly Journeyman Electrician)	12	15
Plumber (formerly Journeyman Plumber)	9	14
*Facilities Project Coordinator (formerly Lead Journeyman		
Carpenter)	10	15
Lead Electrician (formerly Lead Journeyman Electrician)	13	16
Lead Plumber (formerly Lead Journeyman Plumber)	10	15
Lead Refrigeration Mechanic (formerly Lead Refrigeration		
Mechanic III)	13	16
Locksmith	9	12
Refrigeration Mechanic II	8	13 -
Refrigeration Mechanic III	12	15

<sup>\*</sup> reclassification

As a result, a revised Classified/Support Staff placement schedule (attached) reflecting the new pay levels, 15 and 16, for these positions is being presented for approval.

In addition, the Lead Journeyman Carpenter job description has been updated and reclassified as Facilities Project Coordinator (job description attached) to more accurately reflect the nature and scope of the position based on current responsibilities. It also warrants a wage adjustment as indicated above.

Accordingly, Administration recommends that incumbents receive a wage adjustment as well. Their individual increases are presented in the attached Personnel Changes chart.

## Athletic Trainers, Librarians, and Social Workers

The Fair Labor Standards Act (FLSA) sets the minimum annual salary-level threshold for positions to be exempt from overtime requirements. Effective July 1, the minimum annual salary will increase from \$35,568 to \$43,888. The District has identified three (3) positions where salary requirements do not meet the new threshold: Athletic Trainers, Librarians, and Social Workers. Consequently, the District conducted a compensation study and recommends the following adjustments to their respective starting salaries on their respective salary placement schedules in order to meet the requirements of FLSA and stay competitive within the market; and to attract and retain staff:

	Current Minimum	Proposed Minimum	Placement Schedule
			Professional Non-
Athletic Trainer	\$37,583.00	\$46,586.65	Teaching
Librarian	\$37,583.00	\$43,888.00	Librarian
			Professional - Social
Social Worker	\$42,268.12	\$48,586.90	Worker

Accordingly, Administration recommends that incumbents receive a wage adjustment as well. Their individual increases will be presented at a future Governing Board meeting.

### **RECOMMENDATION:**

It is the recommendation of the Administration that the personnel changes be approved as presented as well as the market adjustments and revisions to the Facilities positions cited above and the Athletic Trainer, Librarian, and Social Worker positions.

### **INITIATED BY:**

John Hastings, Director of Human Resources Date: June 24, 2024

Todd A. Jaeger, J.D., Superintendent

### 6/25/2024

Transfer

Employee moving from one position to another

## GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAMI	E TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHAN	GE COMMENT
Brower	Thomas	Teacher - Band	СТ	Mesa Verde Elementary	Added Duty			*\$11,697.76
Bultman	Benjamin	Teacher - History	CT	Amphi High School	Salary Adjustment	CTT-BA+	*+\$666.75	*
Hoel	Lindsay	Teacher - Kindergarten	CT	Innovation Academy	Salary Adjustment	CTT-MA	*+\$2,000.25	*
McFrederick	Kyle	Teacher - ELL/SEI	CT	Rio Vista Elementary	Salary Adjustment	CTT-MA	*+\$2,000.25	*
Morris	Christophe	r Teacher - Special Education Resource	c CT	CDO High School	Transfer			*
Paul	Kayleigh	Teacher - Preschool Director	CT	Rio Vista Elementary	Salary Adjustment	CTT-EDS	*+\$1,999.20	*
Arroyo Hernan	dezAdan	Custodian I	CL	Donaldson Elementary	Transfer	2		*
Garcia	Juan	Lead Irrigation Systems Mechanic	CL	Facilities Support	Promotion	10	+\$1.95	
Guymon	Chad	Locksmith	CL	Facilities Support	Wage Adjustment	12	+\$1.08	*
Iribe	Courtney	Special Education Teaching Assistar	ı CL	Ironwood Ridge High	Transfer	3		*
Leibas	Manuel	Plumber	CL	Facilities Support	Wage Adjustment	14	+\$2.86	*
Medina	Jesus	Lead Refrigeration Mechanic	CL	Facilities Support	Wage Adjustment	16	+\$2.84	*
Orduno	Mara	Food Service Attendant	CL	Donaldson Elementary	Transfer	1		*
Orduno	Mara	Crossing Guard	CL	Donaldson Elementary	Transfer	1		*
Ortega	Michael	Refrigeration Mechanic III	CL	Facilities Support	Wage Adjustment	15	+\$2.65	*
Plata	Anna	Cook	CL	Keeling Elementary	Decrease FTE			*<0.3125 FTE>
Polm	David	Electronic Technician	CL	Facilities Support	Wage Adjustment	15	+\$2.65	*
Rudd	David	<b>Building Automation Technician</b>	CL	Facilities Support	Wage Adjustment	15	+\$2.65	*
Sowid	Caitlin	Campus Monitor	CL	Mesa Verde Elementary	Decrease FTE			*<0.25 FTE>
Wacker	Robert	Lead Electrician	CL	Facilities Support	Wage Adjustment	16	+\$2.84	*
Waters	Daniel	Facilities Project Coordinator	CL	Facilities Support	Reclassification	15	+\$3.38	*
Watson	Dacey	Special Education Teaching Assistan	n CL	Ironwood Ridge High	Transfer	3		*
*		2024-2025 School Year					ADCT A	ddendum Certified
Addendum		Employee receiving extra-curricular position or	stipend				ADCL A	ddendum Classified
Added Duty		Employee working additional hours or days					ADACS A	ddendum Amphi Community Schools
Additional Posit	tion	Employee working an additional position						ertified Administrative
Correction		Correction to contract						ertified
Decrease FTE		Decrease in hours						assified Administrative
Extension		End date being extended					CL CI	assified
Increase FTE		Increase in hours/contract					PR Pr	ofessional
Promotion		Employee receiving a promotion to another pos	sition					ementary
Reassignment		Employee moving to another position at the dir		the administration				iddle School
Status Change				are administration				gh School
<del>-</del>		Employee changing status (i.e. short term to ca	aieei)				iio ni	gii Gaidul
Temporary		Employee working for a limited period of time						

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Transfer

Employee moving from one position to another

LAST NAME	FIRST NAM	E	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANG	COMMENT
Wynne	Patrick		Refrigeration Mechanic III	CL	Facilities Support	Wage Adjustment	15	+\$2.65	*
Zimpelman	Thomas		Electrician	CL	Facilities Support	Wage Adjustment	15	+\$2.65	*
Amedeo	Keri		ADDN - Curriculum Development	ADCT	Federal/State Programs	Addendum			\$25.00 per hour
Berry-Kelley	Monique		ADDN - School Support Team	ADCT	La Cima Middle School	Addendum			\$20.00 per hour
Bucciarelli-Fey	Tiffany		ADDN - Added Duty	ADCT	Nash Elementary	Addendum			\$6,097.40
Castle	Jordan		ADDN - Certified Tutor	ADCT	CDO High School	Addendum			\$30.00 per hour
Castle	Jordan		ADDN - Curriculum Development	ADCT	CDO High School	Addendum			*\$25.00 per hour
Copper	Esther		ADDN - School Support Team	ADCT	,	Addendum			\$20.00 per hour
Cruz	Cynthia		ADDN - Curriculum Development	ADCT	•	Addendum			* \$25.00 per hour
Culver	Jacob		ADDN - School Support Team	ADCT		Rescind			
Davis	Shelby		ADDN - School Support Team	ADCT		Addendum			\$20.00 per hour
Engelhard	Erin		ADDN - Extra Hours	ADCT	,	Addendum			\$29.73 per hour
Engelhard	Erin		ADDN - Extra Hours	ADCT	Copper Creek Elementary	Addendum			\$29.73 per hour
Escalante	Ana		ADDN - Homebound	ADCT		Addendum			\$30.00 per hour
Garcia	Tiffin		ADDN - Curriculum Development	ADCT		Addendum			\$25.00 per hour
Gardner	Betsy		ADDN - School Support Team	ADCT		Rescind			
Gerard	Michelle		ADDN - Certified Tutor		CDO High School	Addendum			\$30.00 per hour
Girard	Robert		ADDN - Curriculum Development	ADCT	Federal/State Programs	Addendum			\$25.00 per hour
Glavin	Kelsey		ADDN - School Support Team	ADCT	Holaway Elementary	Addendum			\$20.00 per hour
Golden	Brande		ADDN - Homebound	ADCT		Addendum			\$30.00 per hour
Gradillas	Brittney		ADDN - Curriculum Development	ADCT		Addendum			* \$25.00 per hour
Green	Rebecca		ADDN - Summer School Teacher EL		Coronado K-8 School	Addendum			\$150.00
Guymon	Kate		ADDN - School Support Team	ADCT	Donaldson Elementary	Addendum			\$20.00 per hour
Hamrick	Stephanie		ADDN - School Support Team	ADCT	Holaway Elementary	Addendum			\$20.00 per hour
*		2024-20	025 School Year					ADCT Add	endum Certified
Addendum		Employe	ee receiving extra-curricular position or	stipend				ADCL Add	endum Classified
Added Duty		Employe	ee working additional hours or days					ADACS Add	endum Amphi Community Schools
Additional Position	on	Employe	ee working an additional position					CT-AD Cer	ified Administrative
Correction		Correcti	on to contract					CT Cer	ified
Decrease FTE		Decreas	se in hours						sified Administrative
Extension			e being extended						sified
Increase FTE			e in hours/contract						essional
Promotion			ee receiving a promotion to another pos	ition					nentary
Reassignment			ee moving to another position at the dire		the administration				lle School
-					are aurimionation				
Status Change			ee changing status (i.e. short term to ca	iieer)				HS High	School
Temporary		Employe	ee working for a limited period of time						

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Transfer

LAST NAME	FIRST NAME	E TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGI	COMMENT
Heagle	Denise	ADDN - Curriculum Development	ADCT	Federal/State Programs	Addendum			\$25.00 per hour
Hooton	Rose	ADDN - Extra Hours	ADCT	Wetmore Center	Addendum			*\$27.60 per hour
Horetski	Christine	ADDN - School Support Team	ADCT	Holaway Elementary	Addendum			\$20.00 per hour
Irwin	Teresa	ADDN - Extra Hours	ADCT	Cross Middle School	Addendum			\$25.15 per hour
Jameson-Chri	stiaıLeslie	ADDN - School Support Team	ADCT	La Cima Middle School	Addendum			\$20.00 per hour
Jernigan	Kelsey	ADDN - School Support Team	ADCT	Rio Vista Elementary	Addendum			\$20.00 per hour
Kevershan	Kimberly	ADDN - Curriculum Development	ADCT	CDO High School	Addendum			*\$25.00 per hour
Kiefer	Laura	ADDN - Curriculum Development	ADCT	Federal/State Programs	Addendum			\$25.00 per hour
Klingler	Abbey	ADDN - School Support Team	ADCT	Holaway Elementary	Addendum			\$20.00 per hour
Knight	Alison	ADDN - School Support Team	ADCT	-	Addendum			\$20.00 per hour
Krim	Jennifer	ADDN - School Support Team	ADCT	•	Addendum			\$20.00 per hour
Laughter	Mariana	ADDN - Curriculum Development	ADCT	Federal/State Programs	Addendum			\$25.00 per hour
Lindberg	Patricia	ADDN - School Support Team	ADCT	Rio Vista Elementary	Addendum			\$20.00 per hour
Lipich	Brande	ADDN - Extra Days	ADCT	Rillito Center	Addendum			*\$284.02 per day
Lipich	Brande	ADDN - Extra Days	ADCT	Rillito Center	Addendum			\$268.74 per day
Lopez	Stephanie	ADDN - School Support Team	ADCT	Walker Elementary	Addendum			\$20.00 per hour
Magrie	Kylie	ADDN - School Support Team	ADCT	Holaway Elementary	Addendum			\$20.00 per hour
Marner	Peggy	ADDN - School Support Team	ADCT	Holaway Elementary	Addendum			\$20.00 per hour
McNew	Ann	ADDN - Curriculum Development	ADCT	•	Addendum			* \$25.00 per hour
Mounts	Deborah	ADDN - Curriculum Development	ADCT	•	Addendum			* \$25.00 per hour
Nicley	Camille	ADDN - Curriculum Development	ADCT	CDO High School	Addendum			*\$25.00 per hour
Nicley	Camille	ADDN - Certified Tutor	ADCT	CDO High School	Addendum			\$30.00 per hour
Nicley	Camille	ADDN - Certified Tutor	ADCT	CDO High School	Addendum			\$30.00 per hour
Nixon	Taylor	ADDN - School Support Team	ADCT	Holaway Elementary	Addendum			\$20.00 per hour
*		2024-2025 School Year					ADCT Add	endum Certified
Addendum		Employee receiving extra-curricular position of	or stipend				ADCL Add	endum Classified
Added Duty		Employee working additional hours or days					ADACS Add	endum Amphi Community Schools
Additional Posi	ition	Employee working an additional position					CT-AD Cer	ified Administrative
Correction		Correction to contract					CT Cer	ified
Decrease FTE		Decrease in hours						sified Administrative
Extension		End date being extended						sified
Increase FTE		Increase in hours/contract						essional
Promotion		Employee receiving a promotion to another p	osition					nentary
		* * *		the administration				dle School
Reassignment		Employee moving to another position at the d		uic auminisuation				
Status Change	!	Employee changing status (i.e. short term to	•				HS High	School
Temporary		Employee working for a limited period of time	;					

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Employee moving from one position to another

Transfer

LAST NAME	FIRST NAM	E TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Pingry	Boonie	ADDN - School Support Team	ADCT	Holaway Elementary	Addendum			\$20.00 per hour
Rincon	Christina	ADDN - Extra Hours	ADCT	Wetmore Center	Addendum			\$41.98 per hour
Ruiz	Judith	ADDN - School Support Team	ADCT	Holaway Elementary	Addendum			\$20.00 per hour
Sadowl	Cyra	ADDN - School Support Team	ADCT	La Cima Middle School	Addendum			\$20.00 per hour
Smith	Kimberly	ADDN - School Support Team	ADCT	Holaway Elementary	Addendum			\$20.00 per hour
Spencer	Dawna	ADDN - School Support Team	ADCT	Donaldson Elementary	Addendum			\$20.00 per hour
Steen	Susan	ADDN - Technology Coach HS	ADCT	Ironwood Ridge High	Addendum			*\$1,550.00
Tapling	Colby	ADDN - School Support Team	ADCT	-	Addendum			\$20.00 per hour
Varma	Donna	ADDN - School Support Team		Rio Vista Elementary	Addendum			\$20.00 per hour
Veytia	Andrea	ADDN - School Support Team	ADCT	La Cima Middle School	Rescind			
Walden	Sandra	ADDN - Extra Hours	ADCT	Copper Creek Elementary	Added Duty			\$33.58 per hour
Walker	Melissa	ADDN - School Support Team	ADCT	Rio Vista Elementary	Addendum			\$20.00 per hour
Wexler	Douglas	ADDN - ESY Teacher EL	ADCT	Rillito Center	Correction			Stipend amount
Wolf	Amber	ADDN - School Support Team	ADCT	Rio Vista Elementary	Addendum			\$20.00 per hour
Woodard	Nicholas	ADDN - School Support Team	ADCT	La Cima Middle School	Rescind			
Wray	Kathleen	ADDN - School Support Team	ADCT	Rio Vista Elementary	Addendum			\$20.00 per hour
Aguirre	Adilene	ADDN - Summer School Preschool A		Keeling Elementary	Addendum			\$15.49 per hour
Blauser	Devonne	ADDN - Extra Hours	ADCL	Transportation	Added Duty			*\$26.59 per hour
Caponigro	Deborah	ADDN - Extra Hours	ADCL	Rio Vista Elementary	Added Duty			\$16.75 per hour
Cruz	Krsity	ADDN - ESY Teaching Assistant EL	ADCL	Rillito Center	Addendum			*\$18.65 per hour
Dalton-Aragon	Jaron	ADDN - Added Duty	ADCL	La Cima Middle School	Added Duty			*\$18.22 per hour
Davis	Hailey	ADDN - Extra Hours		Amphi High School	Added Duty			*\$16.02 per hour
Dempsey	Clifford	ADDN - Extra Hours		Transportation	Added Duty			*\$15.61 per hour
D'Souza	Serena	ECHO Afterschool Aide/Caregiver	ADCL	Nash Elementary	Addendum			\$14.50 per hour
*		2024-2025 School Year					ADCT Adde	endum Certified
Addendum		Employee receiving extra-curricular position or	stipend				ADCL Adde	endum Classified
Added Duty		Employee working additional hours or days					ADACS Adde	endum Amphi Community Schools
Additional Positi	ion	Employee working an additional position						fied Administrative
Correction		Correction to contract					CT Certi	
Decrease FTE		Decrease in hours						sified Administrative
Extension		End date being extended					CL Clas	sified
Increase FTE		Increase in hours/contract						essional
Promotion		Employee receiving a promotion to another pos	sition					entary
Reassignment		Employee moving to another position at the dire		the administration				le School
Status Change		Employee changing status (i.e. short term to ca						School
Temporary		Employee working for a limited period of time	,					

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Employee moving from one position to another

2024-2025 School Year

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
D'Souza	Serena	ADDN - Summer School Preschool A	ADCL	Keeling Elementary	Addendum			\$14.50 per hour
Guadian	Amelinda	ADDN - Extra Hours	ADCL	Transportation	Added Duty			\$19.57 per hour
Guadian	Amelinda	ADDN - Extra Hours	ADCL	Transportation	Added Duty			*\$23.56 per hour
Gutierrez	Sharon	ADDN - Extra Hours	ADCL	Transportation	Added Duty			*\$27.69 per hour
Gutierrez	Sharon	ADDN - Extra Hours	ADCL	Transportation	Added Duty			\$24.85 per hour
Harnick	Michael	ADDN - Extra Hours	ADCL	Transportation	Added Duty			*\$17.33 per hour
Lerch	Gary	ADDN - Extra Hours	ADCL	Coronado K-8 School	Added Duty			\$20.25 per hour
MacIntyre	Duncan	ADDN - Extra Hours	ADCL	Transportation	Added Duty			*\$23.99 per hour
Maxwell	Annie	ADDN - ESY School Nurse	ADCL	Wetmore Center	Addendum			\$32.06 per hour
McGann	Bonny	ADDN - Extra Hours	ADCL	Ironwood Ridge High	Added Duty			*\$20.89 per hour
Miller	Lorie	ADDN - Extra Hours	ADCL	Amphi High School	Added Duty			*\$17.92 per hour
Sanchez	Rosaura	ADDN - Added Duty	ADCL	La Cima Middle School	Added Duty			*\$16.34 per hour
Shields	Donna	ECHO Afterschool Aide/Caregiver	ADCL	Nash Elementary	Addendum			\$14.50 per hour
Thomas	Alexandre	ADDN - Extra Hours	ADCL	Ironwood Ridge High	Added Duty			*\$21.91 per hour
Thongkumsai	Bobby	ADDN - Extra Hours	ADCL	Transportation	Added Duty			*\$21.70 per hour
Toothman	Victoria	ADDN - Summer School SpEd TA	ADCL	CDO High School	Addendum			\$16.50 per hour
Vasquez	Guadalupe	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty			\$16.10 per hour
Walker	Sabine	ADDN - Extra Hours	ADCL	Transportation	Added Duty			*\$22.21 per hour

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Addendum	Employee receiving extra-curricular position or stipend	ADCL	Addendum Classified
Added Duty	Employee working additional hours or days	ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position	CT-AD	Certified Administrative
Correction	Correction to contract	СТ	Certified
Decrease FTE	Decrease in hours	CL-AD	Classified Administrative
Extension	End date being extended	CL	Classified
Increase FTE	Increase in hours/contract	PR	Professional
Promotion	Employee receiving a promotion to another position	EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration	MS	Middle School
Status Change	Employee changing status (i.e. short term to career)	HS	High School
Temporary	Employee working for a limited period of time		
Transfer	Employee moving from one position to another Page 5		
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Addendum Certified

ADCT

FLSA: Non-Exempt Support Staff – Level 15

June 2024



### FACILITIES PROJECT COORDINATOR

### **QUALIFICATIONS**

### A. REQUIRED

- High school diploma or GED
- Eight years of work experience in construction trades, with demonstrated skill in five (5) of the following areas: carpentry, concrete, masonry, brick paving, form setting, asphalt, fencing, roofing and welding, light equipment operator, and playground equipment repair
- Adequate working knowledge of HVAC and electrical systems
- Adequate knowledge in the development of project budgets
- Adequate knowledge of and experience in addressing building regulatory compliance, and constructability issues
- Demonstrates skill in the use of hand and machine tools
- Exhibit excellent verbal and written communication skills
- Equivalent combination of education/training/experience
- Possession of valid Arizona driver's license

### B. DESIRED

- Certificate in Construction Management
- Vocational training in any one of the related crafts or equivalent
- Previous supervisory experience
- Current or previous experience in a school district, college or university
- Possession of a valid Arizona Class B Commercial Driver's License

### SUMMARY

In addition to performing general lead maintenance technician duties, the Facilities Project Coordinator acts as the primary technical advisor to Facility Support Services (FSS) Management.

Reports to: Director of Facilities

#### **ESSENTIAL FUNCTIONS**

- Provides temporary supervision of internal and contracted project work as assigned by FSS Management
- Provides supervision to all Maintenance and Facility Technicians
- Acts as a work-place Safety Officer that facilitates employee training and compliance on various safety topics related to OSHA/ADOSH standards
- Prioritizes work orders in backlog by utilizing customer and manager input
- · Utilizes backlog reports to forecast work orders and projects
- Plans and coordinates departmental operations and needs with appropriate personnel and other agencies and vendors
- Schedules daily work orders utilizing shop personnel based on prioritization (Schedules will reflect various types of priorities to allow for effective movement of personnel when reacting to unforeseen changes to the daily schedule.)
- Verifies compliance to the daily schedule

FLSA: Non-Exempt Support Staff – Level 15

June 2024



### FACILITIES PROJECT COORDINATOR

- Verifies accuracy and completeness of work order reporting, i.e. man-hours, material used, details of completed work, etc.
- Acts as first line of contact for variances to the daily schedule
- Works within State Procurement Standards when ordering/acquiring material
- Supervises execution of work orders by staff as required
- Assures timely completion of assigned work within industry quality standards
- Provides Project Management as assigned by FSS Management
- Performs duties as a liaison with regulatory agencies as assigned by the FSS Management
- Provides orientation and training of employees as assigned by the FSS Management
- Performs minor repair work involving skills in carpentry, masonry, fencing, brick paving, form setting, asphalt, roofing, concrete work and welding
- Performs repair and maintenance work on buildings, facilities and equipment
- May perform work on minor construction or remodeling projects
- May perform minor painting
- Works with Preventative Maintenance Lead to help maintain preventative maintenance work schedules, work history records, and performs preventative maintenance on items as needed
- Works within a cost control budget; controls costs on materials and tool purchases;
   may develop an estimate of costs for repair jobs and new installations
- Participates on committees as assigned; makes suggestions to improve district/departmental operation; assists in establishing work schedules designed to minimize impact on instruction
- Exhibits patience, courtesy and tact when dealing with others
- Fosters harmonious working relationships between crafts, departments, and outside vendors
- Promotes and supports district-wide educational advancement in 21<sup>st</sup> Century Skills
- Integrates knowledge and skills that are relevant to the 21<sup>st</sup> Century
- Performs other related duties as assigned

### MENTAL AND PHYSICAL REQUIREMENTS

- Ability to follow oral and written instructions
- Ability to use office equipment such as telephones, computers, copiers, and printers
- Ability to navigate and become proficient in the work order management system software
- Ability to lift and carry up to 100 pounds
- Ability to climb stairs and ladders and work in elevated areas
- Ability to bend, squat, stoop, kneel, twist, crawl and lift one or both arms above shoulder level
- Ability to work in small, cramped, or confined spaces

FLSA: Non-Exempt Support Staff – Level 15 June 2024



### **FACILITIES PROJECT COORDINATOR**

- Ability to walk on uneven surfaces, if necessary
- Ability to work under adverse conditions involving noise, heat, cold, noxious chemicals, heights, high voltage electricity and all weather and temperature conditions
- Ability to work in a shop environment and both indoors and outdoors
- Ability to use hand and power tools
- Ability to operate an automatic or standard transmission motor vehicle

AMPHITHEATER PUBLIC SCHOOLS		
FY25 SUPPORT STAFF/CLASSIFIED PLACEMENT	SCH	EDULE
LEVEL 1		MINIMUM
Assistant to Audiologist		15.30
Bookstore Clerk		
Bus Driver Trainee		
Campus Monitor		
Clerk		
Cook		
Crossing Guard		
ECHO Afterschool Aide/Caregiver		
Food Service Attendant		
Instructional Aide		
Library Clerk		
Preschool Aide/Caregiver		
School Health Assistant		***
Student/Family Advocate		
Transportation Attendant		
LEVEL 2		MINIMUM
Attendance Clerk		15,45
Behavioral Intervention Monitor		10.40
Bilingual Clerk		
Bilingual Instructional Assistant		
Classroom Aide/Caregiver		
Computerized Copy Machine Operator		
Custodian I		
Food Service Courier		
Groundskeeper I		
Human Resources Customer Service Representative		
Library Media Technician I		
Mail/Courier Service Provider		
Native American Tutor/Advisor	<b>-</b>	
Registrar - Middle School		
Shipping/Receiving Clerk		
Student Services Coordinator Assistant I		
Trades Apprentice		
Translator/Interpreter		
Translator/merpreter		
LEVEL 3	I	MINIMUM
Agriscience Assistant		15.60
Bilingual Community Liaison		13.00
Bookkeeper I		
Computer Systems Operator		
High School Athletic Secretary		
Instructional Technology Specialist	1	
Reading Room Assistant		
Registrar - Amphi Academy Online K-12	<del>                                     </del>	
Secretary I	<del> </del>	
Special Ed Teaching Assistant	-	
Student Services Coordinator Assistant II	1	
Ottaon Octable Popularia (or Popularia II	1	

AMPHITHEATER PUBLIC SCHOOLS		
FY25 SUPPORT STAFF/CLASSIFIED PLACEMENT	SCHI	EDULE
LEVEL 4		MINIMUM
District Athletic Equipment Coordinator		15.75
Ed Assistant To Elementary Principal		
Elementary School Health Aide		
GEAR UP Assistant		-
Graphics & Printing Assistant		
Library Assistant		
Parent Educator		
Registrar - High School		
Secretary II		
Transportation Scheduler		
LEVEL 5		MINIMUM
Automotive Parts Coordinator		16.00
Cook - Lead		
Custodian II		·
ECHO Afterschool Instructional Specialist		
Fringe Benefits Assistant		
Groundskeeper II		
Human Resources Data Technician		
Instructional Specialist - Land Lab/Agriscience		
Inventory Control Clerk		
Maintenance Supply Coordinator		
Preschool Instructional Specialist		
Secretary III		
Student Records Management Specialist		
LEVEL 6 Custodian III		<b>MINIMUM</b> 16.30
Food Service Attendant - Lead		
Inventory & Procurement Coordinator		
Lead Groundskeeper I		
Parent Educator Coordinator		
Procurement Specialist		
School Admin Assistant		
Security Officer		
Special Ed Records Specialist		
LEVEL 7 Alternative/Small Vehicle Driver		<b>MINIMUM</b> 16.85
Bilingual Office Assistant		
Bookkeeper II		
Language Assessment Specialist		
Special Ed Records Specialist - Lead		
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AMPHITHEATER PUBLIC SCHOOLS FY25 SUPPORT STAFF/CLASSIFIED PLACEMENT	<b>С</b> СП	EDILLE
LEVEL 8	<u> 3Сп</u>	MINIMUM
Administrative Assistant I		17.15
Facilities Technician		17.10
Food Service Supervisor		***************************************
Irrigation Systems Mechanic		
Maintenance Technician II		
Manager-Bookstore		-
Painter III		
Preventative Maintenance Technician II		
Speech/Language Pathology Assistant		
oposin zangaago r athology rasistant		
LEVEL 9	I	MINIMUM
15 Passenger Bus Driver		17.55
Administrative Assistant - Bilingual Communication		11.00
Computer Repair Technician		
Grounds Equipment Mechanic		
Journeyman Carpenter		
JTED Computer Repair Technician		
LEVEL 10		MINIMUM
Auto Mechanic I		18,25
Benefits Specialist		
Budget Technician		
Certification & Training Specialist		
District Food Service Coordinator		
Human Resources Recruitment Specialist		
Human Resources Specialist		
Lead Facilities Technician		
Lead Irrigation Systems Mechanic		
Transportation Dispatcher		
LEVEL 11		MINIMUM
Administrative Assistant II		18.55
Administrative Assistant II - Legal		
Auto Mechanic II		
Human Resources Generalist		
Routing Coordinator - Transportation		
School Psychologist Intern		
Transportation Driver Trainer/Relief		
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AMPHITHEATER PUBLIC SCHOOL	S	
FY25 SUPPORT STAFF/CLASSIFIED PLACEMEN	NT SCH	EDULE
LEVEL 12		MINIMUM
Auto Mechanic Lead		19.71
Computer Network System Installer		
District Substitute Coordinator		
Locksmith		
Transportation Training & Safety Coordinator		
LEVEL 13		MINIMUM
Bus Driver		21,33
Certified Occupational Therapy Assistant	****	
Chief Mechanic - Garage		
Payroll Specialist I		
Refrigeration Mechanic II		
Web & Digital Media Specialist		
LEVEL 14		MINIMUM
Homeless Education Liaison		23.26
Payroll Specialist - Lead		
Plumber		
LEVEL 16		MINIMUM
Building Automation Technician		25.00
Electrician		
Electronic Technician		
Facilities Project Coordinator		
Lead Plumber		
Refrigeration Mechanic III		
LEVEL 16		MINIMUM
Lead Electrician		27.00
Lead Refrigeration Mechanic		
Additional compensation may be given for years of experience.		
Pay rates include override retention funding previously itemized separately on the separately or the separately on the separately or	ne salarv	
schedule and are subject to reduction if the override expires.		
		7/1/2024