

**Crosslake Community School
Regular Board of Education Meeting
July 18, 2022 at 5 PM
Commons Area
35808 Co Rd 66
Crosslake, MN 56442**

Board Director Joining Remotely:

Jared Griffin, Camp Knutson, 11148 Manhattan Point Boulevard, Crosslake MN 56442

1. **Call Meeting to Order**

Meeting called to order at 5:02 p.m.

2. **Pledge of Allegiance**

Please stand for the Pledge of Allegiance.

3. **Roll Call and Establish a Quorum**

I will take roll call.

Josef Garcia, Jared Griffin, Jennifer Muller, Chris Rhinehart, Abi Swenson, Karen Teff, Ronda Veit

We have established a quorum.

4. **Additional Items**

Under the personnel in the Consent Agenda, Patti Refsland has been added as a staff not returning.

5. **Public Comment**

No comment from the public.

6. **Agenda**

May I have a motion to approve the July 18, 2022 Board of Education Agenda?

Motioned: Veit

Second: Rhinehart

Discussion

Roll Call: Garcia, Griffin; Muller, Rhinehart, Swenson, Teff, Veit

Motion passes 7-0

A. **Consent Agenda:**

1. Board of Education Minutes - June 13, 2022
2. Closed Special Board Meeting - Director Evaluations - June 20, 2022
3. Finance Meeting Minutes - June 16, 2022
4. Personnel Matters
5. Food Service Reports
6. Gifts and Donations

May I have a motion to approve the Consent Agenda?

Motioned: Veit

Second: Garcia

Discussion:

Roll Call: Garcia, Griffin; Muller, Rhinehart, Swenson, Teff, Veit

Motion passes 7-0

B. Academic, Environmental Education, and Performance Improvement Plan Updates

Presenter: Clare Thompson, EE Online Coordinator

Clare will be reviewing the EE Online Survey submitted to Osprey Wilds

Fulfills EE benchmark expected on behalf of Osprey Wilds.

After this year, the EE Survey will be a combined school.

Progressing toward the online contractual goals this past school year, we have made tremendous progress and success. Each indicator area features a different area. Elementary school, middle school and the high school all had different areas of study.

Becky Gilbertson will be taking on the Online EE Chair position next year.

C. Action Items:

1. Review and Approve May 2022 Financial Information

May I have a motion to approve the May 2022 financial information?

Motioned: Veit

Second: Teff

Discussion: none

Roll Call: Garcia, Griffin; Muller, Rhinehart, Swenson, Teff, Veit

Motion passes 7-0

2. Approve Policies

May I have a motion to approve the following policies:

401 Equal Opportunity Opportunity

402 Disability Nondiscrimination

404 Employment Background Checks

420 Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions

426 Nepotism in Employment - Charter Schools (change in policy number from 445 to match MSBA's numbering and change in policy name)

427 Workload Limits for Certain Special Education Teachers

Motioned: Garcia

Second: Muller

Discussion: none

Roll Call: Garcia, Griffin, Muller, Rhinehart, Swenson, Teff, Veit

Motion passes 7-0

3. Approve Updated 2022-2023 Board Meeting Schedule

The Board Meeting Schedule has been updated to reflect the change of Board Meetings from July 11 to July 18.

May I have a motion to approve the updated Board Meeting Schedule?

Motioned: Veit

Second: Garcia

Discussion: non

Roll Call: Garcia, Griffin; Muller, Rhinehart, Swenson, Teff, Veit

Motion passes 7-0

4. Updated Hiring Procedure

The Hiring Procedure has been updated. The changes are in yellow highlights.

May I have a motion to approve the updated Hiring Procedure?

Motioned: Teff

Second: Swenson

Discussion: In the event a current employee is being promoted to a new job description due to the restructuring of their current position, that position does not have to be posted.

Roll Call: Garcia, Griffin; Muller, Rhinehart, Swenson, Teff, Veit

Motion fails 7-0

May I have a motion to accept the updated hiring procedure with Section 2, A, d. reading "In the event that a current employee is being promoted to a new job description due to the restructuring of their current position, the position does not have to be posted".

Motioned: Garcia

Seconded: Veit

Discussion: none

Roll Call: Garcia, Griffin; Muller, Rhinehart, Swenson, Teff, Veit

Motion passes 7-0

5. 2022-2023 Testing Calendar

Testing calendar that lays out when testing will take place during the school year.

May I have a motion to approve the 2022-2023 Testing Calendar?

Motioned: Veit

Second: Swenson

Discussion:

Roll Call: Garcia, Griffin; Muller, Rhinehart, Swenson, Teff, Veit

Motion passes 7-0.

6. 2022-2023 Updated Online School Calendar

December 5 has become a student contact day. Staff/teacher days have been increased by one day in December. Total number of teacher days has been increased by one to 177 days; total number of student days has been increased by one to 165 days. In addition, start and end times of the school day have been added.

May I have a motion to approve the updated 2022-2023 Online School Calendar?

Motioned: Veit

Second: Rhinehart

Discussion:

Roll Call: Garcia, Griffin; Muller, Rhinehart, Swenson, Teff, Veit

Motion passes 7-0

7. 2022-2023 Updated Seat Based School Calendar

January 16 has become a non-school day. Staff/teacher days have been reduced by one day in January. Total number of teacher days has been reduced by one to 176 days; total number of staff days has been reduced by one to 165 days. In addition, start and end times of the school day have been added.

May I have a motion to approve the updated 2022-2023 Seat-Based School Calendar?

Motioned: Swenson

Second: Garcia

Discussion: 165 should be student days not staff days

Roll Call: Garcia, Griffin; Muller, Rhinehart, Swenson, Teff, Veit

Motion passes 7-0

D. **Information/Discussion Items:**

1. Teletherapy

Presenter is Amy Miller, Online Social Worker

We are requesting board approval to move forward with this teletherapy contract with ReGroup Counseling for the 22-23 school year. This would require a \$10,000 retainer to cover students whose insurance may not cover the required fees. Any additional funds at the end of the year would roll into the next year, or if the school decides to end the agreement, the remaining funds would be returned to the school. The \$10,000 retainer fee would come from our ESSER funding and would not impact the general school budget.

What is the process - currently working on this piece. \$10,000 retainer but with any balance left at the end of the school year will be refunded. MNSure will cover. After \$10,000 is gone, would need to return to the Board of Education for future approval.

Garcia makes a motion to move this to an action item.

Seconded: Rhinehart

Roll Call: Garcia, Griffin; Muller, Rhinehart, Swenson, Teff, Veit

Motion passes 7-0

Garcia makes a motion we accept the proposal.

Seconded: Rhinehart

Discussion: ESSER funds is there to use; ours to spend.

Roll Call: Garcia, Griffin; Muller, Rhinehart, Swenson, Teff, Veit

Motion passes 7-0

2. LAKE Foundation Update - Mike O'Connell

Sidewalk for delivery will be expanded before deliveries at the start of the school year; the sidewalk along the north side of Swan Drive will go all the way to the hotel, rejected to be started the last week of July.

A letter has been sent to the DNR regarding cutting into the school forest for the parking lot; escape access for emergency situation is being reviewed. Budget is solid but looking at expanding the irrigation system and additional lighting.

3. Covid Update - Proactive vs Reactive

200 Covid test kits have been ordered for an "as needed basis"

Policy 460 Staff Pay During Covid19 Absence will be updated and presented at the August Board of Education Meeting.

3. District Personnel

No updates.

4. Policy Review

Review of the following policies:

405 Veterans Policy

409 Employee Publications, Instructional Materials, Inventions, and Creations

410 Family and Medical Leave Policy

501 School Weapons Policy

532 Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds

533 Wellness

Garcia motioned to move Policies 405, 409, 410, 501, 532, and 533 to an action item.

Second: Swenson

Roll Call: Garcia, Griffin; Muller, Rhinehart, Swenson, Teff, Veit

Motion passes 7-0

Veit motioned to approve Policies 405, 409, 410, 501, 532, and 533

Second: Teff

Discussion

Roll Call: Garcia, Griffin; Muller, Rhinehart, Swenson, Teff, Veit

Motion passes 7-0

5. Professional Development - Board of Education Trainings

Opportunity on August 2 through Osprey Wilds to take required trainings; reach out to Griffin for signing up and appropriate trainings

Dieci School finances has offered to do a financial training geared towards our school.

7. Fall Elections

Three Board positions will be up for election

One parent/guardian of online program - two-year term (seat currently open until 12/31/2022)

One teacher of seat-based program - two-year term

One teacher of online program - two-year term

The schedule in the board packet lays out the important dates for the election.

Bring to August Board of Education meeting the addition of another board member to make 9 members.

8. Enrollment Discussion - Satisfy Needs of Waiting List

Discussion included if a teacher had 21 students with no IEPs, general education dollars would provide a paraprofessional.

Garcia makes a motion to move this to an action item.

Seconded: Veit

Roll Call: Garcia, Griffin; Muller, Rhinehart, Swenson, Teff, Veit

Motion passes 7-0

Veit makes a motion to temporarily increase the grade level cap to 21 for the 22-23 school year until October 1, 2022 and to increase a paraprofessional if an IEP does not already provide such.

Seconded: Rhinehart

Discussion:

Roll Call: Garcia, Griffin; Muller, Swenson, Teff, Veit, Rhinehart

Motion passes 7-0

9. Insurance Matters Update

Board attachment shows it is affordable. Discussion of how to present at benefits meeting so employees can decide if they wish to accept it. Someone's job could be reduced to not be offered the insurance. In good hands with insurance resources.

E. **Reports:**

1. CCS' Directors

Klang shared she is pleased that we tried summer school this year and it has been a great hit; hoping kids come back for the second session.

2. EE Seat-Based Committee

Swenson shared there was a virtual meeting in response to the school forest. Working through that separately.

3. EE Online Committee

Rhinehart shared there was no meeting last month. Teff shared the first project will be on clothing pollution, Teff reached to Klang and see if there is a need for winter clothes; sent an email to all staff to start finding mittens, hats, snow pants. Teff's brought in supplies today from her community. Get high school kids involved.

4. Finance Committee

Veit shared no meeting in July; June financials aren't available yet. Possibly there won't be financials in the next meeting and will double up at the following board meeting. Ended the year very strong; have a list of 4 or 5 items for FY23 budget revisions. Looking at increasing the \$12.50 for PTO days.

5. Academic Performance/Achievement and World's Best Workforce

No updates.

6. Hourly Pay Grids Task Force

No updates

7. Board Director Evaluation

Griffin shared evaluations were conducted for both Klang and Amaya. Working on the professional growth plans for both for next year as well.

7. **Authorizer Update**

Six teachers in total attended their workshop. Awesome.

8. **August 8, 2022 Meeting Preparation:**

A. Suggestion for Discussion Topics for Next Meeting

Elect Election Judges

Employee Retention Credit

Board structure for the authorizer

Reimbursement of Board Directors traveling to the meetings.

B. Policy Review

9. **Board Meeting Evaluation**

Any board evaluation comments or thoughts?

Good job again Jared.

10. **Adjourn the Regular Board of Education Meeting**

May I have a motion to adjourn the regular board of education meeting at 6:28 p.m.?

Motioned: Garcia

Second: Teff

Roll Call: Garcia, Griffin; Muller, Rhinehart, Swenson, Teff, Veit

Motion passes

The next regular Board of Education meeting will be August 8, 2022 at 5:00 p.m.