

**MEMORANDUM OF UNDERSTANDING
BETWEEN NORTHWOOD CHILDREN'S SERVICES AND DULUTH
SCHOOL DISTRICT, ISD #709**

I. BACKGROUND AND INTENT

This Memorandum of Understanding is between Northwood Children's Services, a non-profit corporation, and the Duluth Public Schools, Independent School District (ISD) #709.

WHEREAS, the sole purpose of this Memorandum of Understanding is to encourage cooperation between Northwood Children's Services and the Duluth School District, and to further detail the separate and distinct roles and responsibilities of each party;

WHEREAS, the Duluth School District desires to have mental health services available on site at its schools:

WHEREAS, Northwood Children's Services desires to locate mental health therapists at Duluth school buildings to provide mental health services such as assessments, psychotherapy, and consultation;

Therefore, Northwood Children's Services and the Duluth School District agree that it is in the best interests of all concerned to enter into this Memorandum of Understanding.

II. ROLES AND RESPONSIBILITIES

Roles of Northwood Children's Services and Duluth School District

It is understood that Northwood Children's Services and school district staff must work together as a team to effectively meet the needs of Duluth School District students, and both parties to communicate any cause or concern pertaining to any and all items that affect the overall success of the Memorandum of Understanding in a timely manner. However, the parties to this Memorandum of Understanding understand their separate and distinct responsibilities.

Role of Northwood Children's Services _____ community mental health professional and mental health practitioner

Students served by Northwood Children's Services _____ are clients of Northwood Children's Services _____, subject to the same rights and responsibilities as clients served in Northwood Children's Services clinic settings.

Northwood Children's Services _____ will:

1. Meet with Duluth School District _____ administration staff to plan a system of mental health service delivery
2. Locate therapist(s) at Duluth schools in order to provide mental health services
3. Employ and be responsible for its therapists placed at Duluth schools.
4. Maintain appropriate professional liability insurance

5. Accept referrals from school district staff
6. Share student/client information with school staff as needed and with the consent of the student/responsible parent.
7. Obtain parental permission to provide mental health services
8. Maintain and own mental health records of students served
9. Obtain insurance and other information necessary to appropriately bill parents and/or 3rd party payers for services delivered. The School district shall not be responsible for the cost of services delivered by Northwood Children's Services.
10. Meet periodically with School administration or designated staff to review the working relationship in order to address any concerns and promote an active partnership.

Role of Duluth School District

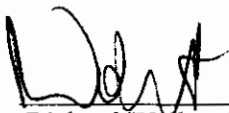
1. Meet with Northwood Children's Services administration staff to plan a system of mental health service delivery.
2. Provide Northwood Children's Services therapists with appropriate, private office space, access to fax machines, printer, and telephones.
3. Inform school staff of Northwood Children's Services services available and work with Northwood Children's Services staff to develop a system to identify and refer students that may be in need of mental health services. Such referrals shall not in any way be construed to create financial responsibility for service delivered by Northwood Children's Services.
4. Meet periodically with Northwood Children's Services administration or designated staff to review the working relationship in order to address any concerns and promote an active partnership.

III. GENERAL TERMS


Terms. This Memorandum of Understanding will begin effective the date of 11/01/2010 and will continue through 06/30/2011. This MOU will renew for one year periods effective 11/01/2010 unless either party provides written notice of non-renewal three (3) months before the annual termination date. Otherwise, this Agreement may be terminated in accordance with the section on Termination below.

Termination. Either party may terminate this Agreement by giving the other party three (3) months prior written notice.

Confidentiality. Northwood Children's Services and Duluth School District agree that by virtue of entering into this Agreement they will have access to certain confidential information regarding the other party's operations related to this project. Northwood Children's Services and Duluth School District agree that they will not at any time disclose confidential information and/or material without the consent of that party unless such disclosure is authorized by this Agreement or required by law. Unauthorized disclosure of confidential information shall be considered a material breach of this agreement. Where appropriate, client releases will be secured before confidential client information is exchanged. Confidential client information will be handled with the utmost discretion and judgment.

Signed: 
Richard Wolfeat President/CEO

Date: 12/6/10

Signed: 
~~Keith Dixon, Superintendent-ISD #709~~
Bill HANSON

Date: 1/31/10

MEMORANDUM OF UNDERSTANDING

BETWEEN HARBOR CITY PSYCHOLOGICAL ASSOCIATES AND DULUTH SCHOOL DISTRICT, ISD #709

I. BACKGROUND AND INTENT

This Memorandum of Understanding is between **Harbor City Psychological Associates**, a for-profit corporation, and the Duluth Public Schools, Independent School District (ISD) #709.

WHEREAS, the sole purpose of this Memorandum of Understanding is to encourage cooperation between **Harbor City Psychological Associates** and the Duluth School District, and to further detail the separate and distinct roles and responsibilities of each party;

WHEREAS, the Duluth School District desires to have mental health services available on site at its schools:

WHEREAS, Harbor City Psychological Associates desires to locate mental health therapists at Duluth school buildings to provide mental health services such as assessments, psychotherapy, and consultation;

Therefore, Harbor City Psychological Associates and the Duluth School District agree that it is in the best interests of all concerned to enter into this Memorandum of Understanding.

II. ROLES AND RESPONSIBILITIES

Role of Duluth School District

It is understood that **Harbor City Psychological Associates** and school district staff must work together as a team to effectively meet the needs of Duluth School District students, and both parties to communicate any cause or concern pertaining to any and all items that affect the overall success of the Memorandum of Understanding in a timely manner. However, the parties to this Memorandum of Understanding understand their separate and distinct responsibilities.

Role of Harbor City Psychological Associates

Students served by Harbor City Psychological Associates are clients, subject to the same rights and responsibilities as clients served in Harbor City Psychological Associates clinic settings.

Harbor City Psychological Associates will;

Meet with school administration staff to plan a system of mental health service delivery

1. Locate therapist(s) at Duluth schools in order to provide mental health services
2. Employ and be responsible for its therapists placed at Duluth schools.
3. Maintain appropriate professional liability insurance
4. Accept referrals from school district staff; determine if referral is clinically appropriate
5. Share student/client information with school staff as needed and with the consent of the student/responsible parent.
7. Obtain parental permission to provide mental health services
8. Maintain and own mental health records of students served

9. Obtain insurance and other information necessary to appropriately bill parents and/or 3rd party payers for services delivered. The School district shall not be responsible for the cost of services delivered by **Harbor City Psychological Associates**
10. Meet periodically with School administration or designated staff to review the working relationship in order to address any concerns and promote an active partnership.

Role of Duluth School District

1. Meet with school administration staff to plan a system of mental health service delivery.
2. Provide Harbor City Psychological Associate therapists with appropriate, private office space, access to fax machines, printer, and telephones.
3. Inform school staff of psychological services available and work with **Harbor City Psychological Associates** staff to develop a system to identify and refer students that may be in need of mental health services. Such referrals shall not in any way be construed to create financial responsibility for service delivered by **Harbor City Psychological Associates**
4. Meet periodically with school administration or designated staff to review the working relationship in order to address any concerns and promote an active partnership.

III. GENERAL TERMS

Terms. This Memorandum of Understanding will begin effective the date of November 1 2010 and will continue through June 30 1011.

This MOU will renew for one year periods effective unless either party provides written notice of non-renewal three (3) months before the annual termination date. Otherwise, this Agreement may be terminated in accordance with the section on Termination below.

Termination. Either party may terminate this Agreement by giving the other party three (3) months prior written notice.

Confidentiality. **Harbor City Psychological Associates** and Duluth School District agree that by virtue of entering into this Agreement they will have access to certain confidential information regarding the other party's operations related to this project.

Harbor City Psychological Associates and Duluth School District agree that they will not at any time disclose confidential information and/or material without the consent of that party unless such disclosure is authorized by this Agreement or required by law. Unauthorized disclosure of confidential information shall be considered a material breach of this agreement. Where appropriate, client releases will be secured before confidential client information is exchanged. Confidential client information will be handled with the utmost discretion and judgment.

Signed: _____

Cheryl Graham MSW, LICSW
Vice President Harbor City Psychological Associates

Date: December 2, 1010

Signed: _____

~~Keith Dixon, Superintendent~~ ISD #709
Bill Hanson

Date: 1/31/11

**MEMORANDUM OF UNDERSTANDING
BETWEEN ARROWHEAD PSYCHOLOGICAL CLINIC, P.A. AND DULUTH
SCHOOL DISTRICT, ISD #709**

I. BACKGROUND AND INTENT

This Memorandum of Understanding is between Arrowhead Psychological Clinic, P.A. (APC), a for-profit corporation, and the Duluth Public Schools, Independent School District (ISD) #709.

WHEREAS, the sole purpose of this Memorandum of Understanding is to encourage cooperation between APC and the Duluth School District, and to further detail the separate and distinct roles and responsibilities of each party;

WHEREAS, the Duluth School District desires to have mental health services available on site at its schools:

WHEREAS, APC desires to locate mental health therapists at Duluth school buildings to provide mental health services such as assessments, psychotherapy, and consultation;

Therefore, APC and the Duluth School District agree that it is in the best interests of all concerned to enter into this Memorandum of Understanding.

II. ROLES AND RESPONSIBILITIES

Roles of APC and Duluth School District

It is understood that APC and school district staff must work together as a team to effectively meet the needs of Duluth School District students, and both parties to communicate any cause or concern pertaining to any and all items that affect the overall success of the Memorandum of Understanding in a timely manner. However, the parties to this Memorandum of Understanding understand their separate and distinct responsibilities.

Role of APC community mental health provider

Students served by APC are clients of APC, subject to the same rights and responsibilities as clients served in APC clinic settings.

APC will;

1. Meet with APC administration staff to plan a system of mental health service delivery
2. Locate therapist(s) at Duluth schools in order to provide mental health services
3. Employ and be responsible for its therapists placed at Duluth schools.
4. Maintain appropriate professional liability insurance
5. Accept referrals from school district staff
6. Share student/client information with school staff as needed and with the consent of the student/responsible parent.
7. Obtain parental permission to provide mental health services

