



Memorandum

Date: December 9, 2024
To: Board of Directors of the Pendleton School District 16R
From: Michelle Jones, Director of Business Services
Prepared by Ronda Thornburg, Executive Secretary
Subject: Grants

Proposal:

Altrusa International Foundation of Pendleton	
Washington/Josh McGraw – Art Instruction Trip	\$350
SMS/Nicki Bowen – Middle School Christmas Stockings	\$350
Washington/Jessica Stephen – Echo Corn Maze Trip	\$350
Veterans of Foreign Wars Post 922	
SMS Leadership – Leadership Class	\$1000

Recommendation: Michelle Jones, Director of Business Services, recommends the list of grants be approved as presented.

Motion: I move for the grants to be approved as presented and a letter of appreciation sent to each agency.

Motion for Approval:

Made by _____ Seconded by _____

Motion for Rejection:

Made by _____ Seconded by _____

Motion for Further Consideration:

Made by _____ Seconded by _____