MCSD #331 Board of Trustees
Regular Board Meeting Minutes
January 19, 2026 DRAFT

Executive Session

EXECUTIVE SESSION: Idaho Code 74-206 (1) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student; (f) legal counsel

A motion was made to move to Executive Session by Trustee Kent, seconded by Trustee Claridge. Motion carried. Chair Suchan – yes; Trustees Kent, Moss and Claridge– yes.

Board Members Present

The following trustees were present: Chair Suchan, Trustees Kent, Moss and Claridge. (TL Lowder, newly elected trustee)

Call to Order & Roll Call

Swearing in of New Board Members – TL Lowder, Zone 4 and Lendon Moss, Zone 1 were sworn in as trustees.

Visitor Welcome and Pledge of Allegiance

Agenda Approval A motion to approve the agenda as presented was made by Trustee Claridge, seconded by Trustee Kent. Motion carried.

Consent Agenda The consent agenda was then approved by unanimous consent.

Student Representatives No student representatives were present.

Good News Josh Greenwalt shared a video presentation with the board.

Discussion

Administrator/Department/Committee Reports – Chair Suchan expressed appreciation for those who have donated to the school nutrition covering negative balances.

MCEA They would like to bring in Peggy Hoy for an open discussion with staff and the community about what the legislature is doing and ways to notify your representatives. They will notify the board of date and time.

Superintendent Report - Mr. Larsen reported the calendar committee met and will finalize the calendar to present to the board. He informed members support units are down due to declining enrollment. Federal programs are expecting 50-100% cuts in some of their programs. With lower enrollment and federal funding cuts, there will be adjustments needed in staffing.

Levy- When looking over the items originally with the levy, it was found there were many general operations in the levy. Mr. Larsen stated they should be moved to the general fund, out of the levy, in case the levy does not pass. Trustee Moss stated we need to get parents to see what our schools can offer students and get them back into the district.

RFQ's were published in the paper for Minico's gym, ceiling, HVAC and Mt. Harrison's windows.

Day on the Hill – Trustee Lowder stated she would attend the meeting.

ISBA Legislative Representative – this is sponsored by ISBA for a board to participate in legislative matters. No one was able to participate. Trustee Lowder volunteered to be the board's representative.

Patron Comments – There were no patron comments.

Business

Election of Board Chair, Vice Chair and Appointment of Board Treasurer and Board Clerk

Mr. Larsen opened up the nominations for Board Chair – Chair Suchan nominated Trustee Claridge for Board Chair. Trustee Claridge accepted the nomination. A motion to appoint Trustee Claridge as Board Chair was made by Chair Suchan, seconded by Trustee Moss. Motion carried.

Trustee Suchan nominated Trustee Kent as Vice Chair. Trustee Kent accepted the nomination. A motion to appoint Trustee Kent as Vice Chair was made by Trustee Suchan, seconded by Trustee Moss. Motion carried.

A motion to appoint Daryl Kent as Board Treasurer and Kerri Tibbitts as Board Clerk was made by Trustee Lowder, seconded by Vice Chair Kent. Motion carried.

Mt. Harrison Art Club Proposal – a motion to approve the art club proposal was made by Trustee Moss, seconded by Trustee Suchan. Motion carried.

Minico Soft Ball Fundraiser – The Board per legal counsel has asked next year that any fundraiser regarding raffles or bingo be run through booster club. A motion to approve the softball fundraiser for this year was made by Trustee Suchan, seconded by Trustee Moss. Motion carried.

Adoption of Special Education and State Transportation Manuals – a motion to approve both manuals was made by Vice Chair Kent, seconded by Trustee Lowder. Motion carried.

Approval of Board Meeting Dates – with the correction of the May meeting changed to May 18th, a motion was made by Vice Chair Kent to approve the dates, seconded by Trustee Moss. Motion carried.

New/Amended/Deleted Policies

1. Policy 524.00 Employees Drug, Alcohol and Tobacco (held until next month)
2. Policy 594.00 Classified Payroll
3. Policy 810.00 District Owned Vehicles
4. Policy 810.40 Vehicle Operation
5. Adoption of 3000 Student ISBA Policies (held until next month)
6. Deletion of Policy 816.40 (Transportation Pay Rates) and Policy 816.20

A motion to approve policies 594.00, 810.00 and 810.40 was made by Trustee Suchan, seconded by Trustee Lowder. Motion carried.

A motion to delete policies 816.40 and 816.20 was made by Trustee Lowder, seconded by Trustee Suchan. Motion carried.

Adjournment

A motion for adjournment was made by Trustee Suchan, seconded by Vice Chair Kent. Motion carried. Meeting was adjourned at 8:08 p.m.

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Jake Claridge, Chair of School Board

Attest: February 23, 2026

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Kerri Tibbitts, Board Clerk