

To: Andrea Oquist, Superintendent
From: Steven Archibald, Assistant Superintendent
Date: April 27, 2017
Subject: Computer Purchase for LCTC

I am recommending the purchase of 28 HP Z240 workstations, 28 monitors, and additional memory for a total cost of \$55,216.84. Specifically, the equipment will be used in the website design and mobile applications/game design courses. The purchase has been coordinated by the IT department.

The cost for the computers will be designated from the CTE-Added-cost funds for the 2016-17. I have verified with Mrs. Smith that there are sufficient funds for this purchase in the designated account.

Please place this item to the Finance Committee agenda for Monday, May 1, 2017.

jy

c: A. Smith