

Date: September 28, 2020
To: Pana CUSD #8 Board of Education
From: Mr. Jason J. Bauer, Superintendent
Subject: **Superintendent's Report and Board Actions for September 28, 2020
Regular Board Meeting.**

BOARD AGENDA NOTES

- 2 FY 21 Budget Recommendation/Board Action** – The information will be presented prior to the regular board meeting at the budget hearing. At this time, the education fund is projected to be in the black by \$600,005. Operation and Maintenance is projected to have a negative balance of **(\$260,054)**. The transportation fund is projected to have a positive balance of \$47,466 due to a transfer from Working Cash. This will be the fifth year in a row in which working cash will be relied upon for transportation purposes.

Action: Motion to approve the recommended FY 21 District Budget.

- 3 Consent Agenda Items** – Please contact me or Heather Phillips prior to the meeting if you have any questions with any of these items. To date, we have had no formal FOIA requests. The FY 21 Per Capita Library Grant is included in the consent agenda as well. This is a grant that is available annually through the Secretary of State's office for schools to use to purchase library books, printed materials, etc.

Reading/Approval of Minutes

- A. Reading/Approval of Minutes
- B. Reading/Approval of Special Minutes
- C. Approval of Bills and Payroll
- D. Treasurer's Report
- E. FOIA Requests (If applicable)
- F. Per Capita Library Grant

Action: Motion to approve the Consent Agenda inclusive of payables totaling \$801,446.14 and payroll totaling \$718,902.97 for a total payables and payroll of \$1,520,349.11.

4 Visitor, Teacher & Support Staff Considerations

- A. None at this time.

5 Committee Reports

- A. Facilities – Mr. Kirkbride and Mr. Stauder will provide a summary of the September 9th meeting. Next Meeting: Wednesday, November 4th at 5:30 p.m.

- B. Finance – Did not meet this month. Next Meeting – Thursday, October 8th at 6:30 a.m.
- C. Curriculum – Did not meet this month. Next Meeting: Wednesday, December 2nd at 5:30 p.m.
- D. Policy – Mr. Deere and I will provide an update of the September 9th meeting. Next Meeting: TBD.

Action: Motion to approve the 1st Reading of the Press Service policy updates as presented at the policy committee meeting.

- E. Pana Education Foundation – Mark Beyers and I will provide a brief update from our August 19th and September 16th meetings. Next Meeting – Wednesday, October 21st at 7:00 a.m.
- F. Technology – Did not meet this month. Next Meeting – Wednesday, October 14th at 5:30 p.m.
- G. Strategic Plan – Did not meet this month. Next Meeting: TBD.
- H. I.D.E.A.S. – Did not meet this month. Next Meeting: TBD.

6 Administrative Reports

- A. **Principals** – The building principals will be in attendance and provide information about upcoming events in their respective buildings, including parent / teacher conference plans.
- B. **Building and Transportation** – Jeff Stauder will provide an overview of his report.
- C. **Curriculum and Instruction** – Paul Donahue will provide an overview of his report along with information on the Title Grants.
- D. **Superintendent’s Report/Board Action**

1. Personnel Recommendations.

Action: Motion to approve the Superintendent’s personnel recommendations as reviewed and presented from the executive session notes. **This will be done after executive session if one is needed.**

2. **Annual District Web Posting** – This is an annual compliance component for the school district that takes place every year in which the superintendent asks you to approve the list of postings on the District website. Please review the updated Administrator / Certified Staff Salary Compensation Report in your Executive Session attachments. With approval, you are authorizing the District Administration to ensure all postings have been updated and completed. Bridgett and I have gone through the entire list to ensure that the district is in compliance.

Action: Motion to approve the review of the required Annual Website Postings of the District.

3. **Administrative Licensed Evaluator List** – Each year the Board is asked to approve our District’s list of licensed qualified evaluators.

Action: Motion to approve the FY 21 District’s Administrative Licensed Evaluator list.

4. **OKAW Joint Agreement Resolution** – This is a commitment OKAW requires for each of its member schools. The agreement is renewed annually for the next school term (2020-2021).

Action: Motion to approve the OKAW (Vocational Center) Joint Agreement Resolution.

5. **Appointment of School Treasurer** – Heather Phillips needs to be officially approved as treasurer for 2020-2021.

Action: Motion to approve Heather Phillips as School Treasurer for a term of (1) one year, beginning October 1, 2020.

6. **Consideration of Substitute Administrator Compensation** – The board will need to approve a compensation rate of \$600 per day for a substitute administrator position. This will be the position that Dr. Dale Hastings will fill while I am out on FMLA. At this time, my plan is to utilize him on the following dates: October 22, October 27, October 29, and November 5. There is the possibility that this could be extended an additional week to November 10 and November 12 if my recovery does not go as planned.

Action: Motion to approve substitute administrator compensation of \$600 per day for Dr. Dale Hastings.

7. **NPT Special Education Report** – The minutes from the August 26th meeting and August 26th budget hearing. They are attached. I will briefly go over these as there has been a lot of this information already shared in recent board updates. The agenda from the September 23rd Executive Board meeting is attached.

Action: Information Only.

7 Executive Session (Optional)

- A. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters.
- B. Employment/Compensation Resignation Recommendations

Action: Motion to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters, as well as employment/compensation resignation recommendations.

Action: Motion to return from the executive session to the regular meeting.

Action: Motion to approve executive session minutes as read.

Action: Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes.

8 Communications

- A. Alliance Legislative Report
- B. Capitol Watch
- C. Association of Illinois Rural and Small Schools (AIRSS)
- D. Other Board Correspondence

9 Board Member Considerations

- A. School Board Convention – Cancelled
- B. Special Board Meeting – October 5, 2020 at 6:30 p.m. (HS Library)
- C. IASB Virtual Division Meetings
- D. Other

10 Adjournment

Action: We will need a motion to adjourn the meeting.