

# Minutes of Regular Meeting - Open

## The Board of Education Waunakee Community School District

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A Regular Meeting of the Board of Education of Waunakee Community School District was held Monday, March 9, 2026, beginning at 6:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

President Ensign called the meeting to order. A motion was made by Heinrichs, second by Murray, to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c), (f) and (g) to review individual teacher contract recommendations, resignations and retirements, review individual co-curricular contract recommendations, review individual support staff/custodial staff recommendations, resignations, and retirements, and review student requests. Motion carried 5-0 on a roll call vote. Time 6:00pm

### **II. ROLL CALL**

Eaton -Yes (arrived at 6:03pm left at 6:50pm), Ensign- Yes, Frey-No, Hetzel-Yes, Heinrichs -Yes, Murray,-Yes, Sonne -Yes

### **III. CLOSED SESSION - ADJOURN TO CLOSED SESSION - PER WISCONSIN STATUTES 19.85 (1)(c)(f) and (g)**

- A. Review Minutes of February 9, 2026 Meeting
- B. Update and Consideration of Legal Matters Related to the School District Including Current and Potential Actions Involving the School District.
- C. Review Individual Administrator, Teacher, Co-Curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements
- D. Review Summer School Contract Recommendations

### **IV. RETURN TO OPEN SESSION - BEGIN REGULAR AGENDA**

A motion was made by Sonne, second by Heinrichs, to adjourn closed session and reconvene in open session. Motion carried 6-0. Time: 6:52pm

### **V. BOARD DEVELOPMENT WORKSHOP**

- A. *Great on Their Behalf* by AJ Crabill book study  
There was not enough time for board development this month.

Ensign welcomed all in attendance and resumed the meeting at 7:00pm

### **VI. APPROVAL OF MINUTES**

- A. Review minutes of the February 9, 2026 Regular meeting and February 19, 2026 Board Workshop meeting.  
A motion was made by Heinrichs, second by Murray, to approve the minutes as presented. Motion carried 5-0.

### **VII. APPROVAL OF AGENDA AND ADDITIONS**

A motion was made by Heinrichs, second by Murray to approve the agenda as posted. Motion carried 5-0.

VIII. **PUBLIC COMMENTS** There were no public comment for this meeting

IX. **TEACHING STAFF, STUDENTS, & BOARD REPORTS/RECOMMENDATION/  
ACTION ITEMS**

A. Teacher Report

Mel Trainer Burton and Gretchen Kessler of the WTA will provide an update to the Board from the teachers. They shared that staff and families appreciate having the choice to have conferences in person or virtually. The speech and language teachers and also the math teachers are very appreciative of having the collaboration with colleagues for professional development.

B. Student Reports

1. Student Council Report

Abigail Anderson and Alena Wagoner, the student representatives from the high school gave the board updates on boys and girls wrestling, gymnastics, boys and girls hockey, dance team, DECA, mock trial, FFA week, forensics, pickleball club, HOSA, the visit for Francesca Hong who is running for governor, the scholarship drive, ACT, the musical, solo ensemble, band and choir concert.

2. Warrior Spotlight

A brief update was shared by the Waunakee Community Middle School Student Council.

C. Board Reports/Action Items

1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

Heather Murray arranged several meetings with various governor candidates which were well done.

2. Board attending the Curriculum Presentations Event.

The board and administration attended curriculum presentations on February 23, 2026.

Presentations shared were from K-6 ELA, Music, PE/Health and Pathways. This is a great way to keep the board up to date with changes in the various curriculum departments.

X. **COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Curriculum Committee

1. The February 16, 2026 Curriculum Meeting Minutes were reviewed.

2. Education for Employment (E4E) Plan

Schell gave a brief summary and answered questions about the district's Education For Employment (E4E) plan. A motion was made by Hetzel, second by Murray, to approve the E4E plan as presented. Motion carried 5-0.

B. Facility Committee

1. The March 2, 2026 Facility Committee Meeting Minutes were reviewed.

2. Approval of Warrior Pitch Projects

Summers and Cramer were available to answer any questions regarding the Soccer Boosters request for projects on the Warrior Pitch. A motion was made by Sonne, second by Heinrichs to approve the projects to Warrior Pitch as presented. Motion carried 5-0.

3. Approval of Capital Maintenance Budget/Projects \$25,000 and Above

A motion was made by Hetzel, second by Heinrichs to approve the 2026-27 budget of \$1 million and approval the highlighted (yellow) items at March regular board meeting as presented. Motion carried 5-0.

4. High School 2026 Planning

Jay Thomsen of Vogel Bros. Robin Savola of EUA, and Summers presented and answered

questions regarding the high school 2026 planning process and budgeting and bid results. A motion was made by Heinrichs, second by Sonne approve the planning process, budgeting and bid results as presented. Motion carried 5-0.

#### C. Budget Committee

1. The March 2, 2026 Budget Committee Meeting Minutes were reviewed.

2. Approval of Budget Planning Process for 2026-27

Summers was available for questions regarding the 2026-27 budget planning process. A motion was made by Heinrichs, second by Hetzel, to approve the 2026-2027 budget as presented. Motion carried 5-0.

3. 4K Planning

Summers presented and answered questions on an update on the 4K planning process for the 2026-27 school year and information regarding Get Kids Ready. Miranda Moe was also present to provide an update on 2026-27 4K planning. A motion was made by Heinrichs, second by Murray, to approve hiring 3 half time 4K positions for the 26-27 school year. This will be a one-year contract and will be reevaluated for the 27-28 school year. Motion Carried 5-0.

4. Request for Proposal for Legal Services

Summers presented and answered questions regarding the budget committee's request to move forward with a request for proposal of legal services.

5. Request for Proposal for Mental Health Services

Summers presented and answered questions regarding the budget committee's request to move forward with a request for proposal of mental health services. A motion was made by Hetzel, second by Heinrichs, to move forward with this request. Motion carried 5-0.

#### D. Policy Committee

1. The minutes from the March 3, 2026 policy committee were reviewed.

2. Transportation Discussion

Summers discussed the changes for transportation for 26-27 which would include: 1) Implement unusually hazardous transportation plan. 2) Eliminate shuttles between the 3 elementary schools. 3) St. John's students would be served by a northern and southern bus route.

The policy committee is recommending approval moving forward with the transportation recommendation and approving the open-enrolled family's request for the 2026-27 school year only.

A motion was made by Heinrichs, second by Murray to approve the request of an open-enrolled family be allowed Deforest transportation for 2026-2027 School year only. Motion carried 5-0.

3. Transportation Policies for Discussion, Review, & Consideration

A motion was made by Hetzel, second by Heinrichs, to approve transportation policies 751 Exhibit and 751 Rule 1 as presented. Motion carried 5-0.

a. 751 Exhibit Fee Schedule for Transportation to and from Licensed Daycare

b. 751 Rule 1 Student Transportation Services

4. Cell Phone Policies for Discussion, Review, and Consideration

Schell presented and answered questions regarding the cell phone policy. A motion was made by Sonne, second by Heinrichs, to approve the cell phone policy as presented. Motion carried 5-0.

## **XI. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Administrative Update from the Human Resources Director

B. Approval of the Referendum Survey

Summers shared the draft community survey that is scheduled to go out in early April. The board shared feedback with the administration. The results will be presented to the board in May.

C. Correspondence – NA

## **XII. CONSENT AGENDA**

joan - acknowledge Bridging Brighter smiles. -

HM DH allin

The board acknowledged the work that Bridging Brighter Smiles give the WCSD students.

A motion was made by Murray, second Heinrichs, to approve the consent agenda as presented. Motion carried 5-0.

A. Approval of Checks

B. Finance

1. Monthly Finance Reports

C. Bridging Brighter Smiles MOU

D. CESA 5 Contract -Deaf and Hard of Hearing Services

E. Safety Drills

F. Gifts & Field Trips

1. Gifts

2. Field Trips

a. 2027 Science and Service Trip - Peru

G. Approve Individual Administrator, Admin. Support, Teacher, Contract Extensions, Co-Curricular, Support Staff and Custodial Recommendations, Resignations, Leaves & Retirements

### **New Administrative Staff**

**Jason Marshall**, Associate Principal, HS

### **Resignations**

**Diane Hoffman**, Crossing Guard

Shawn Holewinski, 2nd Grade Teacher, AES

Ashley Jesberger, Weekend Custodian

### **Retirements**

Joey Cisneros, Custodian, HS

Michele Hutchins, Para Educator Special Education, MS

Heidi Jagoe, Learning Disabilities Teacher, IS

**Jenifer Margala**, Para Educator Regular Education, AES

Lisa Seiler, Reading Teacher, IS

Karen Staege, 2nd Grade Teacher, PES

Edward Wafford, Custodian, AES

### **Internal Changes - No Action**

**Adam Housner**, from Special Education Coordinator EC - 5, to Associate Principal, HES

**Deanne Lensert**, from Associate Principal, HS, to Principal, HS

**Emily Morehouse**, from Co-Principal, HES, to Principal, HES

**Katelyn Suchyta**, from 1-Year 50% Math Interventionist, HES, to regular contract 50% Math Interventionist, HES

**One-Year LOA for 2026-27 School Year**

**Michael Place**, 7th Grade Teacher, MS

Co-Curricular staff updates attached to the extra section of the agenda.

H. Approve Summer School Contract Recommendations

Summer School Staff Updates attached to the extra section of the agenda.

**XIII. BOARD BUSINESS**

A. Legislative Update

Hetzel asked that the board plan a legislative day in September/October to interact with our legislators. The board was in agreement with planning an event like this.

adjourn DH HM all in 931

**XIV. FUTURE AGENDAS AND MEETINGS**

A. Agenda Items for Next Board Meeting

B. Special Board Meeting - Evaluation meeting. March 16, 2026 @ 5:30pm

A motion was made by Sonne, second by Hetzel, to approve the special meeting as presented. Motion carried 5-0.

C. Budget Committee

D. Co-Curricular – April 2 @ 7:30am

E. Curriculum Committee

F. Facility Committee -

G. Human Resources Committee – March 18 @ 8:00am

H. Policy Committee

I. DEI Committee

**XV. RETURN TO CLOSED SESSION NA**

**XVI. RETURN TO OPEN SESSION NA**

**XVII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION NA**

**XVIII. ADJOURN**

The Board of Education adjourned at 9:31pm on a motion by Heinrichs, second by Murray, and passed unanimously by voice vote 5-0.

Respectfully submitted,

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Carlena Eaton, Clerk

Date: \_\_\_\_\_

CE/rm