

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Angela Wichers    Robert Jewett    SCHOOL: Painted Sky  
                   Brianne Dumais    Rebecca Green    Department (opt.):  
                   Lori Ball    Mark Bailey    DATE(S): 2/13-2/17, 2013

ACTIVITY/EVENT: Learning and the Brain Conference

LOCATION:    San Francisco, CA

ABSENCE:    # Days 5    Sub Required:  Yes     No    # of School Days Missed 2

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$2,754</u>		<u>1401310022105106360/5300010022101146360</u>
Transportation	<u>\$1,950</u>	Mode <u>air/bus</u>	<u>5300010022101146582</u>
Rental Car	_____		_____
Meals	<u>\$1,914</u>		<u>5300010022101146582</u>
Lodging	<u>\$2,628</u>		<u>5300010022101146582</u>
Substitutes	<u>\$800</u>		<u>1401310022105106113/5300010022101146113</u>
TOTAL	<u>\$9,446</u>		

(Note: Tax credit contributions are District funds and require a budget code.)

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: To attend the Learning and the Brain Conference to enhance teaching using brain science to ignite innovation and imagination.

Outcomes and academic benefits to students and staff: Building a foundation to increase spontaneity, creativity, and imagination in students. Help teachers to develop critical thinking skills to continue to develop 21<sup>st</sup> century skills.

Submitted by:

Signature _____	Date _____
<u>Angela Wichers</u>	<u>11/16/12</u>
Principal/Supervisor	Date
<u>Jean Kelen</u>	<u>11/19/12</u>
Associate Superintendent/Suprintendent	Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Michael Bejarano Jon Lansa SCHOOL: District Offices  
Mike Szolowicz Marcia Volpe Department (opt.): School Operations  
\_\_\_\_\_  
DATE(S): 2/27/13 - 3/3/13

ACTIVITY/EVENT: National Association of Secondary School Principals Annual Conference  
LOCATION: National Harbor, MD

ABSENCE: # Days 5 Sub Required:  Yes  No # of School Days Missed 3

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$1,980</u>	<u>140.13.100.2210.515.6360</u>
Transportation	<u>\$1,977</u> Mode <u>air</u>	<u>140.13.100.2210.515.6582</u>
Rental Car	_____	_____
Meals	<u>\$1,060</u>	<u>140.13.100.2210.515.6582</u>
Lodging	<u>\$3,298</u>	<u>140.13.100.2210.515.6582</u>
Substitutes	_____	_____
TOTAL	<u>\$8,315</u>	

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: To participate in the NASSP Annual Conference.

Outcomes and academic benefits to students and staff: The NASSP Conference will provide a professional development experience for our high school level administrators and will offer them opportunities to hear about research-based best practices that are proven to improve student achievement.

Submitted by: Michael Bejarano 11/26/12  
Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Kevin DeLo 11/27/12  
Associate Superintendent/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: IRHS

ESTIMATED NUMBER OF STUDENTS: 20

NAME OF SCHOOL GROUP/CLUB/ENTITY: Technical Theatre/International Thespian Society

STAFF ADVISOR(S)/CHAPERONES: Joe Canalia, Shalimar Miller

ABSENCE: # Days 0 Sub Required:  Yes  No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: The technical theatre students/International Thespian Society will be given a costume workshop and an improvisation workshop that follows what it takes to earn a performance job for the Disney company.

DESTINATION OF TRAVEL: Disneyland, Anaheim, California

DATES OF TRAVEL: 2/20/12 - 2/23/12

ACADEMIC BENEFITS TO STUDENTS: Students will put their classroom skills to use and see the real-world workforce application of their studies.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Grayline Tours

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits Yes Club Funds Yes  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$2,960.00</u>	<u>850/526.00.100.1001.280.6892</u>
	_____	_____
Transportation	<u>\$4,139.00</u>	<u>850/526.00.100.1001.280.6519</u>
	<u>\$413.90</u>	<u>400.13.270.2190.280.6519</u>
Meals	<u>\$2,000.00</u>	<u>student paid</u>
	<u>\$200.00</u>	<u>400.13.270.2190.280.6582</u>
Lodging	<u>\$2,680.00</u>	<u>850/526.00.100.1001.280.6892</u>
	<u>\$268.00</u>	<u>400.13.270.2190.280.6582</u>
Substitutes	<u>\$0</u>	_____
<b>TOTAL</b>	<b><u>\$12,660.90</u></b>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No  
IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

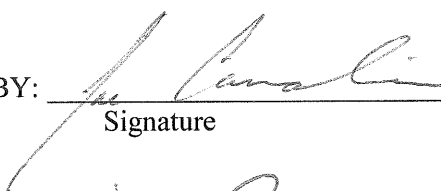
HOW ARE CHAPERONE EXPENSES PAID? Self-Paid, Drama Club/CTE Sponsored


COST TO EACH STUDENT \$ \$516 (Theatre) -- Includes workshops, 2 day entrance to Disneyland and Disneyland California Adventure, Bus, Hotel, and 1 breakfast.

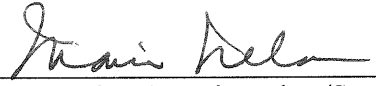
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Tax Credit donations from community residents and donations, Fund-raising opportunities, CTE Travel scholarship fund (for Culinary, Tech Theatre, & Fashion)

FUNDING SOURCE(S): Tax Credit, Thespian/Drama Club Account

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
Advertisements, T-Shirts Sales, Ticket Sales (ongoing throughout year.)

SUBMITTED BY:  10/31/12  
Signature Date

APPROVED BY:  10/31/12  
Principal/Supervisor Date

 11/6/12  
Associate Superintendent/Supintendent Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: IRHS

ESTIMATED NUMBER OF STUDENTS: 20

NAME OF SCHOOL GROUP/CLUB/ENTITY: Fashion Design

STAFF ADVISOR(S)/CHAPERONES: Lisa Gongora, Bill Lang

ABSENCE: # Days 0 Sub Required:  Yes  No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Walt Disney Youth Education Series. Fashion will be given a costume workshop that follows what it takes to earn a job for the Disney company.

DESTINATION OF TRAVEL: Disneyland, Anaheim, California

DATES OF TRAVEL: 2/20/13 - 2/23/13

ACADEMIC BENEFITS TO STUDENTS: Students will put their classroom skills to use and see the real-world workforce application of their studies.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Grayline Tours

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits Yes Club Funds Yes  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$2,480.00</u>	<u>850/526.00.100.1001.280.6892</u>
Transportation	<u>\$3,539.00</u> <u>\$1,013.90</u>	<u>850/526.00.100.1001.280.6519</u> <u>400.13.270.2190.280.6519</u>
Meals	<u>\$2,000.00</u> <u>\$400.00</u>	<u>student paid</u> <u>400.13.270.2190.280.6582</u>
Lodging	<u>\$2,680.00</u> <u>\$268.00</u>	<u>850/526.00.100.1001.280.6892</u> <u>400.13.270.2190.280.6582</u>
Substitutes	<u>\$0</u>	_____
<b>TOTAL</b>	<b><u>\$12,380.90</u></b>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No  
IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

HOW ARE CHAPERONE EXPENSES PAID? Self-Paid, Fashion Club/CTE Sponsored

COST TO EACH STUDENT \$ 492 -- Includes workshops, 2 day entrance to Disneyland and Disneyland California Adventure, Bus, Hotel, and 1 breakfast.

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Tax Credit donations from community residents and donations, Fund-raising opportunities, CTE Travel scholarship fund (for Culinary, Tech Theatre, & Fashion)

FUNDING SOURCE(S): Tax Credit, Fashion Account

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
Ticket Sales

SUBMITTED BY: Lisa Gongora 10/31/12  
Signature Date

APPROVED BY: [Signature] 10/31/12  
Principal/Supervisor Date

[Signature] 11/6/12  
Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: IRHS

ESTIMATED NUMBER OF STUDENTS: 40

NAME OF SCHOOL GROUP/CLUB/ENTITY: Culinary Arts

STAFF ADVISOR(S)/CHAPERONES: Jean Gowen, Robert Brush, Jim Ewing, Debra Skydell

ABSENCE: # Days 0 Sub Required:  Yes  No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Walt Disney Youth Education Series. Culinary Arts students will be given a tour of one of their dining facilities and will be given a cooking demonstration.

DESTINATION OF TRAVEL: Disneyland, Anaheim, California

DATES OF TRAVEL: 2/20/13 - 2/23/13

ACADEMIC BENEFITS TO STUDENTS: Students will put their classroom skills to use and see the real-world workforce application of their studies.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Grayline Tours

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits Yes Club Funds Yes  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$4,760.00</u>	<u>850/526.00.100.1001.280.6892</u>
Transportation	<u>\$7,178.00</u> <u>\$1,513.90</u>	<u>850/526.00.100.1001.280.6519</u> <u>400.13.270.2190.280.6519</u>
Meals	<u>\$4,000.00</u> <u>\$400.00</u>	<u>student paid</u> <u>400.13.270.2190.280.6582</u>
Lodging	<u>\$5,360.00</u> <u>\$536.00</u>	<u>850/526.00.100.1001.280.6892</u> <u>400.13.270.2190.280.6582</u>
Substitutes	<u>\$0</u>	_____
<b>TOTAL</b>	<b><u>\$23,747.90</u></b>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No  
IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

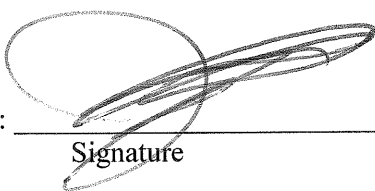
HOW ARE CHAPERONE EXPENSES PAID? Self-Paid, Culinary Club/CTE Sponsored


COST TO EACH STUDENT \$ 486 (Culinary), -- Includes workshop, 2 day entrance to Disneyland and Disneyland California Adventure, Bus, Hotel, and 1 breakfast.

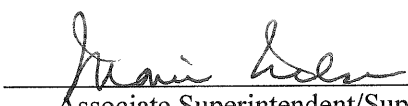
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Tax Credit donations from community residents and donations, Fund-raising opportunities, CTE Travel scholarship fund (for Culinary, Tech Theatre, & Fashion)

FUNDING SOURCE(S): Tax Credit, Culinary Arts Account

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
Food fundraisers, Ticket Sales for food events (ongoing throughout year.)

SUBMITTED BY:  \_\_\_\_\_ 10/31/12  
Signature Date

APPROVED BY:  \_\_\_\_\_ 10/31/12  
Principal/Supervisor Date

 \_\_\_\_\_ 11/6/12  
Associate Superintendent/Supervisor Date



AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Cross Middle

ESTIMATED NUMBER OF STUDENTS: 83

NAME OF SCHOOL GROUP/CLUB/ENTITY: Cross Middle School Science Dept.

STAFF ADVISOR(S)/CHAPERONES: Ben Briggs, Shannon Chandler, Valerie Wirth, Jennifer Jenkins, Bertha Rischar, Tim Dooley, Heidi Garrett, Tammy Fernandez, Jennifer Jones

ABSENCE: # Days 3 Sub Required:  Yes  No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Catalina Island Marine Institute

DESTINATION OF TRAVEL: Catalina Island, CA

DATES OF TRAVEL: Tuesday, 2/26/13 to Saturday, 3/2/13

ACADEMIC BENEFITS TO STUDENTS: Students study Science in an excellent environment of discovery and inquiry, with emphasis on Marine Biology, Astronomy, Ecology and Geology

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Charter Buses – South of the Border Tours

Are expenses paid from any of the following accounts? Auxiliary Yes Tax Credits Yes Club Funds \_\_\_\_\_  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$20,943.00</u>	<u>525-00-100-1001-167-6892</u> <u>526-00-100-1001-167-6892</u>
Transportation	<u>\$7,832.00</u>	<u>525-00-100-1001-167-6519</u> <u>526-00-100-1001-167-6519</u>
Meals	<u>included</u>	_____
Lodging	<u>included</u>	_____
Substitutes	<u>\$1,200.00</u>	<u>525-00-100-1001-167-6113</u> <u>526-00-100-1001-167-6113</u>
TOTAL	<u>\$29,975.00</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No  
IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

HOW ARE CHAPERONE EXPENSES PAID? Five chaperones are included at half price, other four chaperones @ 234 per person. Total \$1,521

COST TO EACH STUDENT \$ 361.15

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? We provide scholarships

FUNDING SOURCE(S): Tax-credit donations

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
None

SUBMITTED BY: \_\_\_\_\_ 11/8/12  
Signature Date

APPROVED BY: \_\_\_\_\_ 11/8/12  
Principal/Supervisor Date

\_\_\_\_\_ 11/9/12  
Associate Superintendent/Supervisor Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: IRHS

ESTIMATED NUMBER OF STUDENTS: 15

NAME OF SCHOOL GROUP/CLUB/ENTITY: IRHS SMART TEAM (a subsidiary of IRHS HOSA)

STAFF ADVISOR(S)/CHAPERONES: Liane Futch IRHS and Katie White (Ventana Medical Systems) and Nick Harp (parent of Maddie Lantzsch -a CTE student)

ABSENCE: # Days 2 Sub Required:  Yes  No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Travel to the National SMART Team meeting to present at the American Society for Biochemistry and Molecular Biology as part of the Experimental Biology Convention.

DESTINATION OF TRAVEL: Boston, MA

DATES OF TRAVEL: April 18- 21, 2013

ACADEMIC BENEFITS TO STUDENTS: In this multi-faceted program, students develop teamwork as they delve into the molecular world, explore science as a process, and work closely with a researcher to understand and model the structure-function relationship of a protein that the researcher studies. After designing and building a model of the protein using Rapid Prototyping technology, SMART teams create an oral presentation explaining their work to a lay audience, and develop a presentation poster about their research and the protein which is presented to a scientific audience.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other airplane and rental van

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits yes Club Funds yes  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>0</u>	_____
	<u>0</u>	_____
Transportation	<u>2,366.40</u>	<u>400.13.270.2190.280.6582</u>
	<u>11,832.00</u>	<u>850.00.100.1001.280.6519</u>

	<u>300.00</u>	<u>400.13.270.2190.280.6582</u>
Meals	<u>2,000.00</u>	<u>Self Paid</u>
	<u>1,091.86</u>	<u>400.13.270.2190.280.6582</u>
Lodging	<u>2,183.72</u>	<u>850.00.100.1001.280.6892</u>
Substitutes	<u>200.00</u>	<u>400.13.270.2190.280.6113</u>
<b>TOTAL</b>	<b><u>19,973.98</u></b>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No  
 IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

HOW ARE CHAPERONE EXPENSES PAID? Chaperone fees would be paid with CTE funds.


COST TO EACH STUDENT \$ 1500.00


HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Students are raising money via a letter writing campaign in the community and they sell snow cones and hot chocolate at school. Students are also seeking family and friends' tax credit donations and other financial donations.


FUNDING SOURCE(S): CTE and Fundraising

FUNDRAISING ACTIVITIES PLANNED (If applicable):

Students are raising money via a letter writing campaign in the community and they sell snow cones and hot chocolate at school. Students are also seeking family and friends' tax credit donations and other financial donations.

SUBMITTED BY:  11-19-12  
 Signature Date

APPROVED BY:  11/19/12  
 Principal/Supervisor Date

 11/27/12  
 Associate Superintendent/Supervisor Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Cross Middle

ESTIMATED NUMBER OF STUDENTS: 70

NAME OF SCHOOL GROUP/CLUB/ENTITY: Orchestra and Musical Theater

STAFF ADVISOR(S)/CHAPERONES: 15 - Mike DeMille, Nancy DeMille, Lisa Spurlin, Dana Bunker, Michelle Martinez, Cassie Martinez, Gina Patino, Jessica Strauss, Elena Sabori, Rebecca Baril, Susan Bohnenkamp, Estela Kilbourne, Megan Ratcliff, Rob Raine, Brittney Dehler

ABSENCE: # Days 2 Sub Required:  Yes  No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Forum Music Festival/ Performing Arts

DESTINATION OF TRAVEL: Anaheim, California

DATES OF TRAVEL: May 2, 2013 - May 5, 2013

ACADEMIC BENEFITS TO STUDENTS: This is the final and most important competition of the year for the orchestra. They will also work with a college level instructor in a music clinic and work with a music professional, sightreading music from classic movies and hear themselves playing behind the video. The musical theater group will enjoy a tour of the theater district in Hollywood, have a group theater experience behind the scenes with a professional performing arts company and all will have a chance to see a professional theater performance.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Two tour buses provided by Forum Music Festivals – (Package Deal)

Are expenses paid from any of the following accounts? Auxiliary  Tax Credits  Club Funds   
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$39,828.00</u>	<u>525-00-100-1001-167-6892</u> <u>526-00-100-1001-167-6892</u> <u>850-00-100-1001-167-6892</u>
Transportation	<u>Inc.</u>	_____
Meals	<u>\$350.00</u>	<u>525-00-100-1001-167-6892</u> <u>850-00-100-1001-167-6892</u>
Lodging	<u>Inc.</u>	_____
Substitutes	<u>\$200.00</u>	<u>525-00-100-1001-167-6113</u> <u>526-00-100-1001-167-6113</u>
<b>TOTAL</b>	<b><u>\$40,378.00</u></b>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? Trip costs will be paid by parents  
 IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

HOW ARE CHAPERONE EXPENSES PAID? They will be paid by each chaperone

COST TO EACH STUDENT \$ 486.00


HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Through school sources - Site Council, PTO and through fundraising efforts.

FUNDING SOURCE(S): Parents and fundraising

FUNDRAISING ACTIVITIES PLANNED (If applicable):

Great American Fundraiser, Tax Credit donations and various other fundraisers to be determined.

SUBMITTED BY:  11-6-12  
 Signature Date

APPROVED BY:  11/6/12  
 Principal/Supervisor Date

 11/9/12  
 Associate Superintendent/Supervisor Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: La Cima

ESTIMATED NUMBER OF STUDENTS: 33

NAME OF SCHOOL GROUP/CLUB/ENTITY: Science

STAFF ADVISOR(S)/CHAPERONES: Debbie Garcia, Henry Jones, Thomas Holaday, Samantha Howe, Bonnie Keene, Katrina Schleicher, Stacy Merritt, Keri Amedeo, Mitchell Rutherford Alternates--Suzanne Graun, Carol Tracy

ABSENCE: # Days 3 Sub Required:  Yes  No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Catalina Island Marine Institute Science Enrichment Trip

DESTINATION OF TRAVEL: Catalina Island Marine Institute Tonyon Bay, CA.

DATES OF TRAVEL: 5 May to 9 May, 2013

ACADEMIC BENEFITS TO STUDENTS: State Standards

**STRAND 4: LIFE SCIENCE**

**Concept 3: Populations of Organisms in Ecosystems**

**PO 1: Compare food chains in a specified ecosystem...**

**PO 3: Analyze the interactions of living organisms with their**

**Ecosystems – limiting factors and carrying capacity**

**STRAND 6: EARTH AND SPACE SCIENCE**

**Concept 2: Earth's Processes and Systems**

**PO 5: Relate plate boundary movements to their resulting land forms**

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval:

Other Bee Line Tours, PO Box 17691, Tucson, AZ Tel: 520-760-8784

Are expenses paid from any of the following accounts? Auxiliary  Tax Credits  Club Funds \_\_\_\_\_

Parent Organization

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$8658.00</u>	<u>525-00-100-1001-165-6892</u> <u>526-00-100-1001-165-6892</u>
Transportation	<u>\$3145.00</u>	<u>525-00-100-1001-165-6519</u> <u>526-00-100-1001-165-6519</u>
Meals	<u>\$365.00 snack/meals to/from Calif.</u>	<u>525-00-100-1001-165-6892</u>
Lodging	<u>included</u>	_____
Substitutes	<u>\$1024.24</u>	<u>525-00-100-1001-165-6113</u> <u>526-00-100-1001-165-6113</u>
TOTAL	<u>\$13,192.24</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No  
IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

HOW ARE CHAPERONE EXPENSES PAID? Trip Funds

COST TO EACH STUDENT \$ 400.00

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Tax Credit donations

FUNDING SOURCE(S): Auxiliary, Tax Credits and PTO funds

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
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SUBMITTED BY: Carol Tracy 11/05/12  
Signature Date

APPROVED BY: Christine Sullivan 11/05/12  
Principal/Supervisor Date

Kevin Liles 11/6/12  
Associate Superintendent/Superintendent Date