

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees

FROM: Wendell Sollis, Interim Superintendent of Schools

SUBJECT: REQUEST FOR APPROVAL OF CLOSED MEETING [BG-not applicable]

DATE: August 17, 2004

In accordance with the provisions of Texas Government Code Section 551.074 the Board of Trustees may elect to hold a closed meeting for Personnel Matters (Recommendation to hire Principal for LBJ Elementary, recommendation to hire PHS Head Boys' Soccer Coach/Teacher, and Routine Personnel Report) [Board will deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees of the District].

Upon the recommendation of the Board President, the Board of Trustees will hold a closed meeting for personnel matters.

Respectfully submitted,

Wendell Sollis
Interim Superintendent of Schools