

Manor Independent School District
Board of Trustee Meeting Agenda Item
April 21, 2025

ACTION ITEM SHEET

RE: RFP – Financial Auditing Services

Supporting Documents:

1. Summary of RFP Results and Administration Recommendation

District Goals:

Goal 2: COMMUNICATION- By 2026, 100% of Manor ISD communication to all scholars, family, staff, & community members will be interactive, accurate, timely, & accessible to ensure the Manor ISD community is routinely informed.

Goal 4: EQUITY & INNOVATION- By 2026, 100% of Manor ISD scholars, staff, campuses, and school communities will have equitable access to innovative academic, human, financial, capital, technological, and all other necessary resources and supports.

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Background Information:

The District currently contracts with the Whitley Penn Auditing firm for its annual external financial auditing services. The services have been provided since 2021. The District currently pays \$83,000, which includes three (3) federal major programs, and \$5,000 for each additional federal major program.

The results of the RFP are attached along with the scoring tabulation summary.

Fiscal Implications:

Current Cost \$83,000

Proposed Cost: \$51,900 (\$31,100 savings)

Contract Term: One Year with the option to renew up to three (3) one-year terms.

Administrative Recommendation:

That the Board approves the administration's recommendation.

Motion Language:

I move that the board approve to award the contract to Pattillo, Brown & Hill, LLP, for financial auditing services, as submitted.

Moises Santiago, CFO

Contact Person

Dr. Robert Sormani

Approved by Superintendent