

**Minutes of the Special Governing Board Meeting  
Amphitheater Public Schools  
Tuesday, June 25, 2024**

---

A Special public meeting of the Governing Board of Amphitheater Public Schools was held on Tuesday, June 25, 2024, beginning at 5:30 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson, AZ 85705 in the Leadership and Professional Development Center.

**Governing Board Members Present**

Dr. Scott K. Baker, President  
Ms. Susan Zibrat, Vice President  
Mr. Matthew A. Kopec, Member

**Governing Board Members Absent**

Ms. Vicki Cox Golder, Member  
Ms. Deanna M. Day, M. Ed., Member

**Superintendent's Cabinet Members**

Mr. Todd A. Jaeger, J.D., Superintendent  
Ms. Tassi Call, Associate Superintendent for Elementary Education  
Mr. Matthew Munger, Associate Superintendent for Secondary Education  
Mr. Scott Little, Chief Financial Officer  
Mr. John Hastings, Director of Human Resources  
Ms. Elizabeth Jacome, Director of Curriculum and Assessment  
Ms. Kristin McGraw, Director of Student Services  
Mr. Richard C. La Nasa, Executive Manager of Operational Support  
Ms. Julie Valenzuela, Director of 21st Century Education  
Ms. Michelle Valenzuela, Director of Communications

**1. CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER**

President Baker called the meeting to order at 5:30 p.m. and invited members of the audience to sign the guest register.

**2. EXECUTIVE SESSION**

**1. Motion to Recess Open Meeting and Hold an Executive Session for:**

**A. Consideration and Determination of Appeal of Long-term Suspension Hearing  
Officer's Decision Pursuant to A.R.S. § 15-843(A), Regarding, Student #30065424**

*Vice President Zibrat moved that the Board go into an Executive Session to address the matters identified in Item 2. of the Board's agenda and pursuant to the legal authorities listed on the agenda under Item 2. Mr. Kopec seconded the motion. Voice vote in favor- 3. President Baker, Vice President Zibrat and Mr. Kopec. Opposed-0.*

*President Baker proclaimed they were in Executive Session at 5:30 p.m.*

**3. RECONVENE PUBLIC MEETING**

President Baker reconvened the meeting at 5:48 p.m.

**4. PLEDGE OF ALLEGIANCE**

President Baker asked Mr. Kopec to lead the Pledge of Allegiance.

**5. ANNOUNCEMENT OF DATE AND PLACE OF NEXT REGULAR GOVERNING BOARD MEETING**

President Baker announced that the next Regular Governing Board meeting will be held on Tuesday, July 9, 2024 at 6:00 p.m., at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ 85705 in the Leadership & Professional Development Center.

## **6. PUBLIC COMMENT**

There were no comments.

## **7. CONSENT AGENDA**

*Details of agenda items, supporting documents, and presentations are available in the electronic Board Book by clicking on the hyperlink below.*

[Amphitheater Public Schools Public View - BoardBook Premier](#)

*President Baker asked if any items needed to be removed for further discussion or comment.*

Mr. Kopec requested Item M. “Approval for Modifications to the ESSER III Retention Stipend for Fiscal Year 2024” be removed for comment.

*Vice President Zibrat moved for Consent Agenda Items 7. A.-L. and N.-P. be approved as presented. Mr. Kopec seconded the motion. Voice vote in favor-3. President Baker, Vice President Zibrat and Mr. Kopec. Opposed-0. Consent Agenda Items 7. A.-L. and N.-P. passed.*

Mr. Kopec asked Superintendent Jaeger to give contextual background on Item M.

Superintendent Jaeger explained that with Governing Board approval, an additional retention stipend of 2.3% would be paid to eligible employees this year. He spoke about the intent and history of the previous retention stipends that were paid with ESSER funds to District staff during the pandemic. The first stipend was 3.0% of base wages, the second stipend originally was approved for 3.0% and was increased to 4.2%, and the third stipend was increased from 5.0% to 5.6%. He reported that due to various factors, there are additional ESSER funds that must be utilized, and those are the funds for the proposed 2.3% stipend,

Superintendent Jaeger stressed that the proposed 2.3% stipend is in addition to the already approved compensation package stipend to be paid next year. He recommended this extra stipend be approved as it reflects the District and Governing Board’s desire to compensate employees if additional funds become available.

Mr. Kopec thanked Superintendent Jaeger for bringing the item to the Governing Board for approval, as it is indeed in line with the intent of the Board to provide additional compensation to employees. He thanked Mr. Little and his team for “working through the numbers” to provide the retention stipend. On behalf of the Governing Board, he thanked the District staff for all they do.

*Mr. Kopec moved for Consent Agenda Item 7. M. be approved as presented. Vice President Zibrat seconded the motion. Voice vote in favor – 3. President Baker, Vice President Zibrat and Mr. Kopec. Opposed – 0. Consent Agenda Item 7. M. passed.*

### **A. Approval of Appointment of Non-Administrative Personnel**

*Non-Administrative personnel appointments were approved as listed in Exhibit 1.*

### **B. Approval of Personnel Changes**

*Certified and classified personnel changes were approved as listed in Exhibit 2.*

### **C. Approval of Leave(s) of Absence**

*Approval of Leave(s) of Absence were approved as listed in Exhibit 3.*

### **D. Approval of Separation(s) and Termination(s)**

*Separations and terminations were approved as listed in Exhibit 4.*

### **E. Approval of Minutes of Previous Meeting(s)**

*The Governing Board approved minutes from the May 7, 2024 and May 28, 2024 meetings as submitted in Exhibit 5.*

**F. Approval of Vouchers Totaling and Not Exceeding Approximately \$2,611,958.55**

*A copy of vouchers for goods and services received by the Amphitheater Public Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized as submitted in Exhibit 6.*

Voucher #	Amount	Voucher #	Amount	Voucher #	Amount
1334	\$407,805.26	1335	\$214,869.22	1336	\$6,285.91
1337	\$99,887.92	1338	\$3,259.08	1339	\$28,178.89
1340	\$309,494.61	1342	\$4,077.09	1343	\$191,408.62
1344	\$158,820.59	1345	\$123,511.06	1346	\$123,511.06
1346	\$573,011.08	1347	\$491,365.22		

**G. Receipt of May 2024 Report on School Auxiliary and Club Balances**

*The Governing Board approved the Receipt of May 2024 Report on School Auxiliary and Club Balances as submitted in Exhibit 7.*

**H. Approval of Parent Support Organization(s) - 2024-2025**

*The Governing Board approved CDO Volleyball Boosters for the 2024-2025 school year as submitted in Exhibit 8.*

**I. Approval of Disposal of Surplus Property via PublicSurplus.com**

*The Governing Board approved Disposal of Surplus Property via PublicSurplus.com.*

**J. Award of Contract for Recycle/Disposal of Surplus Electronic Equipment-Based Upon Responses to Request for Quote (RFQ) 2324018**

*The Governing Board approved Award of Contract for Recycle/Disposal of Surplus Electronic Equipment-Based Upon Responses to Request for Quote (RFQ) 2324018 to Tempus.*

**K. Award of Contract for Liquid Propane Gas (Delivered)-Based Upon Responses to Request for Proposal (RFP 2324016)**

*The Governing Board approved Award of Contract for Liquid Propane Gas (Delivered)-Based Upon Responses to Request for Proposal (RFP 2324016) to AmeriGas.*

**L. Approval of the Amphitheater Teacher Performance Evaluation System for the 2024-2025 School Year**

*The Governing Board approved the Amphitheater Teacher Performance Evaluation System for the 2024-2025 School Year as submitted in Exhibit 9.*

**M. Approval for Modifications to the ESSER III Retention Stipend for Fiscal Year 2024**

*The Governing Board approved Modifications to the ESSER III Retention Stipend for Fiscal Year 2024.*

**N. Approval of Intergovernmental Agreement with the Pima County Joint Technical Education District No. 11**

*The Governing Board approved Intergovernmental Agreement with the Pima County Joint Technical Education District No. 11 as submitted in Exhibit 10.*

**O. Approval of Proposition 301 Teacher Performance Pay Awards and Administrative Performance Pay Awards for 2023-2024 Fiscal Year**

*The Governing Board approved Proposition 301 Teacher Performance Pay Awards and Administrative Performance Pay Awards for 2023-2024 Fiscal Year as listed in Exhibit 11.*

## **P. Approval of Out of State Travel**

*The Governing Board approved requests for Out of State Travel as listed in Exhibit 12.*

## **8. STUDY/ACTION**

### **A. Study and Approval of the Proposed Expenditure Budget for Fiscal Year 2024-2025**

*For the Proposed Expenditure Budget for Fiscal Year 2024-2025 see Exhibit 13.*

Superintendent Jaeger said that annually school districts must adopt a budget. He asked Mr. Little to talk about the timeline of the proposed budget in greater detail.

Mr. Little explained that by statute the District must propose and adopt a budget by July 15th. He said the budget will be presented to the Governing Board at the July 9, 2024 meeting for adoption. He noted the adoption will require a roll call vote due to the Adjacent Ways funding that is included. Mr. Little stated that the legislature completed the budget about ten days ago, and there will be a new format to submit the budget.

Mr. Little commented that there were some noteworthy changes to the budget. He said for the 2023-2024 budget, the state gave a one-time 2.0% retention stipend to be paid from maintenance and operations funds. Another retention stipend was not in the state budget for 2024-2025. As a minimum requirement of the terms of Prop 123, he stated there will also be a 2% inflation increase (although the current inflation rate is 3.3%). Mr. Little said due to the last minute approval of the budget, there will be some additional funds allocated from the Arizona Department of Education (ADE). He expected to have those numbers in the near future.

Mr. Little noted that the proposed budget reflected decreases in prior funding sources, namely the elimination of the ESSER funding and the dropping of some grant funding.

He offered to answer any questions. There were none.

President Baker thanked him for the information.

*Vice President Zibrat moved for the Approval of the Proposed Expenditure Budget for Fiscal Year 2024-2025. Mr. Kopec seconded the motion. Voice vote in favor – 3. President Baker, Vice President Zibrat and Mr. Kopec. Opposed – 0. Study/Action Item 8. A. passed.*

## **9. ACTION**

### **A. Selection of Governing Board Delegate and Alternate for Arizona School Board Association (ASBA) Delegate Assembly; Determination of Governing Board Position on ASBA Legislative Action Agenda Items; Direction to Delegate and Alternate**

Superintendent Jaeger stated that is it the time to fulfill the annual requirement to select a delegate (and alternate) to send to the Arizona School Board Associations' (ASBA) Delegate Assembly this fall. He commented that Mr. Kopec has served in the past and explained that the delegate will vote at the assembly based on the political positions of the Governing Board. He recommended that the Governing Board first select a delegate and then give directions to the delegate (or alternate) concerning voting on behalf of the Governing Board.

President Baker asked Mr. Kopec if he would be willing to serve again this year. Mr. Kopec responded that he would be happy to represent the District. President Baker then said he would be willing to serve as an alternate.

*Vice President Zibrat moved for Mr. Kopec to be the ASBA delegate and for President Baker to be the alternate. Mr. Kopec seconded the motion. Voice vote in favor – 3. President Baker, Vice President Zibrat and Mr. Kopec. Opposed – 0. Action Item 9. A. passed.*

**10. PUBLIC COMMENT**

There were no comments.

**11. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were no requests.

**12. ADJOURNMENT**

*President Baker moved to adjourn. Vice President Zibrat seconded the motion. There was no discussion. Voice vote in favor-3. President Baker, Vice President Zibrat and Mr. Kopec. Opposed-0. The meeting adjourned at 6:04 p.m.*

  
Minutes respectfully submitted for Governing Board Approval

*Jennifer Anderson, Executive Assistant to the Superintendent & Governing Board  
Gretchen Hahn, Governing Board Office Secretary*

July 17, 2024  
Date

\_\_\_\_\_  
*Scott K. Baker, Ph. D., Governing Board President*

July 23, 2024  
Date