

**Custom
Educational
Consulting**

Memorandum of Understanding

Montana Comprehensive Literacy Grant (MCLP)

Browning Public Schools--MCLP

and

Custom Educational Consulting

August 1, 2019

This Memorandum of Understanding (MOU) sets the terms and understanding between Browning Public Schools and Custom Educational Consulting (CEC) to meet requirements of the Montana Comprehensive Literacy Grant (MCLP) under the direction of the Montana Office of Public Instruction (MT OPI).

Browning Public Schools is participating in the MCLP. Part of that grant requires educational consulting to assist in improving learning outcomes for students in Browning Middle School, Browning High School, and Buffalo Hide Academy. CEC is an MCLP-approved consultant provider.

Purpose

The purpose of the relationship between Browning Public Schools and CEC is to establish instructional protocols that can improve learning outcomes for the middle school, high school, and alternate high school classrooms.

For the 2019-2020 academic year, CEC will provide fourteen (14) days of on-site consulting by Angelee Eames. The distribution of these 14 days among Browning Middle School, Browning High School, and Buffalo Hide Academy will be collaboratively set by district administrators and Ms. Eames. This consulting will be with classroom teachers, school leadership, and school coach(es) to set protocols that align to the MCLP guidelines and the latest in educational research and best practices. Ms. Eames' consulting work may include, but is not limited to, the following: modeling best instructional practices; modeling delivery of curriculum; guiding data

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analysis and using that information for instruction; aligning instruction with the Montana Literacy Standards; planning with school leadership to meet Browning Middle School's and Browning High School's MCLP goals, establish strategies, and track progress toward meeting the goals; and collaborating with the Browning district leadership, school leadership, and MT Regional Specialists for effective MCLP implementation.

The total cost for these 14 on-site consulting days is \$35,000.

Additionally, Browning Public Schools will receive funding for up to four (4) days for Angelee Eames to participate in requested Statewide Meeting days. This will be funded at \$2,500/day for a total of \$10,000.

The total MCLP funding for Ms. Eames work will be \$45,000.

Reporting

Ms. Eames will provide a Site Visit Summary Report after each visit. This Summary Report will be posted to the MCLP shared drive.

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Funding

Though this MOU is not a commitment of funds, the agreed daily compensation to CEC from Browning Public Schools is \$2,500 per consulting day. This rate is inclusive of consultant fees and consultant travel expenses.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from Browning Public Schools or CEC. This MOU shall become effective upon signature by the authorized officials from the Browning Public Schools and CEC and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from Browning Public Schools and CEC, this MOU shall end on September 30, 2020.

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Contact Information

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_____ Date: _____
Jeri Matt, Curriculum Director
Browning Public Schools



Date: August 1, 2019

Marilyn Wade Masters
Custom Educational Consulting, President