
MINUTES FROM COMMUNITY ENGAGEMENT COMMITTEES

POLICY ISSUE/SITUATION

It is the practice of the Beaverton School District to have each school submit its Community Engagement Committee minutes to the Superintendent, who, in turn, highlights recommendations, concerns, and/or comments for discussion by the School Board.

BACKGROUND INFORMATION:

The Community Engagement Committee minutes received through May 2012 have been reviewed. No boxed items of concern are noted.

RECOMMENDATION:

(12-194) It is recommended that the School Board and administrative staff receive the above review as an information item.

McKay Community Engagement Committee

May 21, 2012

Present: Jen Lord, Megan Clifford, Kim deSully and Barbara Myshak

The meeting began at 3:20 p.m.

Combine Site Council with C.E.C.?

1. It has been suggested to combine Site Council meetings with C.E.C. meetings as much of the information discussed at the individual meetings overlaps. Site Council approves of the suggestion. Megan asked C.E.C. members if we approve. All did.
2. C.E.C. will still approve building use requests and since many need to be approved at the beginning of the year, C.E.C. will hold a meeting in September apart from Site Council to approve the requests. September's meeting will be Monday, September 10th.
3. Site Council will meet in October without C.E.C. members to go over the Fall draft of the school improvement plan.
4. In January, March, and May, the groups will meet combined.

Welcome Bags

1. Megan compiled a letter for us to give to businesses explaining our Welcome Bag project. Everyone approved of the letter with some minor changes. Megan will make the changes and then distribute copies to each of the C.E.C. members.
2. It was decided to break McKay's business area up into smaller areas and each member will solicit their designated area; Kim – grocery and restaurant, Jen – medical, Barbara – retail.

Auction and Carnival Update

Approximately 100ish items have been donated by businesses.

Review of District Meeting

1. Barbara attended the district C.E.C. meeting on May 16th and shared what was discussed.
 - a. Nancy Ryles discussed their 5th grade ambassadors project. They've partnered with Beaverton Ambassadors, part of the Chamber of Commerce, and they attend Beaverton area coffee connections, among others duties.
 - b. Sunset High partnered with Sunset Presbyterian for a beautification of their campus. They had over 400 volunteers who donated over 1200 hours of labor to demolish the visitor bleachers, renovate the courtyard, make-over the staff room and do some general grounds landscaping.
 - c. Cedar Park has built a system to utilize their rainwater off their roof to water their gardens. They plan to set up something to show families what has been done and how they can do the same at their homes.
 - d. Rock Creek is trying to partner with Rock Creek PCC. They've made some connections but are still working to strengthen the relationship.
 - e. It was shared that when asking for volunteer help, you must be very specific about what, when and where you need the help, i.e., can you give me 90 minutes Tuesday mornings to mentor physics classes?
 - f. Be more focused with volunteers and don't just give them busy work.

- g. Create a website with "jobs" where volunteers can search and find something that fits their talents and time. Megan shared that PTC is looking to set up "the School Volunteer" for volunteers and teachers to connect.
- h. Jeff Rose and Maureen Wheeler are working on developing guidelines for faith-based partnerships.

Misc. Business

1. Megan is considering having an open library one night a week for parents and kids to come and get help with homework or computers. The idea is this would target families without computer access or who need additional help with their computers or homework.
2. We have been approved for an Americorps volunteer again next year. Erika shared that the volunteer should connect earlier with the highschools for help.

Building Use Approvals

1. PTC Fiesta (May 4th)
2. Cub Scout (May 22nd)
3. Mad Science (March-April 2013)

Next local C.E.C. meeting is scheduled for September 10th.

Meeting adjourned at 4:00 p.m.

C.E.C. minutes submitted May 29, 2012, by Barbara Myshak, secretary.

**WESTVIEW HIGH SCHOOL
COMMUNITY ENGAGEMENT COMMITTEE MINUTES
6/1/12**

CEC Members

- Tom Pickett – Chairperson
- Barbara Schulz- Scribe-Community Representative
- Susan Day- Community Representative
- Jim Schulz- Community Representative
- Anjali Bhide- Community Representative
- Rod Barraclough- Assistant Principal
- Mike Chamberlain- Principal

Facility Use Applications to be processed:

- No building Use permits presented at this time. There are a couple that will be addressed at the meeting in August.

Noted that this is the last meeting for Tom Pickett, who is stepping down after 5 years on the CEC. Susan, Jim and myself are continuing on. With 3 members, we meet the minimum requirement for the committee.

Principal's Report

- 1) Seniors will be done this Tuesday, 6/5. Senior Recognition Dessert is that evening. Wednesday, 6/6, is Senior Day starting with breakfast, then Grad practice and then the Senior Assembly. Sophomores and Juniors will be attending it. Westview is trying to figure out how to broadcast the assembly via the television circuit into the classrooms. Graduation is June 11 at the Chiles Center.
- 2) Other activities – End of the year concerts/awards: Wed, May 30 was choir concert, Thursday May 31 was band concert, Friday June 1 was Cat Awards (drama).
- 3) Preparing for finals, regular daily school focus, kids are looking for summer internships and work opportunities, career ed credits are being turned in...
- 4) New Athletic Director for next year – Rob Castillo is taking Mike Sanderson's place as Mike has retired.
- 5) New Activities Director for next year – David Furman. Lakisha Clark is stepping down after 3 years.
- 6) Budget – it has been a tough month. Mike Chamberlain has met with each department and informed them of their enrollment numbers for next year, what courses are closing, what courses can merge. Nearly every department is over budget. Sent an e-mail to update on the budget

situation for Westview. Reducing by 18 staff. Enrollment numbers are almost identical to this year. Mike explained to the CEC the difficult process of notifying staff and outlined the process of how to determine, via numbers what & how to determine what programs are eliminated. Used the World Languages as an example and the reduction through attrition in the German program. We all agreed that is a difficult situation and empathized with Mike for having to even address the issue.

Next Meeting: late August 2012 – exact date to be determined.

**Hiteon Elementary
Community Engagement Committee Minutes
June 5, 2012**

Attendance: Ginny Hansmann, Shannon Herbers, Cathy Manor

Meeting was called to order at 9:45PM. The meeting included call to order, Principal's remarks, previous business, new business, building use requests, and adjournment.

Public Input: None

Principal's Remarks:

- The Beaverton school board has approved the budget for next year which includes 5 furlough days and 344 job cuts. The layoffs may be somewhat offset by retirements and attrition. The layoffs won't happen until July so staffing won't be done until late summer.
- There is discussion about late start next year starting in January. The current proposal is ten minutes added to the end of the school day with a 75 minute late start on Wednesdays used for teacher collaboration. This would mean a 9:15 start time for Hiteon on Wednesdays.
- Three Hiteon teachers are retiring: Mrs. Munch, Mrs. Williams, and Mrs. Palfrey. There will be a celebration in their honor Thursday, June 7th at 3:00pm in the library.
- Site Council was planning for a Writer-In-Residence next year but funding from the PTC was denied. This request merits further discussion with the PTC.

Previous Business:

New Business:

Shannon noticed that the school zone flashing light was on at 7:15 in the morning so Mrs. Hansmann will check with the city to make sure it is set to go on at the proper times.

Building Use Requests:

1. **Boys Scouts of America** (Patrick Nance) has been approved to use the cafeteria for a Cub Scout Parent Meeting Wednesday, September 19, 2012 from 6:30PM – 8:30PM. No fees applied.
2. **Boys Scouts of America** (Patrick Nance) has been approved to use the cafeteria for a Cub Scout Parent Meeting Wednesday, September 26, 2012 from 6:30PM – 8:30PM. No fees applied.
3. **Girl Scouts Troop 45493** has been approved to use the Art Lit room or a classroom on Wednesdays, September 2012 through the school year from 2:35PM to 4:30PM for troop meetings. No fees applied.
4. **Young Rembrandts** has been approved to use a classroom on Mondays 10/1/12 – 12/7/12 from 2:40PM to 3:40PM. Fees assessed as per the district fee schedule.
5. **Young Rembrandts** has been approved to use a classroom on Mondays 1/14/13 – 3/18/13 from 2:40PM to 3:40PM. Fees assessed as per the district fee schedule.
6. **Young Rembrandts** has been approved to use a classroom on Mondays 4/8/13 – 6/3/13 from 2:40PM to 3:40PM. Fees assessed as per the district fee schedule.
7. **Mad Science** has been approved to use a classroom on Tuesdays 1/8/13 – 2/12/13 from 2:45-3:45. Fees assessed as per the district fee schedule.
8. **Mad Science** has been approved to use a classroom on Tuesdays 4/23/13 – 5/28/13 from 2:45-3:45. Fees assessed as per the district fee schedule.

CEC Meetings (Tuesdays at 9:30am): The next meeting is Tuesday, September 11, 2012.

Quarterly CEC Meeting: TBA not on next year's calendar yet.

Meeting adjourned at 11:00 PM

6/6/2012