

# Zionsville Community Schools

## Board of School Trustees Meeting "Item for Consideration"

**New Business Item 6b • Date: July 14, 2025**

### General Fee Approvals

#### Category:

<input checked="" type="checkbox"/> Human Resources, Personnel/Staffing	<input type="checkbox"/> Curriculum, Instruction, Assessment	<input type="checkbox"/> Board Policy
<input checked="" type="checkbox"/> Finance, Budgeting, Accounting	<input type="checkbox"/> Student Services	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Facilities, Transportation, Nutrition	<input checked="" type="checkbox"/> Community Relations	<input type="checkbox"/>

#### Type of Board of Trustees Consideration Sought:

Action	<input checked="" type="checkbox"/>
Discussion	<input type="checkbox"/>
Report	<input type="checkbox"/>

#### Facts of this Matter:

Per State Board of Accounts guidelines, Zionsville Community Schools must obtain authorization for any fees that are charged. In prior years, this was done alongside authorization of our Curricular Materials fees. However, since 2023, we have not charged students for curricular materials, necessitating Board of School Trustees approval for these fees under separate cover. Additionally, many of the fees listed below were authorized at various meetings over the past decade (or more) with the intention to continue until altered by a future Board decision. While this item does not seek to increase any reauthorized fee, including them here supports the historical tracking of Board approval. Two new fees have been added to our fee structure, necessitated by the continual increase in frequency and/or the costs associated with reissuance.

The charges associated with replacing employee badges and the Centegix safety buttons are new.

ZCS staff would seek approval for the following fees:

VIP Passes	\$5	Residents of Eagle or Union Twp, age 65+, may receive a VIP Pass. This pass is good for free admission into any ZCS-sponsored home, regular season event that is not considered a tournament, fundraiser, or an outside agency. VIP passes may be used for select PAC events. The fee covers administration and the cost of the physical pass.
Employee Passes	\$0	Employees and a guest, may use their employee badge for free admission into any ZCS-sponsored home, regular season event that is not considered a tournament, fundraiser, or an outside agency. Employee badges may be used for select PAC events.
Returned Check Fee	\$25	Fee to cover administration and cost incurred of returned financial items
Employee Badge	\$10	Fee to cover administration and cost incurred of lost or damaged employee badges. New employee badges are provided free of charge.

Centegix Button	\$40	Fee to cover administration and cost incurred of lost or damaged Centegix Button. New employee buttons are provided free of charge.
Copy Fee	\$0.10	Per page for black and white copies
	\$0.25	Per page for color copies
ZCHS Campus Parking Fee for Student Parking*	\$50	Full year parking on ZCHS campus
	\$37.50	October through end of school year parking on ZCHS campus
	\$25	January through end of school year parking on ZCHS campus
	\$12.50	April through end of school year parking on ZCHS campus
Program Support Transportation Fee *	\$50	For any student group intending to travel more than 2 times per year.
* Allowance made for students on Lunch Assistance. Free lunch status = Free; Reduced lunch status = 50% of charge		

**Objective POSITIVES related to this item or approach:**

The district remains committed to good financial stewardship, striving to minimize fees wherever possible. Authorizing free admission to employees and the senior citizen community seeks to honor their engagement in our school community while allowing the financial assistance for them to continue to do so. The remaining fees seek to offset the additional costs to ZCS based on their specific details. These fees are not meant to be a financial gain for ZCS, but rather to offset the additional costs incurred by the district.

The request for approval of these district items seeks to streamline the approval process of multiple annual items, while providing a clear picture to the Board of School Trustees and the community of all of these items in one location.

**Objective NEGATIVES related to this item or approach:**

None.

**Opinion/Recommendation:**

It is recommended that the Board authorize the Leadership Team to set the above fee structure.

**Financial Implications, if any:**

Approving the fee structure above honors community engagement while striving for cost neutrality for the taxpayers of ZCS.

**Suggested Wording for a Motion, if any:**

I move to approve the fee structure as presented for ZCS general fees, including the Program Support Transportation Fee and the ZCHS Campus Parking Fee.