



SHARON WALKER SCHOOL OF EDUCATION

1501 Morningside Ave
Sioux City, Iowa 51106

Date: February 9, 2024

Belmond-Klemme Comm School District
ATTN: Chris Bergman
303 E. Main Street Belmond Iowa 50421

Dear Chris Bergman:

In preparation for the 2024-2025 academic year, The Sharon Walker School of Education seeks your collaboration in placing teacher education candidates in your district, who are enrolled in either an initial licensure teacher education program or a graduate education endorsement program that requires one or more of the following clinical experiences: practicum, field experience, student teaching, or internship.

The Iowa Department of Education requires that agreements be issued between Morningside University and the district; thus, we must have a signed agreement on file in our office before teacher education candidates may engage in clinical experiences with participating school districts.

We value the opportunity to collaborate with your district in the preparation of educators, and we appreciate your support. While placement sites have not yet been determined, we wish to include you in our list of cooperating districts where a student may request placement; please sign this agreement and return it via email to me by **March 15, 2024**. Should you have any questions, please contact me directly.

Best regards,

Susan Trisler, Placement Coordinator

Morningside University

Sharon Walker School of Education
1501 Morningside Ave, Sioux City, IA 51106
O. 712-274-5477 | E. wittenp@morningside.edu



AGREEMENT FOR TEACHER EDUCATION CLINICAL EXPERIENCE PLACEMENTS

Between

**The Board of Education
Belmond-Klemme Comm School District
303 E. Main Street Belmond Iowa 50421**

and

**Morningside University
1501 Morningside Avenue
Sioux City, IA 51106**

PLEASE RETURN TO MORNINGSIDE UNIVERSITY BY THURSDAY March 15, 2024

This document shall serve as the basis for a working agreement between the District and the University in consideration of the placement of Morningside University candidates enrolled in teacher education programs for either initial licensure or subsequent endorsements, where clinical experiences are required.

A. PLACEMENT AND STATUS OF STUDENTS

1. Morningside University will collaborate with the District administration or designee regarding the placement of teacher education candidates in clinical experiences (student teaching, practicum, field experience, and internship).
2. Any changes to the original assignment of a teacher education candidate in a clinical experience placement must be approved by Morningside University and the building principal.
3. All teacher education candidates will have completed a background check before beginning their clinical experience placement.
4. Only those teacher education candidates who have satisfactorily completed the necessary academic requirements and professional training for their specific preparation programs will be approved for clinical experience placements.
5. Teacher education candidates assigned to a clinical experience placement shall always work under the supervision of appropriately licensed certified personnel in the District during the placement.
6. Teacher education candidates assigned to a clinical experience placement shall uphold all policies held by the District, as appropriate.
7. According to the Iowa Administrative Code 294.1, student teachers may not be paid for student teaching.
8. A student teacher may be used as a substitute teacher under these conditions:
 - a. A Morningside student teacher who holds a substitute authorization may serve as a substitute on a very limited basis (no more than 1 day per week), and can be paid as a substitute teacher for that day. When a student teacher serves as the teacher of record, he/she is no longer student teaching, but is serving as a substitute.
9. Student teachers must complete 14 weeks of clinical experience. Morningside students begin student teaching when the Morningside semester commences.



B. COOPERATING AND COLLABORATING TEACHERS

Cooperating teachers are defined as those who supervise clinical experiences of candidates enrolled in initial licensure teacher education programs. Collaborating teachers are defined as those who mentor licensed teachers seeking additional endorsements.

1. Cooperating and collaborating teachers for teacher education candidates shall be approved by the building or District administration and Morningside University based on their licensure and teaching experience.
2. Cooperating and collaborating teachers for teacher education candidates must be licensed in the areas in which they will be supervising the candidates and must have a minimum of three years of teaching experience.
3. Cooperating teachers for student teachers will be paid a stipend of \$210 for a 14-week assignment and \$105 for a 7-week assignment. The stipend will be paid to the cooperating teacher by Morningside University at the end of the semester. In the case of a discontinuance of a student teacher, Morningside University shall pay all obligations incurred at the time of discontinuance.
4. Cooperating and collaborating teachers for teacher education candidates who are assigned to practicums, field experiences, or internships will not be paid a stipend.

C. SCOPE OF CLINICAL EXPERIENCES

1. The District shall allow teacher education candidates the use of the physical resources of the schools that are normally provided to classroom teachers, including the building, equipment, essential supplies, library facilities, etc. that are necessary and reasonable to enable the teacher candidate to function adequately in the school.
2. The regular curriculum of the participating school district shall be used.
3. Each clinical experience has different requirements. The Morningside University course instructor will share requirements for the clinical experience directly with the cooperating or collaborating teacher.
4. The District shall allow teacher education candidates to record the teaching of lessons in accordance with District policy regarding video recordings. All University teacher education candidates are required to use the University-sponsored, secure digital platform to capture recordings. All University teacher education candidates sign the University Video Recording Acceptable Use Policy Agreement to ensure confidentiality, best practice, and appropriate usage of videos for University assessment purposes only.
5. University Supervisors are assigned by the University to observe teacher education candidates enrolled in advanced practicums, student teaching and teacher internships. University Supervisors coordinate visits with the cooperating teacher and follow the District policy for classroom visitors and video conferencing.

D. TERMS OF AGREEMENT

1. This school agreement is for the duration of the 2024-2025 academic year.
2. The agreement may be revised or modified by written amendment when both parties agree to such change.
3. Each party reserves the right to dissolve the agreement at any time if the clinical experience proves to be unsatisfactory.



Morningside University Representative

Kelly Chaney

By: _____

Kelly Chaney, Ph.D.

Dean, Sharon Walker School of Education

Belmond-Klemme Comm School District School District Representative

Signature: _____ Date: _____

Printed Name and Title: _____