

Mid-Valley Special Education Cooperative
Executive Advisory Board Meeting
Thursday, June 27, 2013
1304 Ronzheimer Avenue
St. Charles, IL 60174

The Mid-Valley Special Education Cooperative board met in Regular Session on Thursday, June 27, 2013 at the Mid-Valley Special Education Cooperative, Administration Building.

Call to Order

Dr. Schuler, Board Vice-Chairman called the meeting to order at 9:02 a.m.

Roll Call

Upon roll call the following members were also present: Dr. Lisa Hichens, Superintendent D101; Sara Nolan for Dr. Stirn, Superintendent D301; Brad Cauffman for Dr. Schломann, D303; Donna Oberg for Dr. Mutchler, Superintendent D304.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Dr. Carla Cumblad, Mid-Valley Executive Director; Sue Caddy, Mid-Valley Director of Business and Human Resources; and Bonnie Carlson, Mid-Valley Executive Assistant.

Approval of Agenda

Dr. Schuler called for the Approval of the Agenda. Brad Cauffman moved and Dr. Hichens seconded the motion. Approval of Agenda was confirmed by unanimous roll call vote.

Public Comment

One person gave public comment regarding teacher certification.

Consent Agenda

- 4.1 Approval of Minutes, Executive Board Meeting, June 5, 2013
- 4.2 Approval of Closed Session Minutes, Executive Board Meeting, June 5, 2013
- 4.3 Approval of Bills, June, 2013
- 4.4 Approval of Payroll, June, 2013
- 4.5 Financial Report, June, 2013
- 4.6 NIA Services Agreement
- 4.7 Transfer of Authorized IMRF Agent

Dr. Schuler called for Approval of the Consent Agenda. Brad Cauffman moved and Dr. Hichens seconded the motion. Approval of the Consent agenda was confirmed by unanimous roll call vote.

Information

5. 1. Acknowledgements and Thanks

The Board congratulated Dr. John Knewitz and Brad Cauffman on their retirement and liaisons Jessica Nicholson and Jerel Waide on their new adventures and thanked them for their dedication to students with disabilities. Sue Caddy was recognized for her work and dedication as she moves on to another school district.

5.2. Introduction of New Director of Business and Human Resources

Dr. Cumblad introduced Nancy Sporer to the Board as the new Director of Business and Human Resources.

5.3. Student and Staff Enrollment, June, 2013

Dr. Cumblad reported to the Board that enrollment is reduced due to dismissed or graduated students. There was no new staffing.

5. 4. Administrative Liaison Meeting Minutes, June 17, 2013

Dr. Cumblad shared with the Board that the liaisons discussed the administrative task of OT/PT transfers. They hope to have a plan in motion by the July liaison meeting. Dr. Cumblad will share this information with the Board at the August Board meeting. Other items discussed included plans for next year social work, and family outreach. Changes in Netchemia were also discussed. There are still a few problems that need to be addressed.

5. 5. Grants Update

Dr. Cumblad reported to the Board that the final IDEA Amendments for FY13 have been submitted and approved. ISBE has not yet opened the application process. However, district representatives are working on their portions of the grant to be ready by the submission date. Dr. Cumblad has asked for an extension due to the late timing.

The ALOP Application has been submitted with plans to utilize \$501,000 for the New Directions and SAIL Programs.

The Safe Schools grant has been submitted for \$85,000. The Safe Schools program will be funded at the previous year's allocation. Final bills have been submitted for the entire costs of this year's programming.

The STEP Grant has been submitted but the expected amount of funds received this year is anticipated to be far below that of previous years. The criteria for students to qualify for the funds have changed, as have the reporting requirements. It is anticipated that next year, with the addition of vocational services for the New Directions Program, that more funding will be directed toward Mid-Valley.

5. 6. ESY Planning

Dr. Cumblad reported to the Board that ESY is well underway. Orientation was held June 26 and 27. Enrollment has increased from last year requiring many more teaching assistants.

Dr. Cumblad will be working with the liaisons to make some changes to the enrollment process for next year.

5. 7. IWAS New Director and Renew Authority

Dr. Cumblad reminded the Board that new directors need to be given IWAS authority by July. She directed them to the liaisons who have copies of the memo from the state.

5. 8. Program Names and Locations

Dr. Cumblad shared the new site names with the Board members. By combining the programs and creating two new names this will bring Mid-Valley to a total of 6 program strands. The new names are:

ELS (Educational Life Skills) for PALS/VIP

ABLE (Ability-Based Learning and Education) for Multiple Disabilities/VIP at BHS

SAIL for ToTAL/SAIL Transition Program at Shelby/ECC/WCC

5.9 August Activities

Dr. Cumblad notified the board of upcoming events for August; CPI training, New Staff Orientation, Substitute Orientation, and mentoring. At this time Geneva Middle School South is not available to hold the Opening Day events. Dr. Cumblad asked the Board to notify her if there is an open facility available in their district.

5.10 Estimated ESY Bills

Sue Caddy shared with the Board that the ESY bills have been prepared and were sent to the Districts in June for pre-pay.

5.11 Estimated 2013-14 Tuition Bills

Sue Caddy informed the Board of the revised tuition bills. A copy of the revision was emailed to the Business Managers.

For Discussion

6. 1. Board Elections

The Board agreed unanimously to have the same officers remain on the Executive Administrative Board for the FY2013-2014.

6. 2. Vehicles

Dr. Cumblad shared with the Board that the funding from the ALOP grant has allowed Mid-Valley the opportunity to purchase two vans, one with a chair lift, to be used by the New Directions and Transitions programs. Staff who will be driving the vans will be required to complete training through the ROE.

6.3 OT/PT Equipment Space: Thompson Middle School

Dr. Cumblad shared with the Board that additional storage has been obtained at Thompson Middle School. Larger items will remain at Kaneland Middle School.

For Action

7.1 Approval of the Personnel Report, June, 2013

Brad Cauffman motioned and Dr. Hichens seconded to approve the Personnel Report, June, 2013. Motion was passed with unanimous roll call vote.

7.2 Approval of Proposals for Concrete Repair at MJC

Brad Cauffman motioned and Dr. Hichens seconded to approve the Proposal for Concrete Repair at MJC. Motion was passed with unanimous roll call vote.

Adjournment

Motion made by Brad Cauffman and seconded by Dr. Hichens. By consensus the motion carried 5-0 Ayes.

The meeting was adjourned at 9:44 a.m.

Chair of the Mid-Valley Board