

**Date of Board Meeting:** December 9, 2025

**Subject:** Automotive Technology Program –Service Fee on Vehicles

**Recommendation:** Approve a Fee Increase for Services on Customers' Vehicles

**Background and Rationale:**

The request is to increase the Automotive Technology Program shop service fee from \$15 to \$40 per customer, effective spring 2026. This adjustment helps offset the increased cost associated with maintaining and upgrading program equipment and supplies.

The \$15 customer service fee has not increased in almost 20 years. Although customers purchase specific parts needed for vehicle repairs, the fee supports the purchase and maintenance of specialty and diagnostic tools, expendable supplies, and other shop-related materials required for instructional purposes. Students in the program provide their own basic tool sets; however, the program must supply and maintain more costly tools essential for hands-on learning and alignment with industry equipment standards.

The automotive shop services about 300 clients per year (employees and student service is free). In FY25, the shop generated 118 tickets at \$15 for approximately \$1770 revenue. The change to \$40 should generate about \$4720 per year.

**Budgetary Implications:** No cost; approximately \$2950 increased annual revenue

**Strategic Priority Alignment:**  Student Success  Community Impact  
 Resource Optimization  Institutional Excellence

**Resource Personnel:** David Voulgaris, Automotive Program Director; Gary Bonewald, Vocational Science Division Chair

**Approval:**

**Leigh Ann Collins**

Digitally signed by Leigh Ann Collins  
Date: 2026.01.12 10:54:09 -06'00'

Cabinet Member

Date

  
President

  
Date