



Lamar CISD

Board Agenda Item Overview

Meeting Date: April 18, 2023

Meeting Type: Regular

Item Category: Future Consent Item

Primary Contact: Dr. Roosevelt Nivens

Presenter(s)/Add'l Contact(s): Jill Ludwig, CPA, RTSBA

Item Name: DISCUSSION OF RFQ #38-2023RL DIGITAL PRINTING EQUIPMENT

Item Summary: The intent of this solicitation is to request qualifications from vendors that can provide copiers, printers and maintenance services. Vendors must have the capability of providing high volume equipment with minimal maintenance. Equipment must be capable of being placed on the District's network and have scanning capabilities.

This type of award is beneficial to the District as it allows campuses and departments to receive new equipment, along with maintenance services to keep the units operational, while ensuring that the District is compliant with purchasing regulations according to TEC 44.031.

This proposal will be awarded as a one-year term contract with four (4) annual renewal options. Either party may provide a 30-day advance written notice of intent to cancel prior to the annual termination.

Recommendation: Administration recommends that the Board of Trustees consider approval of the vendor meeting the needs of the District.

Policy Reference: CH (Legal and Local)

Leadership Definition Alignment: Plan for Success

Strategic Plan Alignment: N/A

Currently Budgeted? ☒ Yes ☐ No ☐ No Budgetary Impact

Completion or Implementation Timeline: 2022-23 Fiscal Year