

Kim Stevenson

From: Debbie Monschke
Sent: Monday, November 10, 2008 3:54 PM
To: Jenequa Eldridge
Subject: FW: Surplus for Auction

From: Gina Burgess
Sent: Tuesday, November 04, 2008 7:55 AM
To: Debbie Monschke
Subject: Surplus for Auction

Good Morning,

I would like to request Board approval for surplus that is currently housed in the warehouse.

Av equipment that is outdated, obsolete. (tv's, overheads, proj. screens, cassette players, etc.)
Computers that have been replaced or are no longer supported.
Kitchen equipment that has been replaced.(steamers & fryers)
Gym equipment (2 Body Composition machines) that do not work.
Wood shop equipment that doesn't work. (drill press, scroll saws)
Office equipment that has been replaced or no longer works. (laminators, shredders, copiers, etc.)
Furniture that has been replaced or is broken.(if not sold on auction, then possibly recycled)
Choir risers

Please see forwarded emails from various department heads concerning mentioned surplus.

Thank you,
Gina Burgess
Warehouse Supervisor