

Date: 2-19-13

TO: CASMAN School Board

FROM: Keith Shearer, Director

RE: February 2013 Director's Report

Wow! Wild and crazy weather is playing havoc with schedules, lesson plans and activities. When we do have school everyone is playing catch up. In addition to your weekly updates, this is your report for flexible February.

- Wednesday, February 13th was count day. We currently have 77 students enrolled at our school. With the 33 M.C.C. students at .13 F.T.E., our best estimate is that we now have 81 F.T.E.'s. The fall count was 86 F.T.E.'s. The fall count is weighted heavier than the February count. A formula is then used to determine the actual blended count for the 2012-2013 school year. Once this is completed, Board members will be informed.

- Debby and I are in the process of distributing perception survey's for students, staff members and families. We are required by school improvement to survey our stake holders every three or four years. The data we receive will help provide information that guides our decision to improve the school. Strengths and weaknesses are identified in the process. This information will be available to the Board when we meet in March.

- The search for a Title 1 teacher continues. I have posted the position on the Michigan Association of School Boards website.

- I have invited three local electrical contractors to bid on a project that needs to be done at the school. Security lighting is an issue, particularly on the south side of the building where there is not any lights. This is where we had the break- in and theft of computers earlier this year. The cost of the project will be included in an application to the Manistee Local Revenue Sharing Board. The deadline for the cycle of funding is March 2nd.

- We are completing the SPR 40 report which is updated annually through EdYes. This is a self assessment of our information of the indicators of effective schools. We are current in all State and Federal reports.

- MEAP results were made available to us this week. Shelly Van Voorst and I are reviewing individual student results and targeting the areas, G.L.C.E.'s that students are not proficient. School wide grade level results are not created in most areas of the MEAP for CASMAN. The reason for this is that our population is too small. Students who have not been enrolled at CASMAN for at least two consecutive count days are not considered eligible to be included in our grade level/school wide results.

- River of Life Ministries have not yet communicated to me their intentions regarding the sale of the Merkey Road property. Pastor Joyce has been contacted and I expect to have an answer within our timeline.

As always, Board members are encouraged to visit the school. I am proud of our students and very impressed by the dedication and professionalism of the entire CASMAN team.

Onward and Upward!