

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 10-26-2022



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other: \_\_\_\_\_  
This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   10/17/2022

**To:**   Corrina Guardipee-Hall  
            Superintendent

**From:** Francis Wayne Bull Calf  
            Title: Transportation Supervisor

**Subject:** **First Aid/CPR Class for Transportation 2022-2023**

**Description:** Request for Brenda Guardipee to put on a First Aid/CPR class for Transportation on 10/27/2022 for bus driver's that are required to have this class.

**Financial Impact:** \$210.00

**Funding Source (Budget/grant, etc.):** 126/226-96-167-2710-0330

**Attachment(s):** CSA

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-3200

**Date:** 10-17-2022

**Board Approval:** 10/26/22

**Contractor:** Brenda Guardipee

Telephone: \_\_\_\_\_

**Address:** P.O. Box 1342 City: Browning State: Mt. Zip: 59417

**Type of Project/Service** (be specific): First Aid/ CPR Class for Driver's required to drive school bus.

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**Contracted Dates:** 10-27-2022 to 10-27-2022

Rate per hour/per day: 50.00+cards-20.00 x 3 people # of Days = \$210.00

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = \_\_\_\_\_

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = \_\_\_\_\_

Other costs (explain): \_\_\_\_\_ = \_\_\_\_\_

**Total Project Cost** = \$ 210.00

**Contract to be paid from:**

126-96-167-2710-0330

226-96-167-270- 0330

**Independent Contractor:**

Submit invoice on completion

Other \_\_\_\_\_

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Brenda Guardipee

**Contractor's Signature**

Francis Wayne Bull Calf

**Principal/Supervisor**

517-74-9408

**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

10-17-22

Mr. Wayne Bull Calf  
Browning Public Schools  
Transportation Department  
Browning, MT 59417

Dear Mr. Bull Calf

Re: First Aid CPR AED Course 10-27-22

Thank you for selecting me to put on a First Aid CPR AED course on Oct. 27,2022 at the Transportation Dept. beginning 0830. The following is a detail of the invoice for the course:

3 students @ \$50.00 each	\$150.00
3 cards @ \$20.00 each	\$60.00
Total	<hr/> \$210.00

Please let me know if there are any changes.

Thank You,

Brenda Guardipee  
Instructor