

Purchase Request #1
Regular Board Meeting January 24, 2017

Consideration of Approval to Contract for Truck Driving Training Services

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve a contract to purchase truck driving training services from Aspire Truck Driving School for Continuing Education Workforce and Economic Development.

BACKGROUND

The District has had a successful truck driving program. The previous vendor was located in Greenville, which posed some challenges due to the location. Additionally, they were unable to provide a suitable location to park their truck when classes were in session. The proposed vendor is located in Richardson and has a parking lot secured for its truck. They will be transporting students to the parking location if needed. This vendor has demonstrated a high level of professionalism and interest in working with Collin College to provide a quality program.

A request for proposal (RFP) Number 4037 was issued to procure training services. Two (2) responses were received and evaluated by a team consisting of the VP of Workforce & Economic Development and the Program Manager who determined the proposal submitted by Aspire Truck Driving School would provide the best value to the College. The proposal submitted by Aspire Truck Driving School was determined to be both responsible and responsive to all solicitation requirements.

IMPACT OF THIS ACTION

Approval of this contract will allow the District to continue a successful truck driving program. This vendor provides an all-inclusive CDL training program. Students who complete the program will be prepared to work as a professional truck driver.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The three (3) year estimated expenditure is \$312,800.00. This expenditure is funded by the Continuing Education Workforce and Economic Development's 2016-2017 operating budget and subsequent year's budget, subject to Board approval.

MONITORING AND REPORTING TIMELINE

The initial award term will be for two (2) years, ending January 31, 2019 with a renewal option of one (1) one-year time period.

ATTACHMENTS

Attachment 1 – Comparison Summary

RESOURCE PERSONNEL

Sherry Schumann SVP Academic Workforce & Enrollment Services

972-548-3880